



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH
Attorney General

HEATHER CLAH
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: HK0808

Date & Time Received: 4/8/23 at 10:57

Date & Time of Response: 4/15/24 at 17:00

Entity Requesting FRF: Fish and Wildlife, Natural Heritage Program

Title of Project: ARPA Project Biological Review

Administrative Oversight: Division of Natural Resources

Amount of Funding Requested: \$3,284,462.30

Eligibility Determination:

- FRF eligible
 FRF ineligible
 Additional information requested

FRF Eligibility Category:

- (1) Public Health and Economic Impact (2) Premium Pay
 (3) Government Services/Lost Revenue (4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category: 3.5, Public Sector Capacity: Administrative Needs.

Returned for the following reasons (Ineligibility Reasons/Paragraphs 5.E.(1)-(10) of FRF Procedures):

- | | |
|--|--|
| <input type="checkbox"/> Missing Form | <input type="checkbox"/> Expenditure Plan incomplete |
| <input type="checkbox"/> Supporting documentation missing | <input type="checkbox"/> Funds will not be obligated by 12/31/2024 |
| <input type="checkbox"/> Project will not be completed by 12/31/2026 | <input type="checkbox"/> Incorrect Signatory |
| <input type="checkbox"/> Ineligible purpose | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports | |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination | |

Other Comments: _____
Note that we have changed the requested expenditure code from Section 2.37 (Other Economic Impact Assistance: Other) to 3.5 (Public Sector Capacity: Administrative Needs) to align with other previously approved projects.

Name of DOJ Reviewer: Veronica Blackhat, AAG-NRU

Signature of DOJ Reviewer: 

Disclaimers:
If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to arpa@nndoj.org.** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDOJ Initial Eligibility Determination is based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

THE NAVAJO NATION
FISCAL RECOVERY FUNDS **REQUEST FORM & EXPENDITURE PLAN**
FOR NAVAJO NATION GOVERNMENT UNITS

Part 1. Identification of parties.

NN Government Unit requesting FRF: Fish and Wildlife, Natural Heritage Program Date prepared: 3/7/2024
indicate Department, Program, Office, Division, or Branch

NN Government Unit's mailing address: X PO Box 1480 Window Rock, AZ 86515 phone/email: 928-871-6472
website (if any): nnhp.org

Form prepared by: David Mikesic, Zoologist phone/email: 928-871-6472
David Mikesic, Zoologist, Fish & Wildlife, Zoo & Natural Heritage Programs dmikesic@navajozoo.org
CONTACT PERSON'S name, title and Department, Program, Office, etc. CONTACT PERSON'S info

Title & type of Project: ARPA Project Biological Review

NN Government Unit's Director or Manager: Gloria M. Tom, Dept. Director III phone & email: 928-871-6450

Division Director (if any): W. Mike Halona, Div. Director phone & email: 928-871-6293

Branch Chief: _____ phone & email: _____

Funding Recipient will be working with: Division of Natural Resources on the Project and
indicate Branch and/or Division
the same will be submitting the Funding Request Package for Initial Eligibility Determination Review, and will have Administrative Oversight over this FRF Expenditure Plan.

List names or types of Subcontractors or Subrecipients that will be paid with FRF (if known):
None document attached

Amount of FRF requested: \$3,284,462.30 FRF funding period: 11/1/23 - 12/31/24
indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

Biological Clearances are needed for an ARPA-funding project. Biological Clearance involves Wildlife Biologists reviewing projects to ensure that they are in compliance with Navajo Nation- and federal-laws regarding endangered species. All projects must either avoid, or mitigate disturbances to endangered species habitats and other sensitive habitats. The result of Biological Review is a Biological Resource Clearance Form (BRCF), which is a necessary document for projects to be approved and continue to the construction stage.

document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo Communities, or the Navajo People:

Additional funding for the Natural Heritage Program will allow for hiring more staff that can provide more, and more expedient reviews of ARPA projects.

document attached

APPENDIX A

(c) Provide a prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or Project(s) by December 31, 2026:

This additional funding will provide for additional staff to 12/31/2026.

document attached

(d) Identify who will be responsible for implementing the Program or Project:

Navajo Natural Heritage Program of the Department of Fish and Wildlife will manage this funding, advertise, interview, hire and train new staff to complete project review.

document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

The Natural Heritage Program will be responsible for all operations under this funding.

document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

2.37 - Economic Impact Assistance: Other - This funding will provide for expedient project review of all types of ARPA-funded projects including: buildings, infrastructure, service lines (electric, water, broadband, etc.), and any other types of projects requiring Biological Clearance (BRCF) prior to project approval and construction.

document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

Program Budget Summary - Business Unit K211520 - \$3,284,462.30

Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

NN Government Unit
Preparer: *Daniel Mihesic* 3/7/2024 Approved by: *Daniel Mihesic* 3/7/2024
signature of Preparer/CONTACT PERSON signature of NN Government Unit's Dept./Program/Office Director or Manager

Approved to submit
for Review: *[Signature]* Print Name, Title, Branch or Division: *Immanuel H. Charley*
signature of Branch Chief or Division Director print name and indicate title or position
Deputy Division Director
Indicate Branch or Division
Division of Natural Resources



The Navajo Nation
Yideeskáądi Nitsáhákees

DR. BUU NYGREN *PRESIDENT*
RICHELLE MONTOYA *VICE PRESIDENT*

MEMORANDUM

TO : Navajo Nation Fiscal Recovery Fund Office
Window Rock Arizona

FROM : 

David Mikesic, Zoologist
Department of Fish and Wildlife

DATE : March 7, 2024

SUBJECT : REQUEST FOR ADDITIONAL AMERICA RESCUE PLAN ACT FUNDING

This memo is to respectfully request additional funding in the amount of \$3,284,462.30 for the Natural Heritage Program of the Department of Fish and Wildlife. The Program current has ARPA funding for seven (7) FTEs that provide project review and clearance for all projects that occur on the Navajo Nation. The Biological Resource Clearance Form is a necessary component of project approvals. Additional staff will provide for more expedient project review and clearance for Navajo Nation project.

Thank you for your consideration of this request; if you have any questions, please call me at X6450.

FY 2024

THE NAVAJO NATION
PROGRAM BUDGET SUMMARY

Page 1 of 6
BUDGET FORM 1

APC

PART I. Business Unit No.: K211520 Program Title: Natural Heritage Program Division/Branch: Natural Resources / Executive

Prepared By: Leanna Begay Phone No.: 928-871-6450 Email Address: lbegay@nndfw.org

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY		(A)	(B)	(C)	
				Fund Type Code	NNC Approved Original Budget	Proposed Budget	Difference or Total		
American Rescue Plan Act	1/01/23-12/31/26	3,284,462.30	100%	2001	Personnel Expenses	6	3,017,274	3,218,220.59	6,235,494.59
				3000	Travel Expenses	6	240,293		240,293.00
				3500	Meeting Expenses				
				4000	Supplies	6	168,289		168,289.00
				5000	Lease and Rental				
				5500	Communications and Utilities	6	30,000		30,000.00
				6000	Repairs and Maintenance				
				6500	Contractual Services				
				7000	Special Transactions	6	69,615	66,242	135,856.71
				8000	Public Assistance				
				9000	Capital Outlay				
				9500	Matching Funds				
				9500	Indirect Cost				
				TOTAL			\$3,525,471.00	3,284,462.30	6,809,933.30
				PART IV. POSITIONS AND VEHICLES		(D)	(E)		
				Total # of Positions Budgeted:		12	16		
				Total # of Vehicles Budgeted:		3	0		
TOTAL:				\$3,284,462.30	100%				

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

SUBMITTED BY: Gloria Tom APPROVED BY: W. Mike Halona

Gloria Tom Program Manager's Printed Name
[Signature] 12/08/23 Program Manager's Signature and Date

Robert O. Alan Division Director / Branch Chief's Printed Name
[Signature] 12/14/23 Division Director / Branch Chief's Signature and Date

THE NAVAJO NATION
PROGRAM PERFORMANCE MEASURES

PART I. PROGRAM INFORMATION:

Business Unit No.: K211520

Program Name/Title: Natural Heritage Program

PART II. PROGRAM PERFORMANCE CRITERIA:

1st QTR	2nd QTR	3rd QTR	4th QTR
Goal	Goal	Goal	Goal

1. Program Performance Measure:

Increase personnel capacity to meet demands for biological clearance for HBCFs, BRCFs and OSS reviews.

Hire fifteen (15) additional personnel to fill technical and administration support positions

15			
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2. Program Performance Measure:

Complete and expedite biological clearance reviews for Homesite Biological Clearance Forms

Issue 4000 Homesite Biological Clearance Forms to customers

1,000	1,000	1,000	1,000
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3. Program Performance Measure:

Complete and expedite biological clearance reviews for Biological Resource Clearance Forms

Issue 3000 Biological Resource Clearance Forms to project sponsors

750	750	750	750
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4. Program Performance Measure:

Complete and expedite One-Stop-Shop Reviews within 10 business days of receiving requests

Review and vote on previously reviewed BRCFs that go through One-Stop-Shop portal for approval

300	300	300	300
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5. Program Performance Measure:

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PART III. CONCURRENCE/APPROVAL:

Gloria Tom

Program Manager's Printed Name

[Signature] 12/05/23

Program Manager's Signature and Date

W. Mike Halona

Division Director/Branch Chief's Printed Name

[Signature] 12/14/23

Division Director/Branch Chief's Signature and Date

**THE NAVAJO NATION
LISTING OF POSITIONS AND ASSIGNMENTS BY BUSINESS UNIT**

SUB ACCT	POS NO	JOB TYPE	POSITION TITLE	EMP ID	WRKSITE CODE	FY 2023 ACTUAL			Total				
						G/S	YEAR 3	YEAR 4 w/5% GWA		YEAR 5 w/5% GWA			
NEW	NEW	3246	Botanist	NEW	1 CE65A	\$	53,849.52	\$	56,542.00	\$	59,369.10	\$	169,760.61
NEW	NEW	3246	Botanist	NEW	1 CE65A	\$	53,849.52	\$	56,542.00	\$	59,369.10	\$	169,760.61
NEW	NEW	3249	Zoologist	NEW	1 CE65A	\$	53,849.52	\$	56,542.00	\$	59,369.10	\$	169,760.61
NEW	NEW	3249	Zoologist	NEW	1 CE65A	\$	53,849.52	\$	56,542.00	\$	59,369.10	\$	169,760.61
NEW	NEW	3180	Wildlife Biologist	NEW	1 CE65A	\$	53,849.52	\$	56,542.00	\$	59,369.10	\$	169,760.61
NEW	NEW	3180	Wildlife Biologist	NEW	1 CE65A	\$	53,849.52	\$	56,542.00	\$	59,369.10	\$	169,760.61
NEW	NEW	3180	Wildlife Biologist	NEW	1 CE65A	\$	53,849.52	\$	56,542.00	\$	59,369.10	\$	169,760.61
NEW	NEW	3180	Wildlife Biologist	NEW	1 CE65A	\$	53,849.52	\$	56,542.00	\$	59,369.10	\$	169,760.61
NEW	NEW	3180	Wildlife Biologist	NEW	1 CE65A	\$	53,849.52	\$	56,542.00	\$	59,369.10	\$	169,760.61
NEW	NEW	3182	Wildlife Technician	NEW	1 CE58A	\$	30,046.32	\$	31,548.64	\$	33,126.07	\$	94,721.02
NEW	NEW	3182	Wildlife Technician	NEW	1 CE58A	\$	30,046.32	\$	31,548.64	\$	33,126.07	\$	94,721.02
NEW	NEW	1364	Office Assistant	NEW	1 CE56A	\$	25,285.68	\$	26,549.96	\$	27,877.46	\$	79,713.11
NEW	NEW	1367	Office Aide	NEW	1 CE54A	\$	21,297.60	\$	22,362.48	\$	23,480.60	\$	67,140.68
NEW	NEW	3503	Project Manager	NEW	1 CE64A	\$	49,381.20	\$	51,850.26	\$	54,442.77	\$	155,674.23
NEW	NEW	1872	Information Systems Technician	NEW	1 CE60A	\$	35,642.16	\$	37,424.27	\$	39,295.48	\$	112,361.91
NEW	NEW	1872	Information Systems Technician	NEW	2 CE60A	\$	35,642.16	\$	37,424.27	\$	39,295.48	\$	112,361.91
						\$	711,987.12	\$	747,586.48	\$	784,865.80	\$	2,244,539.40

10/1/23-9/30/24 10/1/24-9/30/25 10/1/25-9/30/26

2110- Regular	\$	2,244,539.40
2900-Fringe	\$	973,681.19
	\$	<u>3,218,220.59</u>

FY 2024

THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION

Page 4 of 6
BUDGET FORM 4

PART I. PROGRAM INFORMATION:			
Program Name/Title: <u>Natural Heritage Program</u>		Business Unit No.: <u>K211520</u>	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
	2000 PERSONNEL EXPENSES		\$3,218,220.59
2110	Regular	\$2,244,539.40	
	2120 - Botanist \$169,760.61 3 years		
	2120 - Botanist \$169,760.61 3 years		
	2120 - Zoologist \$169,760.61 3 years		
	2120 - Zoologist \$169,760.61 3 years		
	2120 - Wildlife Biologist \$169,760.61 3 years		
	2120 - Wildlife Biologist \$169,760.61 3 years		
	2120 - Wildlife Biologist \$169,760.61 3 years		
	2120 - Wildlife Biologist \$169,760.61 3 years		
	2120 - Wildlife Biologist \$169,760.61 3 years		
	2120 - Wildlife Technician \$94,721.02 3 years		
	2120 - Wildlife Technician \$94,721.02 3 years		
	2120 - Office Assistant \$79,713.11 3 years		
	2120 - Office Aide \$67,140.68 3 years		
	2120 - Project Manager \$155,674.23 3 years		
	2120 - Information System Technician \$112,361.91 3 years		
	2120 - Information System Technician \$112,361.91 3 years		
	<u>\$2,244,539.40</u>		
TOTAL		2,244,539.40	3,218,220.59

THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION

PART I. PROGRAM INFORMATION:					
Program Name/Title:		Natural Heritage Program		ness Unit No.: K211520	
PART II. DETAILED BUDGET:					
(A)	(B)			(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)			Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
2900	Fringe		43.38%	973,681.19	
	2120 - Botanist	\$169,760.61	\$73,642.15		
	2120 - Botanist	\$169,760.61	\$73,642.15		
	2120 - Zoologist	\$169,760.61	\$73,642.15		
	2120 - Zoologist	\$169,760.61	\$73,642.15		
	2120 - Wildlife Biologist	\$169,760.61	\$73,642.15		
	2120 - Wildlife Biologist	\$169,760.61	\$73,642.15		
	2120 - Wildlife Biologist	\$169,760.61	\$73,642.15		
	2120 - Wildlife Biologist	\$169,760.61	\$73,642.15		
	2120 - Wildlife Biologist	\$169,760.61	\$73,642.15		
	2120 - Wildlife Biologist	\$169,760.61	\$73,642.15		
	2120 - Wildlife Technician	\$94,721.02	\$41,089.98		
	2120 - Wildlife Technician	\$94,721.02	\$41,089.98		
	2120 - Office Assistant	\$79,713.11	\$34,579.55		
	2120 - Office Aide	\$67,140.68	\$29,125.63		
	2120 - Project Manager	\$155,674.23	\$67,531.48		
	2120 - Information System Technician	\$112,361.91	\$48,742.60		
	2120 - Information System Technician	\$112,361.91	\$48,742.60		
			\$973,681.19		
	7000 SPECIAL TRANSACTIONS				66,241.71
7710	Insurance Premium			66,241.71	
	7765 - Policy Payment (General Liability): \$3,218,220.59 / 100 x 0.17 =		5,470.98		
	7767 - Workers Comp (Less Fringe) \$2,244,539.40 / 100 x 0.74 =		16,609.59		
			22,080.57		
			x 3 years =	66,241.71	
TOTAL				1,039,922.90	66,241.71

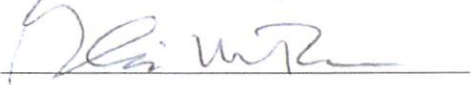
**THE NAVAJO NATION
SUMMARY OF CHANGES TO BUDGETED POSITIONS**

PART I. PROGRAM INFORMATION:								
Program Name/Title: <u>Natural Heritage Program</u>			Business Unit No.: <u>K211520</u>					
PART II. PERSONNEL/POSITION CHANGES:								
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
Type of Change	Sub Acct Object Code	Position Number	Job Type / Class Code	Position Title	Employee ID No. or Vacant	Salary	Fringe Benefit	Total (Col. G + H)
NEW	NEW	NEW	3246	Botanist	Vacant	53,849.52	23,359.92	77,209.44
NEW	NEW	NEW	3246	Botanist	Vacant	53,849.52	23,359.92	77,209.44
NEW	NEW	NEW	3249	Zoologist	Vacant	53,849.52	23,359.92	77,209.44
NEW	NEW	NEW	3249	Zoologist	Vacant	53,849.52	23,359.92	77,209.44
NEW	NEW	NEW	3180	Wildlife Biologist	Vacant	53,849.52	23,359.92	77,209.44
NEW	NEW	NEW	3180	Wildlife Biologist	Vacant	53,849.52	23,359.92	77,209.44
NEW	NEW	NEW	3180	Wildlife Biologist	Vacant	53,849.52	23,359.92	77,209.44
NEW	NEW	NEW	3180	Wildlife Biologist	Vacant	53,849.52	23,359.92	77,209.44
NEW	NEW	NEW	3180	Wildlife Biologist	Vacant	53,849.52	23,359.92	77,209.44
NEW	NEW	NEW	3182	Wildlife Technician	Vacant	30,046.32	13,034.09	43,080.41
NEW	NEW	NEW	3182	Wildlife Technician	Vacant	30,046.32	13,034.09	43,080.41
NEW	NEW	NEW	1364	Office Assistant	Vacant	25,285.68	10,968.93	36,254.61
NEW	NEW	NEW	1367	Office Aide	Vacant	21,297.60	9,238.90	30,536.50
NEW	NEW	NEW	3503	Project Manager	Vacant	49,381.20	21,421.56	70,802.76
NEW	NEW	NEW	1872	Information System Technician	Vacant	35,642.16	15,461.57	51,103.73
NEW	NEW	NEW	001872	Information System Technician	Vacant	35,642.16	15,461.57	51,103.73
								-
								-
								-
								-
PAGE TOTAL:						711,987.12	308,860.01	1,020,847.13



MEMORANDUM

TO : Natural Heritage Program Personnel
Department of Fish and Wildlife
DIVISION OF NATURAL RESOURCES

FROM : 
Gloria M. Tom, Department Manager III
Department of Fish and Wildlife
DIVISION OF NATURAL RESOURCES


DATE : February 15, 2024

SUBJECT : **NATURAL HERITAGE PROGRAM DELEGATED MANAGER**

Effective immediately, David Mikesic, Zoologist will assume supervision and management of the Natural Heritage Program until a permanent Wildlife Manager is hired. Please refer all supervision and management requests to Mr. Mikesic, including leave requests, travel requests, equipment procurement, etc.

If you have any questions or need additional information, please contact me at (928) 871-6450.

ACKNOWLEDGEMENT

 2/16/2024
David Mikesic, Zoologist
Department of Fish and Wildlife

cc: DFWL File



DR. BUU NYGREN *PRESIDENT*
RICHELLE MONTOYA *VICE PRESIDENT*

The Navajo Nation | Yideeskáądi Nitsáhákees

MEMORANDUM

TO : David Mikesic, Zoologist
Department of Fish & Wildlife
DIVISION OF NATURAL RESOURCES

FROM : *Gloria M. Tom*
Gloria M. Tom, Department Manager III
Department of Fish & Wildlife
DIVISION OF NATURAL RESOURCES

DATE : March 07, 2024

SUBJECT : **DELEGATION OF AUTHORITY**

I will be on travel on Thursday, March 7, 2024 through Saturday, March 9, 2024. I am hereby delegating you to act in the capacity of the Department Manager III, Department of Fish and Wildlife, effective at 1 p.m. on Thursday, March 7, 2024. This delegation shall end at 5:00 p.m. on Saturday, March 9, 2024.

Your authority will cover the review and signing off on all routine documents pertaining to the Department of Fish and Wildlife, except for issues that you feel should have the attention of the Department Manager III.

ACKNOWLEDGEMENT:


David Mikesic 3/7/2024
David Mikesic, Zoologist
Department of Fish and Wildlife
DIVISION OF NATURAL RESOURCE



The Navajo Nation DR. BUU NYGREN PRESIDENT
Yideeskáadi Nitsáhákees RICHELLE MONTOYA VICE PRESIDENT

October 1, 2023

MEMORANDUM

TO : ALL CONCERNED
FROM: 
W. Mike Halona, Division Executive Director
Division of Natural Resources

SUBJECT: FY 2024 Standing Delegation of Authority – DNR Division Director

Please be advised of the personnel listed below, will be delegated for the Navajo Nation Division of Natural Resources in my absence from the office.

1. I. Harlan Charley, Deputy Division Director
2. Robert Allan, Principal Attorney

The delegation will cover day-to-day operations and shall be responsible for the administration and management of the Division of Natural Resources and supervising all personnel. This includes ensuring compliance with all applicable Navajo Nation laws and policies.

Thank you in advance for your cooperation. If you have any questions, I can be reached by email at w.mike.halona@navajo-nsn.gov or please call the office at (928) 871-6593.

ACKNOWLEDGEMENT:


I. Harlan Charley, Deputy Division Director
Division of Natural Resources


Robert Allan, Principal Attorney
Division of Natural Resources

xc: Distribution

NAVAJO NATION FISCAL RECOVERY FUND



DOCUMENT CHECKLIST TO DOJ for NN Gov't Units

Submit all documents according to this checklist. If all documents are not attached, packet will be returned to division/program.

Division/Program Information:

Date Submitted: 3/7/2024

Program/Division: Natural Heritage Prog./DNR

Contact Person: David Mikesic

Phone: 928-871-6573

Email: dmikesic@navajozoo.org

Documents needed for processing:

- Appendix A - Request Form & Expenditure Plan
- Appendix B - Budget Forms (Form 1, 2, 3, 4, 5, Appendix J as needed)
- Project Justification Memo
- Required Signatures: Preparer, Department Manager/Director
 - Preparer
 - Department Manager/Director
 - Division Director

Notes:

Reviewed by:

NN Fiscal Recovery Fund Office

Date

DISCLAIMER: For guidance purposes only. Additional information may be required.

DOORHILL QUESTIONS
TO BE ANSWERED BY THE DRIVER

When you are asked to answer these questions, please take the time to read them carefully and answer them as accurately as possible. Your answers will be used to determine if you are qualified to drive the vehicle.

Driver's License Number: _____

Vehicle Identification Number (VIN): _____

1. How long have you been licensed to drive? _____

2. How long have you been licensed to drive in this state? _____

3. Are you currently licensed to drive? _____

4. Have you ever been convicted of a crime involving the operation of a motor vehicle? _____

5. Have you ever been convicted of a crime involving the use of a firearm? _____

6. Have you ever been convicted of a crime involving the use of a dangerous weapon? _____

7. Have you ever been convicted of a crime involving the use of a controlled substance? _____

8. Have you ever been convicted of a crime involving the use of a motor vehicle to commit a crime? _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____

16. _____



17. _____

18. _____