



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH
Attorney General

HEATHER CLAH
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: _____

Date & Time Received: _____

Date & Time of Response: _____

Entity Requesting FRF: _____

Title of Project: _____

Administrative Oversight: _____

Amount of Funding Requested: _____

Eligibility Determination:

- ☐ FRF eligible
☐ FRF ineligible
☐ Additional information requested

FRF Eligibility Category:

- | | |
|--|---|
| <input type="checkbox"/> (1) Public Health and Economic Impact | <input type="checkbox"/> (2) Premium Pay |
| <input type="checkbox"/> (3) Government Services/Lost Revenue | <input type="checkbox"/> (4) Water, Sewer, Broadband Infrastructure |

U.S. Department of Treasury Reporting Expenditure Category: _____

<input type="checkbox"/> Missing Form	<input type="checkbox"/> Expenditure Plan incomplete
<input type="checkbox"/> Supporting documentation missing	<input type="checkbox"/> Funds will not be obligated by 12/31/2024
<input type="checkbox"/> Project will not be completed by 12/31/2026	<input type="checkbox"/> Incorrect Signatory
<input type="checkbox"/> Ineligible purpose	<input type="checkbox"/> Inconsistent with applicable NN or federal laws
<input type="checkbox"/> Submitter failed to timely submit CARES reports	
<input type="checkbox"/> Additional information submitted is insufficient to make a proper determination	

Other Comments:

Name of DOJ Reviewer: _____

Signature of DOJ Reviewer: 

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to arpa@nndoj.org.** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

Page 2 of 2

**THE NAVAJO NATION
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN
FOR NON-GOVERNANCE CERTIFIED CHAPTERS**

Part 1. Identification of parties.

Non-Governance Certified Chapter
requesting FRF: **Sanostee (TseAlnaoztii)**

Date prepared: **05/12/23**

Chapter's P O Box 219
mailing address: **Sanostee, New Mexico 87461**

phone/email: **505-723-2703**
website (if any): **sanostee@navajochapters.org**

This Form prepared by: **Jourdan Washburn**
Secretary/Treasurer

phone/email: **505-723-2703**
chelseamoore@navajochapters.org
CONTACT PERSON'S info

CONTACT PERSON'S name and title

Title and type of Project: **Motor Grader**

Chapter President: **Jeanne Haskie**

phone & email: **505-320-5605, jghaskie@naataani.org**

Chapter Vice-President: **Gerald Henderson**

phone & email: **505-354-9026, ghenderson@naataani.org**

Chapter Secretary: **Jourdan Washburn**

phone & email: **575-496-7735, chelseamoore@navajochapters.org**

Chapter Treasurer: **Jourdan Washburn**

phone & email: **575-496-7735, chelseamoore@navajochapters.org**

Chapter Manager or CSC: **vacant**

phone & email:

DCD/Chapter ASO: **Danielle Redhouse**

phone & email: **dredhouse@nndcd.org**

List types of Subcontractors or Subrecipients that will be paid with FRF (if known):

Amount of FRF requested: **\$450,000.00** FRF funding period:

01/01/2023 - 9/30/2026

Indicate Project starting and ending/deadline date

☐ document attached

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

To procure a Motor Grader to address road maintenance needs for emergency response, public safety and for school bus routes for public safety purposes.

☐ document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

The equipment will benefit the Navajo Nation, TseAlnaoztii (Sanostee) community and the Navajo people by providing equipment to serve our community members by providing maintenance on community roads for public safety.

☐ document attached

(c) Provide a prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the

APPENDIX A

Program(s) or Project(s) by December 31, 2026:

Funding - May/June 2023; Review and approval process through Navajo Nation departments and entities from June through August 2023; procurement to be completed by March 2024.

☐ document attached

(d) Identify who will be responsible for implementing the Program or Project:

Tse Alnaoztii (Sanostee) Chapter will work in collaboration with Capital Projects Management Department and Navajo Division of Transportation to implement this project.

☐ document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

The Tse Alnaoztii (Sanostee) Chapter will be responsible for the operation and maintenance of the equipment once purchased.

☐ document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

Provision of Government Services 6.1

Tse Alnaoztii (Sanostee) Chapter is seeking funding for much needed equipment a Motor Grader. Road maintenance for public safety purposes is a high priority in the community. There is only 1 paved road (Hwy. N-34) which is used daily by community members for the daily activities including getting food provisions for their families from the community of Shiprock or from Farmington and Gallup, NM.

☐ document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

Tse Alnaoztii (Sanostee) Chapter Resolution TAT-23-05-61.

☐ Chapter Resolution attached

Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's
Preparer:


signature of Preparer/CONTACT PERSON

Approved by:


signature of CSC

Approved by:


signature of Chapter President or Vice President

Approved by:


signature of Chapter ASO

Approved to submit
for Review:


signature of DCD Director

FY 2023

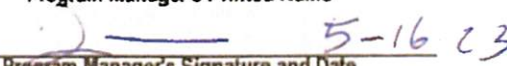

**THE NAVAJO NATION
PROGRAM BUDGET SUMMARY**

Page 1 of 3
BUDGET FORM 1

PART I. Business Unit No.: <u>New</u>		Program Title: <u>Tse Alnaoztli (Sanostee) Chapter</u> <i>motor grader</i>		Division/Branch: <u>Community Development</u>	
Prepared By: <u>Jourdan Washburn, Sec/Treasurer</u>		Phone No.: <u>505-723-2703</u>		Email Address: <u>sanostee@navajochapters.org</u>	

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
CYJ-41-21 NN Recovery Fnd	01/01/2023-9/30/2024	\$ 450,000.00	100%	2001 Personnel Expenses				
				3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies				
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services	6		\$ 450,000.00	\$ 450,000.00
				7000 Special Transactions				
				8000 Public Assistance				
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
				TOTAL		\$0.00	450,000.00	450,000

PART IV. POSITIONS AND VEHICLES		(D)	(E)
Total # of Positions Budgeted:			
Total # of Vehicles Budgeted:			

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.	
SUBMITTED BY: <u>James Adakai, Delegated Department Manager II</u> <div style="text-align: center;">Program Manager's Printed Name</div> <div style="text-align: center;">  Program Manager's Signature and Date </div>	APPROVED BY: <u>Calvin Castillo, Executive Director</u> <div style="text-align: center;">Division Director / Branch Chief's Printed Name</div> <div style="text-align: center;">  Division Director / Branch Chief's Signature and Date </div>

FY 2023

**THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA**

Page 2 of 3
BUDGET FORM 2

PART I. PROGRAM INFORMATION:Business Unit No.: NewProgram Name/Title: Tse Alnaoztli (Sanostee) Chapter

-Motor Grader

PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:**PART III. PROGRAM PERFORMANCE CRITERIA:**

1st QTR		2nd QTR		3rd QTR		4th QTR	
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

1. Goal Statement:To procure a Motor Grader for road maintenance work in the community.**Program Performance Measure/Objective:**To purchase a Motor Grader for road maintenance for public safety reasons.

						1	
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2. Goal Statement:**Program Performance Measure/Objective:**

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3. Goal Statement:**Program Performance Measure/Objective:**

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4. Goal Statement:**Program Performance Measure/Objective:**

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5. Goal Statement:**Program Performance Measure/Objective:**

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PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.James Adakai, Delegated Department Manager II

Program Manager's Printed Name

Program Manager's Signature and Date

Calvin Castillo, Executive Director

Division Director/Branch Chief's Printed Name

Division Director/Branch Chief's Signature and Date

5-16-23

5-16-23

FY 2023

THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATIONPage 3 of 3
BUDGET FORM 4

PART I. PROGRAM INFORMATION:			
Program Name/Title: <u>Tse Alnaoztli (Sanostee) Chapter</u>		Motor Grader	Business Unit No.: <u>New</u>
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
9140	EQUIPMENT Purchase a Motor Grader -Equipment \$ 4500,000.00	\$ 450,000.00	\$ 450,000.00
TOTAL		\$ 450,000.00	\$ 450,000.00

**THE NAVAJO NATION
PROJECT BUDGET SCHEDULE**

Page ____ of ____
PROJECT FORM

PART I. Business Unit No.: <u>new</u> Project Title: <u>Tse Alnaoztli (Sanostee) Motor Grader Purchase</u> Project Description: <u>Tse Alnaoztli (Sanostee) Motor Grader Purchase</u> Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification		PART II. Project Information Project Type: <u>Motor Grader</u> Planned Start Date: <u>01/01/2023</u> Planned End Date: <u>9/30/2026</u> Project Manager: <u>CPMD</u>																																																																																																																																																																																																																																																																																																																																	
PART III. List Project Task separately, such as Plan, Design, Construct, Equip or Furnish.	PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc. <table style="width:100%; border-collapse: collapse; font-size: 0.8em;"> <thead> <tr> <th colspan="12" style="text-align: center;">FY 2023</th> <th colspan="12" style="text-align: center;">FY 2024</th> <th colspan="2" style="text-align: center;">Expected Completion Date if project exceeds 8 FY Qtrs.</th> </tr> <tr> <th colspan="3" style="text-align: center;">1st Qtr</th> <th colspan="3" style="text-align: center;">2nd Qtr</th> <th colspan="3" style="text-align: center;">3rd Qtr</th> <th colspan="3" style="text-align: center;">4th Qtr</th> <th colspan="3" style="text-align: center;">1st Qtr</th> <th colspan="3" style="text-align: center;">2nd Qtr</th> <th colspan="3" style="text-align: center;">3rd Qtr</th> <th colspan="3" style="text-align: center;">4th Qtr</th> <th colspan="2" style="text-align: center;">Date</th> </tr> <tr> <th>O</th><th>N</th><th>D</th><th>J</th><th>F</th><th>M</th><th>A</th><th>M</th><th>J</th><th>Jul</th><th>A</th><th>S</th> <th>O</th><th>N</th><th>D</th><th>J</th><th>F</th><th>M</th><th>A</th><th>M</th><th>J</th><th>Jul</th><th>A</th><th>S</th> <th>O</th><th>N</th><th>D</th><th>J</th><th>F</th><th>M</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>X</td><td>X</td><td>X</td> <td>X</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> <td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> <td>X</td><td>X</td><td>X</td><td>X</td><td>X</td><td></td><td></td><td></td><td></td><td></td><td></td> <td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>X</td><td>X</td><td>X</td><td></td> <td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td colspan="12" style="height: 100px; vertical-align: top; padding: 5px;"> Pre-Planning, Bids Procurement Project Close-out </td> <td colspan="12"></td> <td colspan="2"></td> </tr> <tr> <td colspan="12" style="text-align: right; padding: 5px;">PART V.</td> <td colspan="12"></td> <td colspan="2"></td> </tr> <tr> <td colspan="12" style="text-align: right; padding: 5px;">Expected Quarterly Expenditures</td> <td colspan="12"></td> <td colspan="2"></td> </tr> <tr> <td colspan="12" style="text-align: right; padding: 5px;">\$</td> <td colspan="12" style="text-align: right; padding: 5px;">\$</td> <td colspan="2" style="text-align: right; padding: 5px;">PROJECT TOTAL</td> </tr> <tr> <td colspan="12" style="text-align: right; padding: 5px;">\$</td> <td colspan="12" style="text-align: right; padding: 5px;">\$</td> <td colspan="2" style="text-align: right; padding: 5px;">\$450,000.00</td> </tr> </tbody> </table>																								FY 2023												FY 2024												Expected Completion Date if project exceeds 8 FY Qtrs.		1st Qtr			2nd Qtr			3rd Qtr			4th Qtr			1st Qtr			2nd Qtr			3rd Qtr			4th Qtr			Date		O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M										X	X	X	X																													X	X	X	X	X																																X	X	X								Pre-Planning, Bids Procurement Project Close-out																										PART V.																										Expected Quarterly Expenditures																										\$												\$												PROJECT TOTAL		\$												\$												\$450,000.00	
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FOR OMB USE ONLY: Resolution No: _____ FMIS Set Up Date: _____ Company No: _____ OMB Analyst: _____