



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH
Attorney General

HEATHER CLAH
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: HK 0796

Date & Time Received: 04/01/24 at 15:09

Date & Time of Response: 04/03/24 at 17:00

Entity Requesting FRF: Crystal Chapter

Title of Project: Rural Addressing

Administrative Oversight: Division of Community Development

Amount of Funding Requested: \$155,000.00

Eligibility Determination:

- FRF eligible
 FRF ineligible
 Additional information requested

FRF Eligibility Category:

- (1) Public Health and Economic Impact
 (2) Premium Pay
 (3) Government Services/Lost Revenue
 (4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category: _____
1.14 Other Public Health Services

Returned for the following reasons (Ineligibility Reasons/Paragraphs 5.E.(1)-(10) of FRF Procedures):

- | | |
|--|--|
| <input type="checkbox"/> Missing Form | <input type="checkbox"/> Expenditure Plan incomplete |
| <input type="checkbox"/> Supporting documentation missing | <input type="checkbox"/> Funds will not be obligated by 12/31/2024 |
| <input type="checkbox"/> Project will not be completed by 12/31/2026 | <input type="checkbox"/> Incorrect Signatory |
| <input type="checkbox"/> Ineligible purpose | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports | |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination | |

Other Comments: _____

Name of DOJ Reviewer: MacArthur Stant

Signature of DOJ Reviewer: MacArthur Stant

Digitally signed by MacArthur Stant
Date: 2024.04.03 15:16:22 -06'00'

Disclaimers:

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to arpa@nndoj.org.** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDOJ Initial Eligibility Determination is based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

THE NAVAJO NATION
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN
FOR NON-GOVERNANCE CERTIFIED CHAPTERS

Part 1. Identification of parties.

Non-Governance Certified Chapter requesting FRF: Crystal Chapter Date prepared: 3/28/24

Chapter's mailing address: PO Box 175 Navajo, NM 87328 phone/email: 505.777.2800 crystal@i website (if any): https://crystal@navajoc

This Form prepared by: Kristin Damon phone/email: 505.777.2800
Customer Service Coordinator kdamon@nnchapters
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: Rural Addressing

Chapter President: Patricia Slim phone & email: 505.422.3949,plslim@naata
Chapter Vice-President: LaVerne Johnson phone & email: 505.906.1205,ljohnson@na
Chapter Secretary: Marchelle Harvey phone & email: 505.979.2850,mhardy@nav
Chapter Treasurer: Marchelle Hardy phone & email: 505.979.2850,mhardy@nav
Chapter Manager or CSC: Kristin Damon phone & email: 505.777.2800,kdamon@nn
DCD/Chapter ASO: Derk Echohawk phone & email: 928.266.3153,ddechohawk

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): _____

document attached

Amount of FRF requested: \$ 155,000 FRF funding period: April 2024 - December 31, 2026
indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

Purchase the Rural Addressing signage with accompanying installation equipment and materials to complete the installation for the Crystal Chapter Community. Signage will result in more timely delivery of E-911 services in cases of post-pandemic complications from COVID-19 and other severe health emergencies.
Crystal is a senior community with at least 70 percent of homes located off rural dirt roads; time is of the essence when utilizing E-911 services. Signage will improve response times by ambulances, fire police vehicles.

document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

Crystal Chapter serves 300-400 community members, many living in remote locations. Crystal Chapter's goal is to implement Rural Addressing signage that will support health-related rescues. Signage will aid in timely rescues extending the life of community members in cases of emergency, especially those caused by post-pandemic COVID-19.

document attached

(c) Provide a prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the

APPENDIX A

Program(s) or Project(s) by December 31, 2026:

April 2024 – December 31, 2026

document attached

(d) Identify who will be responsible for implementing the Program or Project:

Community Services Coordinator, Project Manager, Crystal Chapter Administrative Staff, Crystal Chapter Officers

document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

Crystal Chapter Administration, Chapter Budget Funds

document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

1.12 (Other Public Health Services - Crystal Chapter serves 400+ members living in remote locations. Signage would enhance 911 emergency services, improve access by school buses and speed of fire truck access. These improvements in response enhances the quality of life and public health for its members.

document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

- Rural Addressing Signage Materials and Equipment Purchases
- Crystal Chapter Resolution 2023-11-20-030

Chapter Resolution attached

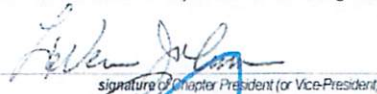
Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's Preparer:


signature of Preparer/CONTACT PERSON

Approved by:


signature of Chapter President (or Vice-President)


Approved by:


signature of CSC

Approved by:


signature of Chapter ASO

Approved to submit for Review:


signature of DCD Director

FY 2024

THE NAVAJO NATION
PROGRAM BUDGET SUMMARY

PART I. Business Unit No.: New Program Title: Rural Addressing Division/Branch: Div of Community Development
 Prepared By: Kristin Damon Phone No.: 505.777.2800 Email Address: kdamon@nnchapters.org

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
NN Fiscal Recovery Funds	2023-2026	155,000.00	100%	2001 Personnel Expenses				0.00
				3000 Travel Expenses				0.00
				3500 Meeting Expenses				0.00
				4000 Supplies	6		47,960	47,960.00
				5000 Lease and Rental				0.00
				5500 Communications and Utilities				0.00
				6000 Repairs and Maintenance				0.00
				6500 Contractual Services				0.00
				7000 Special Transactions				0.00
				8000 Public Assistance				0.00
				9000 Capital Outlay	6		107,040	107,040.00
				9500 Matching Funds				0.00
				9500 Indirect Cost				0.00
				TOTAL		\$0.00	155,000.00	155,000.00
TOTAL: \$155,000.00 100%				PART IV. POSITIONS AND VEHICLES		(D)	(E)	
				Total # of Positions Budgeted:		0	0	
				Total # of Vehicles Budgeted:		0	1	

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

SUBMITTED BY: Kristin Damon APPROVED BY: Arbin Mitchell, Executive Director
 Program Manager's Printed Name Division Director / Branch Chief's Printed Name
Kristin Damon 3/20/29
 Program Manager's Signature and Date Division Director / Branch Chief's Signature and Date

FY 2024

THE NAVAJO NATION
PROGRAM PERFORMANCE MEASURES

PART I. PROGRAM INFORMATION:						
Business Unit No.:	<u>New</u>	Program Name/Title:	<u>Rural Addressing</u>			
PART II. PROGRAM PERFORMANCE CRITERIA:						
			1st QTR	2nd QTR	3rd QTR	4th QTR
			Goal	Goal	Goal	Goal
1. Program Performance Measure:						
Complete gathering of GPS address data.					X	
2. Program Performance Measure:						
Enter digital addressing and complete center line data in LRAC.					X	
3. Program Performance Measure:						
Install signage on Chapter Road intersections.						X
4. Program Performance Measure:						
5. Program Performance Measure:						
PART III. CONCURRENCE/APPROVAL:						
<u>Kristin Damen</u>		Arbin Mitchell, Executive Director				
Program Manager's Printed Name		Division Director/Branch Chief's Printed Name				
<u>Kristin Damen</u>		<u>[Signature]</u>				
Program Manager's Signature and Date		Division Director/Branch Chief's Signature and Date				

FY 2024

**THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION**

PART I. PROGRAM INFORMATION:			
Program Name/Title: <u>Rural Addressing</u>		Business Unit No.: <u>New</u>	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
4000	Purchase signage materials and fuel for truck transportation. Purchase toner cartridges for LRAC printer.		47,980
9000	Purchase capital to complete installation of signage including equipment to dig holes, truck and trailer to transport labor and materials to installation sites. Purchase computer and printer for LRAC Technician.	155,000	107,040
TOTAL		155,000	155,000

Rural Addressing Materials and Equipment Purchases Crystal Chapter

(4000) Signage Materials:	#	Cost	Total	
Signage (155 signs @ \$180.00)	155	\$ 180	\$ 27,900	November '22 pricing
Inflation Allocation - 20%			\$ 5,580	
			<u>\$ 33,480</u>	
Concrete 80lb mix	155	\$ 6	\$ 880	
Miscellaneous (unforeseen need)	1	\$ 2,000	\$ 2,000	
			<u>\$ 36,360</u>	

(4000) Labor Materials

Printer - toner cartridges		\$ 5,000	\$ 5,000
Fuel (truck)		\$ 4,000	\$ 4,000
Miscellaneous Installation Supplies	1	\$ 2,000	\$ 2,000
Hoses, Sprayers, cleanup	1	\$ 250	\$ 250
Wheelbarrows	2	\$ 175	\$ 350
			<u>\$ 11,600</u>

TOTAL

\$ 47,960

(9000) Capital Outlay

	#	Cost	Total
Desktop Computer & Accessories	1	\$ 3,300	\$ 3,300
Printer	1	\$ 600	\$ 600
Concrete Mixer	1	\$ 360	\$ 360
Post Hole Driver (Titan 1.3 HP Honda Eng)	2	\$ 1,200	\$ 2,400
Manual Post Hole Driver	2	\$ 150	\$ 300
Augur Attach. Plus 9" bit	1	\$ 1,300	\$ 1,300
6" & 12" Auger bits	1	\$ 600	\$ 600
3500 4x4 crew cab standard bed truck diesel	1	\$ 92,180	\$ 92,180
14' double axle with sides trailer	1	\$ 6,000	\$ 6,000
			<u>\$ 107,040</u>

TOTAL

\$ 155,000



PO Box 775, Navajo, New Mexico 87328

Phone: (505)777-2800 & Fax (505)777-2805

CRY-11-2022-030

RESOLUTION OF THE CRYSTAL CHAPTER

SUPPORTING THE CHAPTER PROPOSAL OF THE NAVAJO NATION GOVERNMENT FOR THE AMERICAN RESCUE PLAN ACT OF 2021 BY AND THROUGH THE NAVAJO FISCAL RECOVERY FUND FOR ENUMERATED CHAPTER PROJECTS

WHEREAS:

1. Pursuant to 26 N.N.C §3.A. The Crystal Chapter is a duly recognized certified Chapter of the Navajo Nation Government as listed as 11 N.N.C., Part 1, §10; and
2. Pursuant to 26 N.N.C §1.B., the Crystal Chapter is vested with the authority to review all matters affecting community to make appropriate corrections when necessary and to make recommendations to the Navajo Nation and other local agencies for appropriate actions; and
3. On March 6, 2021, the U.S. Congress approved the American Rescue Plan Act of 2021; and on March 11, 2021, the U.S. President Joe Biden signed it into law; and
4. The Navajo Nation received 1.9 billion of funding through the American Rescue Plan Act of 2021; and established the Navajo Fiscal Recovery Fund ("FRF") Office to oversee the application for proposals for the ARPA projects for Navajo chapters; and
5. The Navajo Division of Community Development is identified in the Navajo Nation Council Resolution C is managing the Navajo chapter governance of the ARPA proposals submission for the 110 Navajo governance chapters. Crystal Chapter initially submitted infrastructure proposal for their respective chapter; and
6. The Navajo Nation has identified six ARPA related activities which includes powerline, housing wiring, waterline, bathroom additions, and rural addressing; and
7. In 2021, the Crystal Chapter initially identified three community projects, ARPA related activities which are as follows: A. Rural Addressing B. Bathroom Addition C. Warehouse; and
8. The Crystal Chapter subsequently conducted its assessments, data collection and the projects are ready for funding; and submit a letter from Crystal Chapter Officials listing propriety projects; and
9. The Crystal Chapter is submitting six projects for the American Rescue Plan Act ("ARPA) proposal to the Navajo Nation Division of Community Development according to the project checklist and the ARPA guidelines. Projects serving individual community members and their families rather than the community are on "needs based." The following are the identified APRA projects for the funds of proposed capital items:
 - a. Infrastructure of Electricity, water access, bathroom additions, bathroom renovations – The Crystal community still has families lacking basic necessities to keep minimum sanitation because of lack of water, lack of bathroom, and lack of electricity. These lack of

- infrastructures adversely affect the community members because they cannot improve their well-being to keep their homes and family sanitized to fight the pandemic.
- b. Storage Warehouse, 50 ft. x 80 ft. x 18ft. – to store perishable food items, medical supplies, equipment that will be used in emergency situations; particularly to combat devastation of dealings with the COVID-19 pandemic. We need to store heavy equipment to keep them mechanically functioning to assist community members during the loss of their family members as result of COVID-19 pandemic.
 - c. One (1) Three-quarter ($\frac{3}{4}$) ton 4x4 Truck
 - d. Twenty (20) foot Gooseneck trailer with five feet ramps
 - e. Rural Addressing project by obtaining Street signs within Crystal Community
 - f. Five (5) solar street lights to be located at the entrance to Chapter House, turn-off from highway Navajo Route 12 to chapter parking lot.

NOW THEREFORE BE IT RESOLVED THAT:

- A. The Chapter hereby supports the proposal of the Navajo Nation government for the American Rescue Plan Act/Fiscal Recovery Funds as intended to support governmental efforts to mitigate and contain the spread of COVID-19, as well as to respond to the health, social and economic impacts of COVID-19 suffered by residents and businesses. In accordance with Section 9901 of ARPA, Fiscal Recovery Funds shall only be used for following:
 1. To respond to the COVID-19 public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits; or aid to impacted industries such as tourism, travel, and hospitality.
 2. To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers.
 3. To provide government services to the extent of the reduction in Navajo Nation revenue due to the COVID-19 public health emergency, relative to revenues collected in the most recent full fiscal year prior to the emergency; and
 4. To make necessary investment in water, sewer, or broadband infrastructure.
- B. Under the direction of the FRF Expenditure Plan Budget Crystal Chapter is supporting the Project and affirming that the Chapter will only use awarded Funds in compliance with the ARPA, the ARPA Regulations, and all other applicable Navajo Nation and federal laws and regulations. This provision does not apply to formula-based distributions of Fiscal Recovery Funds to Non-Governance Certified Chapters.
- C. The Crystal Chapter leadership and its community members support the proposal of the above-mentioned capital items for ARPA/FRF funding according to the American Rescue Plan Act appropriations regulations and guidelines.

CERTIFICATION

I, hereby certify the foregoing resolution was duly considered by the Crystal Chapter at a duly called chapter meeting at Crystal (Navajo Nation), New Mexico which a quorum was present and that same was motioned by Charlene Chee and seconded by Louise Q. Mark by votes of (18) in favor, (00) opposed and (03) abstained this 20th day of November 2022.



Patricia Slim, Chapter President

NAVAJO NATION DEPARTMENT OF JUSTICE



**REQUEST
FOR
SERVICES**

DOJ
_____ DATE / TIME
RFS #: _____
_____ UNIT: _____

RESUBMITTAL

*** FOR NNDNJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. ***

CLIENT TO COMPLETE			
DATE OF REQUEST:	<u>3/21/2024</u>	ENTITY/DIVISION:	<u>OPVP</u>
CONTACT NAME:	<u>Lisa Jymm</u>	DEPARTMENT:	<u>Fiscal Recovery Fund Office</u>
PHONE NUMBER:	<u>(928) 309-5535</u>	E-MAIL:	<u>ARPA@nndoj.gov</u>
COMPLETE DESCRIPTION OF LEGAL NEED AND SERVICES REQUESTED (Attach Documents):			
<i>Initial Eligibility Determination for Crystal Chapter - Rural Addressing for the amount of \$155,000.</i>			
DEADLINE:	<u>4/4/2024</u>	REASON:	<u>DOJ Review</u>
DOJ SECRETARY TO COMPLETE			
DATE/TIME IN UNIT:		REVIEWING ATTORNEY/ADVOCATE:	
DATE TIME OUT OF UNIT:		PREPARED BY (initial):	
DOJ ATTORNEY / ADVOCATE COMMENTS			
REVIEWED BY: (PRINT)		DATE / TIME:	
DOJ Secretary Called:		for Document Pick Up on	at By:
PICKED UP BY: (PRINT)		DATE / TIME:	

NNDNJ/DRRF-July 2013

E-INVITED

