



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH
Attorney General

HEATHER CLAH
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: HK 818

Date & Time Received: 04/12/24 at 15:31

Date & Time of Response: 04/22/24 at 17:00

Entity Requesting FRF: Bodaway Gap Chapter

Title of Project: 5.18 Water and Sewer: Other - Septic Cleaning Service

Administrative Oversight: NNEPA - Surface and Groundwater Protection Department

Amount of Funding Requested: \$16,968.00

Eligibility Determination:

- FRF eligible (checked)
FRF ineligible
Additional information requested

FRF Eligibility Category:

- (1) Public Health and Economic Impact
(2) Premium Pay
(3) Government Services/Lost Revenue
(4) Water, Sewer, Broadband Infrastructure (checked)

U.S. Department of Treasury Reporting Expenditure Category:
5.5 Clean Water: Other Sewer Infrastructure





THE NAVAJO NATION  
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN  
FOR GOVERNANCE-CERTIFIED CHAPTERS

**Part 1. Identification of parties.**

Governance-Certified Chapter requesting FRF: Bodaway Gap Chapter Date prepared: 03/11/24

Chapter's mailing address: PO Box 1546 phone & email: 928-283-3493  
The Gap, Arizona 86020 website (if any): www.bodaway.navajochapters.org

This Form prepared by: Andrea Dawes phone/email: 928-283-3491  
Chapter Manager

CHAPTER CONTACT PERSON'S name and title

Title and type of Project: 5.18 Water and Sewer: Other - Septic Cleaning Service

Chapter President: Dorothy Lee phone & email: 928-283-3493 dorothylee@naataanii.org

Chapter Vice-President: Lee Yazzie, Jr. phone & email: 928-283-3493 lyazziejr@naataanii.org

Chapter Secretary: Loretta T. Seweingyawma phone & email: 928-283-3493 ltsinigine@navajochapters.org

Chapter Treasurer: Loretta T. Seweingyawma phone & email: 928-283-3493 ltsinigine@navajochapters.org

Chapter Manager or CSC: Andrea Dawes phone & email: 928-283-3491 adawes@nnchapters.org

DCD/Chapter ASO: Milford Maloney phone & email: 928-283-3342 mmaloney@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): Three (3) written quotes will be obtained from different vendors for services requested  document attached

Amount of FRF requested: \$16,967.50 FRF funding period: April 1, 2024 - September 30, 2026  
indicate Project starting and ending/deadline date

**Part 2. Expenditure Plan details.**

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

The septic cleaning service projects is assist families that resided in the Bodaway Gap, Coppermine, LeChee, Kaibeto and Tonalea Chapter service areas. This service has become a major expense for low-income families that live in rural and remote areas. This is a preventative maintenance service to assist families that are financial unable to pay for septic cleaning in results to limited employment due to the COVID-19 pandemic.

document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

To assist families with healthy and sanitary living by providing a needed service. This project will also elevuate one financial burden for families with children, elders, disabled citizens and Veterans.

document attached

**APPENDIX A**

(c) A prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or Project(s) by December 31, 2026:

04/02/2024 - 05/03/2024	Obtain three quotes or more quotes for septic tank cleaning
04/02/2024 - 05/03/2024	Get 6 list of clients per Chapters
05/03/2024 - 09/30/2026	Complete septic tank cleaning for 30 clients

document attached

(d) Identify who will be responsible for implementing the Program or Project:

Bodaway Gap Chapter Manager and Admin Asst will oversee disbursements and payments of septic services. Honorable Delegate Helena Nez-Begay and Legislative Aid Tom Franklin, Jr. will oversee the completion of projects.

document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

Clients will be notified that this is a one-time assistance and they will be responsible for future maintenance and cleaning services.

document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

5.18 Water and Sewer: Other

Septic Cleaning Services: Assist homes that are not connected to sewer systems, protect families by disposing of waste that may spread harmful bacteria and viruses and minimize the impact on the environment.

document attached

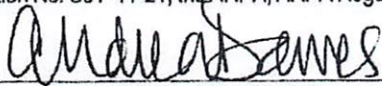
**Part 3. Additional documents.**

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

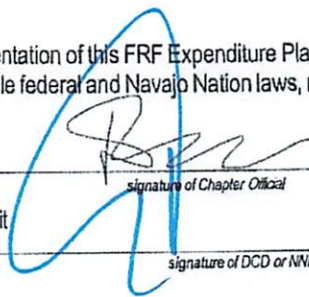
**Part 4. Affirmation by Funding Recipient.**

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's Preparer:

  
signature of Preparer/CONTACT PERSON

Approved by:

  
signature of Chapter Official



Approved to submit for Review:

signature of DCD or NINFRFO Director

FY 2024

**THE NAVAJO NATION  
PROGRAM BUDGET SUMMARY**

Page 1 of 6  
BUDGET FORM 1

<b>PART I. Business Unit No.:</b> <u>NEW</u>				<b>Program Title:</b> <u>Bodaway Gap Chapter - Water &amp; Sewer: Other Septic</u>				<b>Division/Branch:</b> <u>DCD/Executive</u>			
<b>Prepared By:</b> <u>Andrea Dawes, Chapter Manager</u>				<b>Phone No.:</b> <u>928-283-3491</u>				<b>Email Address:</b> <u>adawes@nnchapters.org</u>			
PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY		Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total		
NN Fiscal Recovery Fund	4/1/24 - 9/30/24	16,967.50	100%	2001	Personnel Expenses				0.00		
				3000	Travel Expenses				0.00		
				3500	Meeting Expenses				0.00		
				4000	Supplies				0.00		
				5000	Lease and Rental				0.00		
				5500	Communications and Utilities				0.00		
				6000	Repairs and Maintenance				0.00		
				6500	Contractual Services	6	0	16,968	16,967.50		
				7000	Special Transactions				0.00		
				8000	Public Assistance				0.00		
				9000	Capital Outlay				0.00		
				9500	Matching Funds				0.00		
				9500	Indirect Cost				0.00		
				<b>TOTAL</b>			\$0.00	16,967.50	16,967.50		
				<b>PART IV. POSITIONS AND VEHICLES</b>			(D)	(E)			
				Total # of Positions Budgeted:							
				Total # of Vehicles Budgeted:							
<b>TOTAL:</b>				\$16,967.50	100%						
<b>PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.</b>											
<b>SUBMITTED BY:</b> <u>Jaron Charley, Department Manager II</u>				<b>APPROVED BY:</b> <u>Arbin Mitchell, Division Director</u>							
<small>A Program Manager's Printed Name</small>				<small>Division Director / Branch Chief's Printed Name</small>							
 <u>04/11/2024</u>				 <u>04/10/2024</u>							
<small>Program Manager's Signature and Date</small>				<small>Division Director / Branch Chief's Signature and Date</small>							



**THE NAVAJO NATION  
PROGRAM PERFORMANCE MEASURES**

**BUDGET FORM 2**

<b>PART I. PROGRAM INFORMATION:</b>				
Business Unit No.:	NEW	Program Name/Title:	Bedaway Gap Chapter - Water & Sewer: Other Septic Cleaning Service	
<b>PART II. PROGRAM PERFORMANCE CRITERIA:</b>				
	1st QTR Goal	2nd QTR Goal	3rd QTR Goal	4th QTR Goal
<b>1. Program Performance Measure:</b> Obtain 3 quotes for septic cleaning services from different vendors <hr/> receive quotes to service 30 homes for septic tank cleaning			1	
<b>2. Program Performance Measure:</b> Collect client names and locations <hr/> Collect 6 client names and location from 5 Chapters			1	
<b>3. Program Performance Measure:</b> Start project to clean 30 septic tanks <hr/> Work with vendor and Chapters to start servicing clients with septic tank cleaning 05/03/2024 - 09/30/2028				1
<b>4. Program Performance Measure:</b> <hr/>				
<b>5. Program Performance Measure:</b> <hr/>				

<b>PART III. CONCURRENCE/APPROVAL:</b>	
Jaron Charley, Department Manager <hr/> Program Manager's Printed Name   <hr/> Program Manager's Signature and Date 04/11/2024	Arbin Mitchell, Division Director <hr/> Division Director/Branch Chief's Printed Name   <hr/> Division Director/Branch Chief's Signature and Date 04/10/2024

**THE NAVAJO NATION  
DETAILED BUDGET AND JUSTIFICATION**

<b>PART I. PROGRAM INFORMATION:</b>			
<b>Program Name/Title:</b> <u>Bodaway Gap Chapter - Water &amp; Sewer: Other Septic Cleaning Service</u>		<b>Business Unit No.:</b> <u>NEW</u>	
<b>PART II. DETAILED BUDGET:</b>			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
6500	<b>CONTRACTUAL SERVICES</b>		16,968
	Septic Cleaning Services: 30 clients x \$500 per service	15,000	
	Bodaway Gap Chapter \$500 x 6 clients = \$3,000.00		
	Coppermine Chapter \$500 x 6 clients = \$3,000.00		
	Lechee Chapter \$500 x 6 clients = \$3,000.00		
	Kalbeto Chapter \$500 x 6 clients = \$3,000.00		
	Tonalea Chapter \$500 x 6 clients = \$3,000.00		
	<b>Contingency Reserve</b>	1,968	
	Cost overrun due to inflation = \$1,628.15		
	2% administrative costs = \$339.35		
<b>TOTAL</b>		<b>16,968</b>	<b>16,968</b>

**THE NAVAJO NATION  
PROJECT BUDGET SCHEDULE**

<b>PART I.</b> Business Unit No.: <u>NEW</u> Project Title: <u>5.18 Water and Sewer: Other - Septic Cleaning Services</u> Project Description: <u>Provide one-time assistance of Septic Cleaning services to 30 clients = five (5) clients each for Bodaway Gap, Coppermine, LeChee, Kaibeto and Tonalea Chapter</u> Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification	<b>PART II. Project Information</b> Project Type: <u>Water and Sewer</u> Planned Start Date: <u>4/2/2024</u> Planned End Date: <u>9/30/2026</u> Project Manager: <u>Andrea Dawes</u>
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PART III. List Project Task separately; such as Plan, Design, Construct, Equip or Furnish.	PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.																								Expected Completion Date if project exceeds 8 FY Qtrs.						
	FY 2024												FY 2025																		
	1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.				Date					
	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	
04/02/2024 - 05/03/2024 Obtain three (3) quotes							X	X																							
04/02/2024 - 05/03/2024 Chapter provide six (6) client names							X	X																							
05/03/2024 - 09/30/2026 Coordinate with Vendor and complete services to total of 30 clients								X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X				
<b>PART V.</b>	\$			\$			\$			\$			\$			\$			\$			\$			PROJECT TOTAL						
Expected Quarterly Expenditures													1,885.00	1,885.00	1,885.00	1,885.00	1,885.00	1,885.00	1,885.00	1,885.00	1,885.00	1,885.00	1,885.00	1,885.00							1,885.00

**FOR OMB USE ONLY:** Resolution No: \_\_\_\_\_ FMIS Set Up Date: \_\_\_\_\_ Company No: \_\_\_\_\_ OMB Analyst: \_\_\_\_\_



**THE NAVAJO NATION  
PROJECT BUDGET SCHEDULE**

<b>PART I. Business Unit No.:</b> <u>NEW</u> <b>Project Title:</b> <u>5.18 Water and Sewer: Other - Septic Cleaning Services</u> <b>Project Description:</b> <u>Provide one-time assistance of Septic Cleaning services to 30 clients = five (5) clients each for Bodaway Gap, Coppermine, LeChee, Kaibeto and Tonalea Chapter</u> <b>Check one box:</b> <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification													<b>PART II. Project Information</b> <b>Project Type:</b> <u>Water and Sewer</u> <b>Planned Start Date:</b> <u>4/2/2024</u> <b>Planned End Date:</b> <u>9/30/2026</u> <b>Project Manager:</b> <u>Andrea Dawes</u>																			
<b>PART III.</b> List Project Task separately; such as Plan, Design, Construct, Equip or Furnish.	<b>PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.</b>																Expected Completion Date if project exceeds 8 FY Qtrs.															
05/03/2024 - 09/30/2026 Coordinate with Vendor and complete services to total of 30 clients	FY 2026												FY _____									Date 09/30/2026										
	1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.										
	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M		
X	X	X	X	X	X	X	X	X	X	X	X																					
<b>PART V.</b> Expected Quarterly Expenditures	\$			\$			\$			\$			\$			\$			\$			PROJECT TOTAL										
	1,885.00			1,885.00			1,885.00			1,887.50												\$16,967.50										

**FOR OMB USE ONLY:**    Resolution No: \_\_\_\_\_    FMIS Set Up Date: \_\_\_\_\_    Company No: \_\_\_\_\_    OMB Analyst: \_\_\_\_\_



# BODAWAY GAP CHAPTER

*A Certified Chapter of the Navajo Nation*

Hwy 89 MP 498 N20 The Gap, Arizona 86020  
PO Box 1546 Cameron, Arizona 86020  
Office: (928) 283-3493 Fax: (928) 283-3496  
www.bodaway.navajochapters.org



*Dorothy Lee*  
PRESIDENT

*Lee Yazzie, Jr.*  
VICE PRESIDENT

*Loretta F. Sewingyauema*  
SECRETARY/TREASURER

*Leonard Sloan*  
GRAZING OFFICER

*Herbert Zahne*  
FARM BOARD MEMBER

*Helena Nez Begay*  
COUNCIL DELEGATE

## RESOLUTION OF THE BODAWAY GAP CHAPTER

*Naaltsoos Bee Aa Nahodiitahhii*

**BA-03-043-24**

Sponsor: Andrea Dawes

**APPROVING THE NAVAJO NATION FISCAL RECOVERY FUND EXPENDITURE PLANS FOR CHAPTER AND REGIONAL PROJECT IN THE AMOUNT OF \$16,967.50 TO PROVIDE SEPTIC CLEANING SERVICES TO SIX (6) COMMUNITY MEMBERS FOR EACH CHAPTER: BODAWAY GAP, COPPERMINE, LECHEE, KAIBETO AND TONALEA.**

**WHEREAS:**

1. Pursuant to Navajo Nation Codes Title 26, Section 3 (A), and Title 11, Section 10, the Bodaway/Gap Chapter is certified and recognized by the Navajo Nation Council, as listed at Navajo Nation Code Title 11, part 1, section 10; and
2. Pursuant to Navajo Nation Code Title 26 Section 1 (B) Bodaway/Gap Chapter is vested with the authority and responsibility to review all matters affecting the community, make appropriate corrections when necessary and make recommendations to the Navajo Nation and other local agencies for appropriate actions; and
3. Pursuant to Navajo Nation Code Title 26 Section 1 (B) Bodaway/Gap Chapter is given government authority with respect to local matters consistent with Navajo Law, including custom and tradition; and
4. Honorable Helena Nez-Begay has recognized that septic tank cleaning services are needed for low-income families that live in rural and remote areas to assist with preventative maintenance; and
5. This will be a one time assistance to assist homes that are not connected to sewer systems, protect families by disposing of waste that may spread harmful bacteria & viruses and minimize impact on the natural environment; and
6. Honorable Delegate Nez-Begay has directed to assist six (6) clients per Chapter in her Region; and
7. The following Navajo Nation Fiscal Recovery Fund documents will be attached:
  - a. Navajo Nation Fiscal Recovery Fund Document checklist
  - b. Appendix A – Request Form & Expenditure Plan
  - c. Appendix B – Navajo Nation Budget Forms
  - d. Approving Chapter Resolution

**NOW THEREFORE BE IT RESOLVED THAT:**


1. The Bodaway Gap Chapter hereby approves the Navajo Nation Fiscal Recovery Fund Expenditure Plans for the Chapter and Regional Project in the amount of \$16,967.50 to provide septic cleaning services to six (6) community members for each Chapter: Bodaway Gap, Coppermine, LeChee, Kaibeto and Tonalea.

**CERTIFICATION**

We, the undersigned Chapter Officials hereby certify the foregoing resolution which was discussed and considered by the Bodaway Gap Chapter voting membership at a duly called Regular Chapter Meeting at which a quorum was present and that same was passed on this 23<sup>rd</sup> day of May 2024, by a vote of 31 in favor, 00 opposed and 05 abstained.

MOTION BY: *Elison Bennett*

SECONDED BY: *Allan Nockideneh*



Dorothy Lee  
*President*



Lee Yazzie, Jr.  
*Vice-President*



Loretta T. Seweinyawma  
*Secretary/Treasurer*

Leonard Sloan  
*Grazing Officer*

Honorable Helena Nez Begay  
*25<sup>th</sup> Navajo Nation Council*