



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH
Attorney General

HEATHER CLAH
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: HK 637

Date & Time Received: 03/11/24 at 14:37

Date & Time of Response: April 3, 2024 at 10:30

Entity Requesting FRF: Forest Lake Chapter

Title of Project: Forest Lake Housing Project

Administrative Oversight: Division of Community Development

Amount of Funding Requested: \$930,000

Eligibility Determination:

- FRF eligible
FRF ineligible
Additional information requested

FRF Eligibility Category:

- (1) Public Health and Economic Impact
(2) Premium Pay
(3) Government Services/Lost Revenue
(4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category:
Section 2.16, Long-term Housing Security: Services for Unhoused Persons

**Returned for the following reasons (Ineligibility Reasons/Paragraphs 5.E.(1)-(10) of FRF Procedures):**

- |  |  |
|--|--|
| <input type="checkbox"/> Missing Form  | <input type="checkbox"/> Expenditure Plan incomplete                     |
| <input type="checkbox"/> Supporting documentation missing  | <input type="checkbox"/> Funds will not be obligated by 12/31/2024       |
| <input type="checkbox"/> Project will not be completed by 12/31/2026                                     | <input type="checkbox"/> Incorrect Signatory                             |
| <input type="checkbox"/> Ineligible purpose  | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports                                 |  |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination |  |

Other Comments: \_\_\_\_\_  
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Name of DOJ Reviewer: Lorenzo Curley

Signature of DOJ Reviewer: *Lorenzo Curley*

**Disclaimers:**  
If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form I, and other supporting documents. **Please email your resubmission to arpa@nndoj.org.** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDOJ Initial Eligibility Determination is based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.



NAVAJO NATION DEPARTMENT OF JUSTICE
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DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: HK 637

Date & Time Received: 7/20/23 at 11:33

Date & Time of Response: August 28, 2023 at 15:00 hrs

Entity Requesting FRF: Forest Lake Chapter

Title of Project: Forest Lake Housing Project

Administrative Oversight: Division of Community Development

Amount of Funding Requested: \$930,000

Eligibility Determination:

- FRF eligible
FRF ineligible
Additional information requested

FRF Eligibility Category:

- (1) Public Health and Economic Impact
(2) Premium Pay
(3) Government Services/Lost Revenue
(4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category: To be determined

**Returned for the following reasons (Ineligibility Reasons/Paragraphs 5.E.(1)-(10) of FRF Procedures):**

- |  |  |
|--|--|
| <input type="checkbox"/> Missing Form  | <input type="checkbox"/> Expenditure Plan incomplete                     |
| <input type="checkbox"/> Supporting documentation missing  | <input type="checkbox"/> Funds will not be obligated by 12/31/2024       |
| <input type="checkbox"/> Project will not be completed by 12/31/2026                                     | <input type="checkbox"/> Incorrect Signatory                             |
| <input type="checkbox"/> Ineligible purpose  | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports                                 |  |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination |  |

**Other Comments:** We need additional information to determine if the proposed housing assistance is an eligible use. To assist us, please provide answers to the following questions in as much detail as possible and include any other relevant information:

1. What is the criteria to be approved for a new home/how were the four recipients be selected? How will the Chapter prioritize projects if there are more persons in need than funds available? Please be specific, and include any family size and income limitations or other criteria used to establish and prioritize needs.

2. Please explain whether the home construction projects would qualify for any federally funded housing programs, including but not limited to the National Housing Trust Fund and Indian Housing Block Grant. (Eligibility for one of these programs is a favorable factor in determining whether a housing project is eligible as a use of the Nation's Fiscal Recovery Funds.)

3. The documents indicate that the individuals need new housing due to overcrowding. How will the project help with overcrowding?

4. The funding request for the project is based on an estimate received from White Mesa Homes, LLC. Will the Chapter comply with the procurement rules, conflicts of interest rules, and other requirements associated with the receipt of Fiscal Recovery Funds?

Name of DOJ Reviewer: Lorenzo Curley

Signature of DOJ Reviewer: *Lorenzo Curley*

**Disclaimers:**

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to [arpa@nndoj.org](mailto:arpa@nndoj.org).** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDOJ Initial Eligibility Determination is based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

Forest Lake Log Cabin Home:

1. What are the criteria to be approved for a new home/how were the four recipients be selected? How will the Chapter prioritize projects if there are more persons in need than funds available? Please be specific, and include any family size and income limitations or other criteria used to establish and prioritize needs.
  - a. Applicant shall submit a complete Chapter housing Assistance Application to the administration office
2. Please explain whether the home construction projects would qualify for any federally funded housing programs, including but not limited to the National Housing Trust Fund and Indian Housing Block Grant. (Eligibility for one of these programs is a favorable factor in determining whether a housing project is eligible as a use of the Nation's Fiscal Recovery Funds.)
  - b. Applicant shall submit required documents including a copy of the home site lease to the chapter administration for consideration.
3. The documents indicate that the individuals need new housing due to overcrowding. How will the project help with overcrowding?
  - a. Currently, the potential homeowners do not have adequate housing, the Forest Lake Chapter will provide stable home to those in need to prevent the spread of COVID-19/
4. The funding request for the project is based on an estimate received from White Mesa Homes, LLC. Will the Chapter comply with the procurement rules, conflicts of interest rules, and other requirements associated with the receipt of Fiscal Recovery Funds?
  - a. The White Mesa Homes, LLC provided only an estimate for an adequate housing for this project. The Forest Lake Chapter will not deviate but will comply with the Procurement Policies and requirements including the conflict-of-interest rules.

THE NAVAJO NATION  
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN  
FOR NON-GOVERNANCE CERTIFIED CHAPTERS

**Part 1. Identification of parties.**

Non-Governance Certified Chapter requesting FRF: Forest Lake Chapter Date prepared: 3/4/2024

Chapter's mailing address: P.O. Box 441 Pinon, Az 86510 phone/email: 928-677-3252 website (if any): forestlake@navajochap

This Form prepared by: Ella M. Benally phone/email: embenally@nnchapte  
Ella M. Benally, CSC 928-677-3252  
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: Forest Lake Housing Project

Chapter President: May Gilene Begay phone & email: mgbegay@naataanii.org

Chapter Vice-President: Rapheal Boy phone & email: rboy@yahoo.com

Chapter Secretary: Brenda White phone & email: brendawhite304@yahoo.co

Chapter Treasurer: Brenda White phone & email: brendawhite304@yahoo.co

Chapter Manager or CSC: Ella M. Benally phone & email: embenally@nnchapters.org

DCD/Chapter ASO: Edgerton Gene phone & email: egene@dcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): IDIQ firm will help with RFPs to s  
 document attached

Amount of FRF requested: \$930,000. FRF funding period: 10/1/2022 to 12/30/2026  
indicate Project starting and ending/deadline date

**Part 2. Expenditure Plan details.**

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

The new homes will address the lacked adequate housing for four families of the Forest Lake community (FLC) with burn out and unhoused. These individuals come from overcrowded homes with poor ventilation that will not be suffice to safeguard from the spread of COVID or any other epidemic/pandemic should it reach the Navajo Nation again. The new homes will be constructed to meet building construction code to make new homes safe to isolate or quarantine with healthy circulation of air. More importantly, the with availability of pipe in water and indoor plumbing in the new homes, it will promote good hygiene to prevent spread of germs, bacteria and virus. This action prevents spread of COVID. All recipients reside in Forest Lake community.

document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

The project will benefit the community members that are in need of safe homes that is free of poor ventilation, lack ramp, ample room for sleeping, and proper air circulation. The new homes will benefit the people that they no longer have to go outside at night and inclement weather for restroom as the new homes will come equipped with indoor plumbing and pipe in water..

document attached

(c) Provide a prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the

Program(s) or Project(s) by December 31, 2026:

The timeline of this project will be from 10/1/2023 to 12/31/2026.

document attached

(d) Identify who will be responsible for implementing the Program or Project:

The DCD, IDIQ Firm and Chapter officials/staff will take the responsibility for assuring the project is being implemented in accordance.

document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

The homeowners will meet with the vendor to receive mandated orientation of the maintenance and operations of their new home, if appliances is included, all new homeowners will also be required to attend orientation from the vendor of how to care and operate their appliances. The Chapter will further prepare a homeowner commitment that will be signed by each homeowner and will assure their commitments once they sign the letter. within the first two years, Chapter Vice President will be contacted

document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

3.11. Housing Support: Affordable Housing

document attached

**Part 3. Additional documents.**

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

1. Potential Housing Applicants labeled as Exhibit A

Chapter Resolution attached

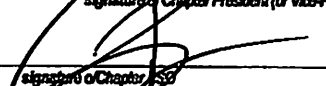
**Part 4. Affirmation by Funding Recipient.**

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's Preparer:   
signature of Preparer/CONTACT PERSON

Approved by:   
signature of Chapter President (or Vice-President)

Approved by:   
signature of CSC

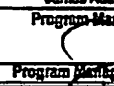
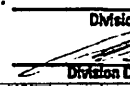
Approved by:   
signature of Chapter CFO

Approved to submit for Review:   
signature of DCD Director

FY 2023

THE NAVAJO NATION  
PROGRAM BUDGET SUMMARY

Page 1 of 3  
BUDGET FORM 1

PART I. Business Unit No.: <u>New</u>		Program Title: <u>Forest Lake</u>		Division/Branch: <u>DCD/EXECUTIVE</u>				
Prepared By: <u>Ella M. Bernally</u>		Phone No.: <u>928-677-3252</u>		Email Address: <u>embernally@navajonations.org</u>				
PART II. FUNDING SOURCE(S)	Fiscal Year / Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
AIN Fiscal Recovery Funds	10/1/22-09/31/23	930,000.00	100%	2001 Personnel Expenses				
				3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies				
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services				
				7000 Special Transactions				
				8000 Public Assistance	6	0	930,000	930,000
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
TOTAL:						\$0.00	930,000.00	930,000
				PART IV. POSITIONS AND VEHICLES		(D)	(E)	
				Total # of Positions Budgeted:		0	0	
				Total # of Vehicles Budgeted:		0	0	
PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.								
SUBMITTED BY: <u>James Adzal, Deputy Director</u>			APPROVED BY: <u>Calvin Castillo, Executive Director</u>					
Program Manager's Printed Name			Division Director / Branch Chief's Printed Name					
								
Program Manager's Signature and Date <u>6-27-23</u>			Division Director / Branch Chief's Signature and Date <u>6-27-23</u>					



PART I. PROGRAM INFORMATION:									
Business Unit No.:		New		Program Name/Title:				Forest Lake	
PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:									
<i>To assist and build homes for community members in need within Forest Lake Chapter</i>									
PART III. PROGRAM PERFORMANCE CRITERIA:									
		1st QTR		2nd QTR		3rd QTR		4th QTR	
		Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual
1. Goal Statement:									
Procurement of 4 Log Cabin Homes									
Program Performance Measure/Objective:									
Assist 4 community membership with new homes		1		1		1		1	
2. Goal Statement:									
Program Performance Measure/Objective:									
3. Goal Statement:									
Program Performance Measure/Objective:									
4. Goal Statement:									
Program Performance Measure/Objective:									
5. Goal Statement:									
Program Performance Measure/Objective:									
PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.									
James Adakel, Deputy Director					Calvin Castillo, Executive Director				
Program Manager's Printed Name					Division Director/Branch Chief's Printed Name				
<i>[Signature]</i>					<i>[Signature]</i>				
6-22-23					6-22-23				
Program Manager's Signature and Date					Division Director/Branch Chief's Signature and Date				

**THE NAVAJO NATION  
DETAILED BUDGET AND JUSTIFICATION**

PART I. PROGRAM INFORMATION:			
Program Name/Title: <u>Forest Lake</u>		Business Unit No.: <u>New</u>	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
	Housing: 8725 To purchase 4 log cabin homes @ 250,000.00 ea. = 930,000.00	930,000	930,000
<b>TOTAL</b>		<b>930,000</b>	<b>930,000</b>

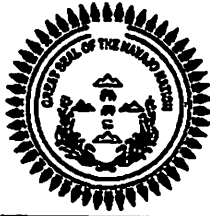
FY 2023

**THE NAVAJO NATION  
PROJECT BUDGET SCHEDULE**

Page 1 of 1  
PROJECT FORM

<b>PART I. Business Unit No.:</b> <u>Nav</u>		<b>PART II. Project Information</b>																												
<b>Project Title:</b> Forest Lake Housing Project		<b>Project Type:</b> Forest Lake Housing Project																												
<b>Project Description:</b> The new structures will improve the quality of life for all those members with adequate space in their new home. The current overcrowded and substandard homes are occupied by multi-generational families who all lack homes		<b>Planned Start Date:</b> 10/1/2022																												
<b>Check one box:</b> <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification		<b>Planned End Date:</b> 12/30/2023																												
		<b>Project Manager:</b> Chapter Officials/Staff																												
<b>PART III.</b> List Project Task separately; such as Plan, Design, Construct, Equip or Furnish.	<b>PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.</b>															Expected Completion Date if project exceeds 8 FY Qtrs.														
	FY 2023								FY 2028																					
	1st Qtr.		2nd Qtr.			3rd Qtr.			4th Qtr.		1st Qtr.		2nd Qtr.			3rd Qtr.			4th Qtr.		Date: 12/30/2028									
	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M
Assesment							x	x																						
Purchase Homes											x	x																		
Construction														x	x	x	x	x	x	x	x	x	x							
Homeownership training																								x						
<b>PART V.</b>	\$						\$			\$			\$		\$			\$		<b>PROJECT TOTAL</b>										
Expected Quarterly Expenditures										232,500.00		232,500.00			232,500.00			232,600.00		930,000.00										

**FOR OMB USE ONLY:**    Resolution No: \_\_\_\_\_    FMS Set Up Date: \_\_\_\_\_    Company No: \_\_\_\_\_    OMB Analyst: \_\_\_\_\_



**JONATHAN NEZ  
PRESIDENT**

**Forest Lake Chapter**  
Jimmy Yellowhair, Council Delegate  
May Gilene Begay, President  
Raphael Boy, Vice President  
Brenda White, Secretary Treasurer  
Irene Begay, Grazing Representative  
Ella M. Benally, Community Service Coordinator

**MYRON LIZER  
VICE-PRESIDENT**

### **RESOLUTION OF THE FOREST LAKE CHAPTER**

**Resolution No. FLC-22-12-002**

Requesting the Navajo Nation Department of Justice (DOJ), Division of Community Development (DCD) and Office of the Fiscal Recovery Funds to accept and approve ARPA funds for new homes of the unhoused residents of the Forest Lake Chapter who are in dire need of a home as Forest Lake Housing Project

**WHEREAS:**

- 1. The Navajo Nation Council Resolution CS-34-98 enacted the Navajo Nation Local Governance Act and codified it under Title 26 of the Navajo Nation Code; and**
- 2. Pursuant to Title 26 NNC, Section B-1&2, the purpose of the Local Governance Act is to recognize at the local level and to delegate to chapter government with respect to local matters consistent with Navajo Laws including custom and tradition and to make decisions over local matters; and**
- 3. The 24<sup>th</sup> Navajo Nation Council passed Legislation CJN-29-22, Navajo Nation Council allocating \$1,070,298,867 of the Navajo Nation Fiscal Recovery Funds and approved the Fiscal Recovery Fund Expenditure Plans on June 30, 2022; and**
- 4. The Forest Lake Chapter identified individuals/families in dire need of a home to establish stable and healthy life with remaining in one home and cease living temporarily with relatives or friends or at times seek shelter in an inadequate shelter to seek shelter; and**
- 5. Establishing a permanent home improves personal health, hygiene, permanency for the children and organized life. Permanent home allows for securing post office address, and enhance plans for seeking employment or education; and**
- 6. Individuals who are unhoused are highly transient and potentials to transmit infectious disease, bacteria and other germs that could infect other individuals/household members they come in contact. Thus, permanency of residencies is the solution to stop spread of contagious disease.**

**NOW, THEREFORE IT BE RESOLVED THAT:**


Forest Chapter hereby requests the Navajo Nation Department of Justice (DOJ), Division of Community Development (DCD) and Office of the Fiscal Recovery Funds to accept and approve ARPA funds for new homes of the unhoused residents of the Forest Lake Chapter who are in dire need of a home

**CERTIFICATION**

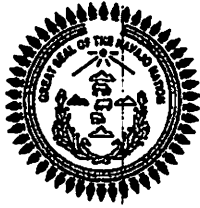
We hereby certify that the foregoing resolution was duly considered by the Forest Lake Chapter at a duly called meeting in **Forest Lake, Navajo Nation, and Arizona**, at which a quorum of chapter members was present and that the same was passed by a vote of 29 in favor, 00 opposed, and 00 abstained on this 15<sup>th</sup> day of December 2022.

Motioned by: Stanley Mike

Seconded by: Eloise Interpreter

  
\_\_\_\_\_  
May Gilene Begay, Chapter President

\_\_\_\_\_  
Jimmy Yellowhair, NN Council Delegate



**Forest Lake Chapter  
Housing Assistance**

Highway N-41 \* Post Office Box 441  
Pinon, Arizona 86510

Phone: (928) 677-3252/3347 \* Fax: (928) 677-3320

Email: forestlake@navajochapters.org

FY'23

**TYPE OF ASSISTANCE APPLYING FOR:**

- Repairs  
 Weatherization  
 Archaeological  
 Other: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Please attach the following **CURRENT** documents with the Forest Lake Chapter Housing Assistance application.

Please note: Chapter Administration Staff may ask for additional documents

1. Housing Assistance Application  
 2. Map of Property: Directions to your home from the Chapter House  
 3. Evidence of Land Ownership: (excludes stove assistance)  
\* APPROVED Home Site/Residential Lease in your own name. All Home Site Lease require an Archaeological Clearance Report.  
 4. Copy of Social Security Card for all household members  
 5. Copy of Certificate of Indian Blood (CIB) for all household members  
 6. Copy of Navajo Nation Voter Registration receipt or card for Head of Household and spouse  
 7. Referrals from outside entities (i.e.: IHS, Social Security, Veterans Affairs, etc.)  
 8. Three (3) Quotations from different Vendors (i.e.: Home Depot, Ace Hardware, True Value, etc.)  
 9. Before and after photos of home you are seeking assistance for.  
 10. NTUA Statement (Required.).

**RETURN COMPLETE APPLICATION AND DOCUMENTS TO FOREST LAKE CHAPTER ADMINISTRATION OFFICE.**

Obtaining a Navajo Nation Voter Verification: Navajo Nation Election Administration can verify requested voter registration by fax: Navajo Nation Elections Administration, Fax # (928) 871-7344. NN Elections Administration will not verify Voter Registration request made by telephone. Please inform them to send a copy by fax to (928) 677-3320. For more information please write to: Navajo Nation Elections Administration, Post Office Box 3449, Window Rock, Arizona 86515, or call (928) 871-6367 or 1-800-775-8683.

PLEASE CONTACT FOREST LAKE CHAPTER FOR MORE INFORMATION (928) 677-3252.



Forest Lake Chapter  
 Housing Assistance  
 Highway N-41 \* Post Office Box 441  
 Pinon, Arizona 86510

Phone: (928) 677-3252/3347 \* Fax: (928) 677-3320  
 Email: forestlake@navajochapters.org

**PERSONAL & FAMILY DATA:**

NAME: (First)		(Middle)	(Last)	CENSUS #:	SOCIAL SECURITY#	DATE OF BIRTH:
ADDRESS:			CITY, STATE, ZIP CODE		TELEPHONE:	
EMPLOYER'S NAME:	ADDRESS:		CITY, STATE, ZIP CODE:		TELEPHONE:	

SPOUSE'S NAME: (First)		(Middle)	(Last)	CENSUS #:	SOCIAL SECURITY#	DATE OF BIRTH:
ADDRESS:			CITY, STATE, ZIP CODE		TELEPHONE:	
EMPLOYER'S NAME:	ADDRESS:		CITY, STATE, ZIP CODE:		TELEPHONE:	

PLEASE LIST ALL HOUSHOLD MEMBERS: Beginning with the oldest.

NAME:	DATE OF BIRTH:	RELATIONSHIP TO APPLICANT:	CENSUS #:

**HOUSING INFORMATION:**

DESCRIBE WORK THAT NEEDS TO BE DONE:						
IS ELECTRICITY AVAILABLE:		WATER SOURCE:			# OF BEDROOMS:	
YES	NO	Private Well	Water Tank	Haul	Other: _____	
HOUSE SIZE:		FACILITIES IN HOME:			IS THIS YOUR PRIMARY DWELLING:	
Square Feet		Flush Toilet:	YES	NO	YES	NO
Length (ft./in.)		Bathtub:	YES	NO		
Width (ft./in.)		Sink/Lavatory:	YES	NO		

I certify that the information provided is correct to the best of my knowledge.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

APPROVAL: Name & Title	DATE:	CHECK #:	VENDOR NAME:	AMOUNT:
				\$

RETURNED RECEIPT  YES, DATE: \_\_\_\_\_

PLEASE DRAW A MAP TO YOUR HOME FROM FOREST LAKE CHAPTER HOUSE.