



**NAVAJO NATION DEPARTMENT OF JUSTICE**  
**OFFICE OF THE ATTORNEY GENERAL**

ETHEL B. BRANCH  
Attorney General

HEATHER CLAH  
Deputy Attorney General

**DEPARTMENT OF JUSTICE**  
**INITIAL ELIGIBILITY DETERMINATION**  
**FOR NAVAJO NATION FISCAL RECOVERY FUNDS**

**RFS/HK Review #:** \_\_\_\_\_

**Date & Time Received:** \_\_\_\_\_

**Date & Time of Response:** \_\_\_\_\_

**Entity Requesting FRF:** \_\_\_\_\_

**Title of Project:** \_\_\_\_\_

**Administrative Oversight:** \_\_\_\_\_

**Amount of Funding Requested:** \_\_\_\_\_

**Eligibility Determination:**

- ☐ FRF eligible  
☐ FRF ineligible  
☐ Additional information requested

**FRF Eligibility Category:**

- ☐ (1) Public Health and Economic Impact  
☐ (2) Premium Pay  
☐ (3) Government Services/Lost Revenue  
☐ (4) Water, Sewer, Broadband Infrastructure

**U.S. Department of Treasury Reporting Expenditure Category:** \_\_\_\_\_

**Returned for the following reasons (Ineligibility Reasons/Paragraphs 5.E.(1)-(10) of FRF Procedures):**

- |  |  |
|--|--|
| <input type="checkbox"/> Missing Form  | <input type="checkbox"/> Expenditure Plan incomplete                     |
| <input type="checkbox"/> Supporting documentation missing  | <input type="checkbox"/> Funds will not be obligated by 12/31/2024       |
| <input type="checkbox"/> Project will not be completed by 12/31/2026                                     | <input type="checkbox"/> Incorrect Signatory                             |
| <input type="checkbox"/> Ineligible purpose  | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports                                 |  |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination |  |

Other Comments: \_\_\_\_\_

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Name of DOJ Reviewer: \_\_\_\_\_

Signature of DOJ Reviewer: 

**Disclaimers:**

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to [arpa@nndoj.org](mailto:arpa@nndoj.org).** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDOJ Initial Eligibility Determination is based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

THE NAVAJO NATION  
FISCAL RECOVERY FUNDS **REQUEST FORM & EXPENDITURE PLAN**  
FOR NON-GOVERNANCE CERTIFIED CHAPTERS

**Part 1. Identification of parties.**

Non-Governance Certified Chapter requesting FRF: Crystal Chapter Date prepared: 11/11/22

Chapter's mailing address: PO Box 775 phone/email: 505.777.2800, crystal@  
Navajo, NM 87328 website (if any): https://crystal.navajoch

This Form prepared by: Kristin Damon phone/email: 505.777.2800  
Community Services Coordinator kdamon@nnchapters  
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: 20' Gooseneck Trailer

Chapter President: Patricia Slim phone & email: 928.206.8562, pslim@naat  
 Chapter Vice-President: LeVerne Johnson phone & email: 505.906.1205, ljohnson@na  
 Chapter Secretary: Marchelle Hardy phone & email: 505.979.2850, mhardy@na  
 Chapter Treasurer: Marchelle Hardy phone & email: 505.979.2850, mhardy@na  
 Chapter Manager or CSC: Kristin Damon phone & email: 505.777.2800, kdamon@nr  
 DCD/Chapter ASO: Derek Echohawk phone & email: 928.266.3153, ddechohawk@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): Navajo Tractor Sales, Gallup  
Crouch Mesa Trailer Sales, LLC, Farmington, NM ☒ document attached

Amount of FRF requested: \$23,000 FRF funding period: 1/1/23 - 7/31/23  
Indicate Project starting and ending/deadline date

**Part 2. Expenditure Plan details.**

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

A 20' Gooseneck Trailer is needed in conjunction with a heavy-duty truck. It will be used for hauling a backhoe to remote locations for the digging of graves as well as transportation of survival materials (PPE, sanitation, food, heating) to remote homes within the Crystal Community. It may also be used to transport construction materials used in repairs of homes damaged from inclement weather conditions.

Funds will be used to purchase a 20' Gooseneck Trailer, taxes, license and insurance for the first year.

☐ document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

A 20' Gooseneck Trailer provides a solution for Chapter transportation to benefit the urgent needs of Chapter Members, especially the transportation of a 24' backhoe for those living in difficult to reach remote locations needing burial assistance. The trailer will also be used to support Chapter Administration with transporting wood, coal, wood pellets and special project construction materials.

☐ document attached

(c) Provide a prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the

Program(s) or Project(s) by December 31, 2026:

January 1, 2023 - December 31, 2023

☐ document attached

(d) Identify who will be responsible for implementing the Program or Project:

DCD, NNFRF and NON-LGA Chapter.

☐ document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

The Crystal Chapter will be responsible for the operations and maintenance.

☐ document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

1.12 - Other Public Health Services - A 20' Gooseneck Trailer provides a solution for Chapter transportation to benefit the urgent needs of Chapter Members, especially the transportation of a 24' backhoe for those living in difficult to reach remote locations needing burial assistance. The trailer will also be used to support Chapter Administration with transporting wood, coal, wood pellets and special project construction materials to repair severe weather damaged homes.

☐ document attached**Part 3. Additional documents.**

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

Crystal Chapter Truck Trailer Purpose SOU  
Crystal Chapter 20' Trailer Quotes  
CRY-11-2022-030

☒ Chapter Resolution attached**Part 4. Affirmation by Funding Recipient.**

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's  
Preparer:

signature of Preparer CONTACT PERSON

Approved by:

signature of CSC

Approved by:

signature of Chapter President (or Vice-President)

Approved by:

signature of Chapter ASO

Approved to submit  
for Review:

signature of DCD Director

12/15/2022



FY 2023

**THE NAVAJO NATION  
PROGRAM BUDGET SUMMARY**

Page 1 of 1  
**BUDGET FORM 1**

<b>PART I. Business Unit No.:</b> <u>New</u> <b>Program Title:</b> <u>Crystal Chapter 20' Gooseneck Trailer</u> <b>Division/Branch:</b> <u>Div of Community Development</u>					
<b>Prepared By:</b> <u>Kristin Damon</u>		<b>Phone No.:</b> <u>505.777.2800</u>		<b>Email Address:</b> <u>kdamon@nnchapters.org</u>	

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
NN Fiscal Recovery Funds	<u>11/23-7/1/23</u> 2023	23,000.00	100%	2001 Personnel Expenses				
				3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies				
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services				
				7000 Special Transactions				
				8000 Public Assistance				
				9000 Capital Outlay	<u>6</u>		<u>\$23,000</u>	<u>\$23,000</u>
				9500 Matching Funds				
				9500 Indirect Cost				
<b>TOTAL:</b>				<b>TOTAL</b>		\$0.00	<u>\$23,000</u>	<u>\$23,000</u>

PART IV. POSITIONS AND VEHICLES	(D)	(E)
Total # of Positions Budgeted:	<u>0</u>	<u>0</u>
Total # of Vehicles Budgeted:	<u>0</u>	<u>0</u>

**PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.**

<b>SUBMITTED BY:</b> <u>Sonlatsa Jim-Martin, ASC Department Manager</u> <b>Program Manager's Printed Name</b> <u><i>Sonlatsa Jim</i></u> <u>12/15/2022</u> <b>Program Manager's Signature and Date</b>	<b>APPROVED BY:</b> <u>Dr. Pearl Yellowman, Executive Director</u> <b>Division Director / Branch Chief's Printed Name</b> <u><i>Pearl Yellowman</i></u> <u>12.15.22</u> <b>Division Director / Branch Chief's Signature and Date</b>
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FY 2023THE NAVAJO NATION  
PROGRAM PERFORMANCE CRITERIAPage 2 of 3  
BUDGET FORM 2

## PART I. PROGRAM INFORMATION:

Business Unit No.: NewProgram Name/Title: Crystal Chapter 20' Gooseneck Trailer

## PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:

Crystal Chapter Resolution CRY-11-2022-030, Transportation of backhoe to remote locations for burial services, transport of survival materials (PPE, sanitation, food, heating) to remote homes.

## PART III. PROGRAM PERFORMANCE CRITERIA:

1st QTR		2nd QTR		3rd QTR		4th QTR	
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

## 1. Goal Statement:

Utilite backhoe for burial assistance, transport of PPE, sanitation, food, heating to members.

Program Performance Measure/Objective:

Utilited backhoe burial for assistance, transport of PPE, sanitation, food, heating to members.

		1					
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## 2. Goal Statement:

Program Performance Measure/Objective:

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## 3. Goal Statement:

Program Performance Measure/Objective:

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## 4. Goal Statement:

Program Performance Measure/Objective:

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## 5. Goal Statement:

Program Performance Measure/Objective:

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## PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

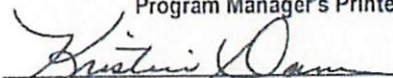
Kristin Damon, Crystal CSC

James Adakai, Deputy Director

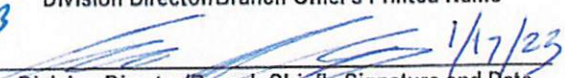
Calvin Castillio, Executive Director

Program Manager's Printed Name

Division Director/Branch Chief's Printed Name

  
Program Manager's Signature and Date

1/11/23

  
Signature  
Division Director/Branch Chief's Signature and Date



FY 23

**THE NAVAJO NATION  
DETAILED BUDGET AND JUSTIFICATION**

Page 3 of 3  
BUDGET FORM 4

PART I. PROGRAM INFORMATION:			
Program Name/Title: <u>Crystal Chapter</u> 20' Gooseneck Trailer		Business Unit No.: <u>New</u>	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
9142	Equipment: Purchase new 20' Gooseneck Trailer with attachment. Purchase to be complete by 7/31/23.	23,000	23,000
TOTAL		23,000	23,000

**THE NAVAJO NATION  
PROJECT BUDGET SCHEDULE**

Page 1 of 1  
**PROJECT FORM**

<b>PART I. Business Unit No.: New</b> Project Title: <u>20' Gooseneck Trailer</u> <i>Crystal Chapter</i> Project Description <u>Acquisition of a 20' Gooseneck Trailer for hauling backhoe for community burials, transportation of materials used for Emergency cons</u> Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification																		<b>PART II. Project Information</b> Project Type: <u>20' Gooseneck Trailer</u> Planned Start Date: <u>3/1/2023</u> Planned End Date: <u>7/31/2023</u> Project Manager: <u>Kristin Damon</u>													
<b>PART III.</b> List Project Task separately; such as Plan, Design, Construct, Equip or Furnish.		<b>PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.</b>																				Expected Completion Date if project exceeds 8 FY Qtrs.									
		FY23												FY 24																	
		1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			Date					
		O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M
9140 - 20' Gooseneck Trailer Purchase							X	X																							