



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH
Attorney General

HEATHER CLAH
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: HK0464-2

Date & Time Received: 02/02/24 at 15:21

Date & Time of Response: 2/26/24 at 17:00

Entity Requesting FRF: Round Rock Chapter

Title of Project: Round Rock Community Cemetery

Administrative Oversight: Division of Community Development

Amount of Funding Requested: \$225,000.00

Eligibility Determination:

- FRF eligible (checked)
FRF ineligible
Additional information requested

FRF Eligibility Category:

- (1) Public Health and Economic Impact
(2) Premium Pay
(3) Government Services/Lost Revenue (checked)
(4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category:

6.1: Provision of Government Services

Returned for the following reasons (Ineligibility Reasons/Paragraphs 5.E.(1)-(10) of FRF Procedures):

- | | |
|--|--|
| <input type="checkbox"/> Missing Form | <input type="checkbox"/> Expenditure Plan incomplete |
| <input type="checkbox"/> Supporting documentation missing | <input type="checkbox"/> Funds will not be obligated by 12/31/2024 |
| <input type="checkbox"/> Project will not be completed by 12/31/2026 | <input type="checkbox"/> Incorrect Signatory |
| <input type="checkbox"/> Ineligible purpose | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports | |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination | |

Other Comments: _____

Name of DOJ Reviewer: Navalyn R. Platero

Signature of DOJ Reviewer: 

Disclaimers:

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to arpa@nndoj.org.** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDOJ Initial Eligibility Determination is based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

THE NAVAJO NATION
FISCAL RECOVERY FUNDS **REQUEST FORM & EXPENDITURE PLAN**
FOR NON-GOVERNANCE CERTIFIED CHAPTERS

Part 1. Identification of parties.

Non-Governance Certified Chapter requesting FRF: Round Rock Chapter Date prepared: 01/08/2024

Chapter's P.O. Box 10 phone/email: 928-787-2510
mailing address: Round Rock, AZ 86547 website (if any): roundrock@navajochapter.org

This Form prepared by: Ramona Rogers, President, Paul Jim, Vice- President phone/email: 928-787-2510
Bernie Wheeler, Secretary/Treasurer roundrock@navajochapters.org
CONTACT PERSON'S name and title *CONTACT PERSON'S info*

Title and type of Project: Round Rock Community Cemetery

Chapter President: Ramona Rogers phone & email: 928-314-1344 rrogers@naataanii.org

Chapter Vice-President: Paul Jim phone & email: 480-842-9901 pjim@naataanii.org

Chapter Secretary: Bernita Wheeler phone & email: 928-658-8022 bwheeler@navajochapters.org

Chapter Treasurer: Bernita Wheeler phone & email: 928-658-99010 bwheeler@navajochapters.org

Chapter Manager or CSC: Vacant phone & email: roundrock@navajochapters.org

DCD/Chapter ASO: Robert Jumbo phone & email: 928-674-2251 rjumbo@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): To seek Professional Consulting Services ONLY to complete a master design plan and construction documents for Phase 1 of a 60-acre tract of land for both Community and Veteran's cemetery. document attached

Amount of FRF requested: \$225,000.00 FRF funding period: April 1, 2023 to September 30, 2026
indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

To seek Professional Consulting Services ONLY to complete a master design plan and construction documents for Phase 1 of a 60-acre tract of land for both Community and Veteran's cemetery. Land acquisition, easements/ROW, archaeological, survey, and environmental studies. A new community cemetery in Round Rock Chapter, Apache County. This will serve the Community as a last resting place for their love ones and open to Veterans. The Phase I will include, but not be limited to: 1) Grading and Drainage Improvements, 2) Road and Pedestrian Access Improvements, and Fencing/Gates.

document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

The Community Cemetery will alleviate the Grazing Committee, Chapter and Navajo Nation from dealing with issues involving burials, where people are burying their deceased loved ones out on rangelands, within farm plots and within or near their home-site leases, creating controversies and conflicts. The neighboring chapter communities have reached their maximum capacity within their cemeteries. This will help avoid further controversies and conflicts among the agents involved.

(c) Provide a prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the

APPENDIX A

Program(s) or Project(s) by December 31, 2026:

2023 - Chapter will work with GLDD, CPMD, Grazing Committee, CLUPC to finalize the land withdrawal, feasibility studies and clearances. 2024 - Agents will bid for private contractor to complete the development and construction of the community cemetery. Challenges - land, unforeseen disturbances/weather & additional fees, cost of inflations for materials, equip., labor & supplies.

document attached

(d) Identify who will be responsible for implementing the Program or Project:

The Round Rock Chapter Administration and Officials will be responsible for implementing and monitoring the project along with the Navajo Nation agents.

document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

The Round Rock Chapter Administration and Officials will be responsible for operations and maintenance costs for the project once completed. Operation and maintenance costs will be budgeted through the chapter's annual operating budget and revenues generated through established fees with development of plan of operation for the community cemetery.

document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

6.1 - Provision of Government Services

The COVID-19 has a major impact on the communities, unfortunately, causing many individuals not surviving through the pandemic, leading to many deaths. The unforeseen affect has created controversies among the communities, families and Nation of where to bury their loved ones, having a developed community cemetery will alleviate future conflicts. A Community Cemetery will always give ease of mind for families, knowing theres a cemetery where to bury their love ones and it is close to home.

document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

- 1. Chapter's approved supporting resolution: ROUN2204-03
- 2. Community Land Use Planning Committee:
- 3. Resources Committe Resolution: RDC-216-99

Chapter Resolution attached


Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's Preparer:


signature of Preparer/CONTACT PERSON

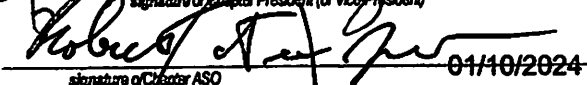
Approved by:


signature of Chapter President (or Vice President)

Approved by:

signature of CSC

Approved by:




signature of Chapter ASO 01/10/2024

Approved to submit for Review:


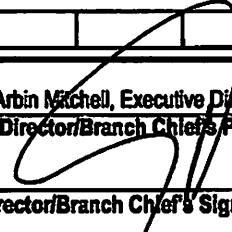

signature of DCD Director

FY'24

THE NAVAJO NATION
PROGRAM BUDGET SUMMARY

PART I. Business Unit No.: <u>K2115369</u>		Program Title: <u>Round Rock Chapter - Community Cemetery</u>		Division/Branch: <u>DCD/Executive</u>				
Prepared By: <u>Bernita Wheeler</u>		Phone No.: <u>(928) 787-2510</u>		Email Address: <u>bwheeler@navajochapters.org</u>				
PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
American Resue Plan Act of 2021	04/01/23-09/30/26	225,000.00	100%	2001 Personnel Expenses				
				3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies				
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services	6	200,000	225,000	25,000
				7000 Special Transactions				
				8000 Public Assistance				
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
				TOTAL		\$200,000.00	225,000.00	25,000
				PART IV. POSITIONS AND VEHICLES		(D)	(E)	
				Total # of Positions Budgeted:		0	0	
				Total # of Vehicles Budgeted:		0	0	
		TOTAL:	\$225,000.00	100%				
PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.								
SUBMITTED BY: <u>Jaron Charley, ASC Department Manager</u>			APPROVED BY: <u>Arbin Mitchell, Executive Director</u>					
Program Manager's Printed Name			Division Director / Branch Chief's Printed Name					
 Program Manager's Signature and Date			 Division Director / Branch Chief's Signature and Date					
			1-10-24					

**THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA**

PART I. PROGRAM INFORMATION:									
Business Unit No.: <u>K2115369</u>			Program Name/Title: <u>Round Rock Chapter - Community Cemetery</u>						
PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:									
CAP-34-98: To direct the Chapter administration and management control system, by promoting efficiency and accountability to the chapter membership and to effectuate plans of action to improved the standards of living for the chapter membership.									
PART III. PROGRAM PERFORMANCE CRITERIA:									
		1st QTR		2nd QTR		3rd QTR		4th QTR	
		Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual
1. Goal Statement:									
Division of Community Development to hire Consultant									
Program Performance Measure/Objective:									
Complete contract for consultant services				1				1	
2. Goal Statement:									
Complete a master design plan and construction documents for Phase I of 60 acre tract									
Program Performance Measure/Objective:									
Quarterly Progress Meeting with firm				3		2		3	
3. Goal Statement:									
Program Performance Measure/Objective:									
4. Goal Statement:									
Program Performance Measure/Objective:									
5. Goal Statement:									
Program Performance Measure/Objective:									
PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.									
<u>Jaron Charley, ASC Department Manager</u> Program Manager's Printed Name				<u>Arbin Mitchell, Executive Director</u> Division Director/Branch Chief's Printed Name					
 Program Manager's Signature and Date				 Division Director/Branch Chief's Signature and Date					

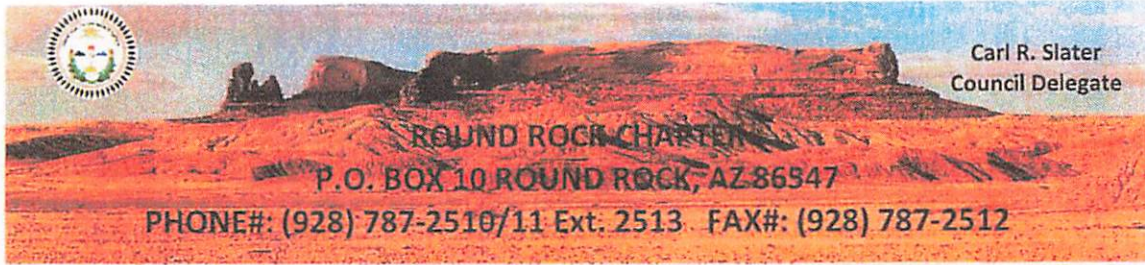
**THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION**

PART I. PROGRAM INFORMATION:			
Program Name/Title: <u>Round Rock Chapter - Community Cemetery</u>		Business Unit No.: <u>K2115369</u>	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
6520	Consulting 6530 - Consulting Fees \$221,290 To complete a Master Design Plan and Construction Documents for Phase I of a 60 acre tract of land for community and Veteran's Cemetery. 6540 - Consulting Expenses \$ 3,710.00	\$ 225,000	\$ 225,000
TOTAL		\$ 225,000.00	\$ 225,000.00

THE NAVAJO NATION PROJECT BUDGET SCHEDULE

PART I. Business Unit No <u> K2115369 </u> Project Title: <u> Round Rock Chapter - Community Cemetery </u> Project Descriptic <u> Obtain a completed Master Design Plan and Construction Documents for Phase 1 of a 60 acre tract of land for veterans and community members. </u> Check one box:	PART II. Project Type: <u> Cemetery </u> Planned Start Date: <u> 4/1/2023 </u> Planned End Date: <u> 9/30/2026 </u> Project Manager: <u> NND CD/CPMD </u>																													
PART III. List Project Task separately; such as Plan, Design, Construct, Equip or Furnish.	PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.																Expected Completion Date if project exceeds 8 FY Qtrs.													
	FY 2024												FY 2025								Date <u>09/30/26</u>									
	1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			O	N	D	J	F	M
	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M
March - April 2024 Hire Consultan						X																								
May 01 - 30, 2024 Conduct Meetings w/Consultant Firm								X																						
June 2024 to December 2024 Process and Production of Master Design and Plans									X	X	X	X	X	X	X															
January -February 2025 Review of Preliminary Plans and Designs																X	X													
March 1 - March 30, 2025- Finalized Plans and Construction Documents																		X												
April 1 - April 30, 2025 CLOSE OUT																			X											
PART V.	\$			\$			\$			\$			\$			\$			\$			PROJECT TOTAL								
Expected Quarterly Expenditures							12,040.00	75,050.00	68,955.00	60,000.00	8,955.00																			\$225,000.00

FOR OMB USE ONLY: Resolution No: _____ FMIS Set Up Date: _____ Company No: _____ OMB Analyst: _____

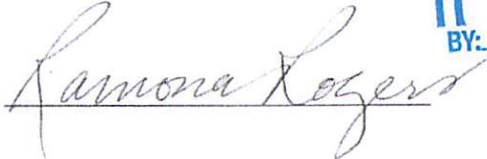


MEMORANDUM

TO: Navajo Nation Community Development

THROUGH: Fiscal Recovery Fund

FROM: Ramona Rogers, President
Round Rock Chapter



RECEIVED
JAN 08 2024
BY: *[Signature]*

DATE: January 8, 2024

RE: ROUND ROCK CHAPTER APPROVED ARPA PROJECTS

Please consider this memo as your official notification of changes to Round Rock Chapter's recently approved Fiscal Recovery Fund projects. The following changes:

1. LAGOON PROJECT (BU K2115371): Delete Project \$60,000.00 and reallocated to other project.
2. RECREATION PARK (BUK2115370): Decrease amount to \$173,000.00
3. CEMETERY PROJECT (BU K2115369): Increase amount to \$225,000.00
4. DIVERSION/IRRIGATION PROJECT (BU K2115372): Increase to \$711,000.00
5. C-STORE PROJECT (BU K2115368): No Changes \$650,000.00

If there should be any questions, please contact us via email, rogers@naataanii.org and/or carlslater@navajo-nsn.gov

Thank you for your continued guidance and support.

CONCURRENCE: Carl R. Slater, Honorable Council Delegate

Ramona Rogers
PRESIDENT

Paul Jim
VICE PRESIDENT

Bernita Wheeler
SECRETARY/TREASURER

Robert Wagner
GRAZING OFFICIAL

VACANT
C.S. COORDINATOR

VACANT
A.M. SPECIALIST

RECEIVED
JAN 08 2024
BY:

NAVAJO NATION DEPARTMENT OF JUSTICE



**REQUEST
FOR
SERVICES**

DOJ
_____ DATE / TIME
RFS #: _____
_____ UNIT: _____

RESUBMITTAL

*** FOR NNDOJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. ***

CLIENT TO COMPLETE			
DATE OF REQUEST:	<u>1/12/2024</u>	ENTITY/DIVISION:	<u>OPVP</u>
CONTACT NAME:	<u>Lisa Jymm</u>	DEPARTMENT:	<u>Fiscal Recovery Fund Office</u>
PHONE NUMBER:	<u>(928) 309-5535</u>	E-MAIL:	<u>ljymm@navajo-nsn.gov</u>
COMPLETE DESCRIPTION OF LEGAL NEED AND SERVICES REQUESTED (Attach Documents):			
<i>Initial Eligibility Determination for Round Rock Chapter - Community Cemetery Project in the amount of \$225,000.00.</i>			
DEADLINE:	<u>1/26/2024</u>	REASON:	<u>DOJ Review</u>
DOJ SECRETARY TO COMPLETE			
DATE/TIME IN UNIT:		REVIEWING ATTORNEY/ADVOCATE:	
DATE TIME OUT OF UNIT:		PREPARED BY (initial):	
DOJ ATTORNEY / ADVOCATE COMMENTS			
REVIEWED BY: (PRINT)		DATE / TIME:	
DOJ Secretary Called:		for Document Pick Up on	at By:
PICKED UP BY: (PRINT)		DATE / TIME:	