



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH
Attorney General

HEATHER CLAH
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: HK 0753

Date & Time Received: 2/29/24 at 14:45

Date & Time of Response: 3/7/24 at 17:00

Entity Requesting FRF: San Juan Chapter

Title of Project: San Juan Housing for Unhoused Person - Modular Homes

Administrative Oversight: Division of Community Development

Amount of Funding Requested: \$375,200

Eligibility Determination:

- FRF eligible
FRF ineligible
Additional information requested

FRF Eligibility Category:

- (1) Public Health and Economic Impact
(2) Premium Pay
(3) Government Services/Lost Revenue
(4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category:
2.16, Long-term Housing Security: Services for Unhoused Persons

Handwritten signature and date 3/7/24

**Returned for the following reasons (Ineligibility Reasons/Paragraphs 5.E.(1)-(10) of FRF Procedures):**

- |  |  |
|--|--|
| <input type="checkbox"/> Missing Form  | <input type="checkbox"/> Expenditure Plan incomplete                     |
| <input type="checkbox"/> Supporting documentation missing  | <input type="checkbox"/> Funds will not be obligated by 12/31/2024       |
| <input type="checkbox"/> Project will not be completed by 12/31/2026                                     | <input type="checkbox"/> Incorrect Signatory                             |
| <input type="checkbox"/> Ineligible purpose  | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports                                 |  |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination |  |

Other Comments: \_\_\_\_\_  
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Name of DOJ Reviewer: MacArthur Stant

Signature of DOJ Reviewer: MacArthur Stant

Digitally signed by MacArthur Stant  
Date: 2024.03.07 06:36:34 -07'00'

**Disclaimers:**  
If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to arpa@nndoj.org.** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDOJ Initial Eligibility Determination is based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.



THE NAVAJO NATION  
**FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN  
 FOR GOVERNANCE-CERTIFIED CHAPTERS**

**APPENDIX A**

**Part 1. Identification of parties.**

Governance-Certified Chapter requesting FRF: San Juan Chapter date prepared: 12/10/2022

Chapter's PO Box 1636  
 mailing address: Fruitland, NM 87416 phone & email: (505)960-6916  
 website (if any): sanjuan.navajochapters.org

this Form prepared by: Chapter Manager phone/email: (505)960-6916  
Dinah Paul, Chapter Manager dpaul@nnchapters.org  
CONTACT PERSON'S name and title CONTACT PERSON'S info

title and type of Project: San Juan Housing for unhoused Person-Moduler Homes

Chapter President: Sam Bee phone & email: sbee@naataanii.org

Chapter Vice-President: Sophina Tyler phone & email: Sodatylor77@hotmail.com

Chapter Secretary: Audrey Nez phone & email: anez@navajochapters.org

Chapter Treasurer: Audrey Nez phone & email: anez@navajochapters.org

Chapter Manager or CSC: Dinah Paul phone & email: dpaul@nnchapters.org

DCCI/Chapter ASO: Elizabeth Washburn phone & email: eliza-beth@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): \_\_\_\_\_

document attached

Amount of FRF requested: 375,200.00 RF funding period: January 1, 2023 - December 31, 2026  
indicate Project starting and ending/deadline date

**Part 2. Expenditure Plan details.**

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

five  
 The housing assistance project will enable four people with extreme need to shelter safely including their care givers. These are people whose house either had a roof fall, cracks in the wall, weaken foundations, domestic issues or burnout. They are living with relatives where they pose a risk of compromising and passing covid virus to the homeowners. Their displacement can be addressed immediately with the purchase of 5 modular homes and get them set up for proper and safe shelter.

document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

Navajo Nation, San Juan community, neighboring communities, and people that come to the area for entertainment, tourism, or business engagement will enjoy the beauty of the Navajo Nation. These people will come to the area in a much safer environment, and they will be provided an opportunity to focus on the beauty of the land without fear. Navaj Nation can feel at ease in sheltering their people safety.

document attached

(c) A prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or



Project(s) by December 31, 2026:

**APPENDIX A**

Begin: 1/1/2023 and end 12/31/26

The completion of the project should be December 31, 2026. We expect to wait on housing production supply shortage and employee shortage as a challenge, but will be done on time.  document attached

(d) Identify who will be responsible for implementing the Program or Project:

The San Juan Chapter Manager will have the responsibility to oversee the timely process of the project. Application, documenting, submission getting the quotations, contracting, applying for NTUAservices, ordering, filing requisitions, project managing and completions.

document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

All the new homes will be turned over to the new owners and they will become the chief owner of the house. All the operation costs, bills, and additional fees will be the responsibilities of the new home owner.

document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why.

3.11 Housing Support: Services for Unhoused Persons- The housing services San Juan Chapter is requesting for is under the 3.11 category that has the very intent of the program to house the unhoused person and we have selected four of the most extreme. 2 person with roof failure with asbestos exposure. 1 person with burnout. 1 person with domestic problem. All of these people need a home of their own to have a safe shelter.

document attached

**Part 3. Additional documents.**

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

The completion of the project should be December 31, 2024. We expect to wait on housing production, supply shortage, and employee shortage as a challenge, but will be done on time.

Chapter Resolution attached

**Part 4. Affirmation by Funding Recipient.**

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's Preparer: Paul  
signature of Preparer/CONTACT PERSON

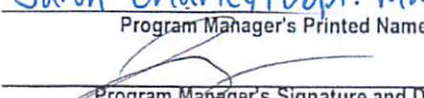
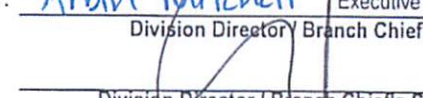
Approved by: [Signature]  
signature of Chapter President for Vice President

Approved by: Paul  
signature of Chapter Manager or CSC

Approved by: [Signature]  
signature of DCD/Chapter ASO

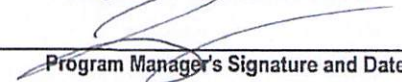

Approved to submit for Review: [Signature]  
signature of DCD Director

THE NAVAJO NATION  
PROGRAM BUDGET SUMMARY

PART I. Business Unit No.: <u>NEW</u>		Program Title: <u>San Juan Chapter - Modular Homes</u>		Division/Branch: <u>DCD/Executive Director</u>				
Prepared By: <u>Dinah Paul</u>		Phone No.: <u>(505)906-6916</u>		Email Address: <u>dpaul@nnchapters.org</u>				
PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
ARPA	1/1/23-12/31/26	375,200.00	100%	2001 Personnel Expenses				
				3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies				
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services	6	0	375,200.	375,200.
				7000 Special Transactions				
				8000 Public Assistance				
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
				TOTAL		\$0.00	375,200.	375,200.
				PART IV. POSITIONS AND VEHICLES		(D)	(E)	
				Total # of Positions Budgeted:		0	0	
				Total # of Vehicles Budgeted:		0	0	
TOTAL: 375,200.00 100%								
PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.								
SUBMITTED BY: <u>Jaron Charley, Dept. Manager</u>				APPROVED BY: <u>Arbin Mitchell</u> Executive Director				
Program Manager's Printed Name				Division Director / Branch Chief's Printed Name				
								
Program Manager's Signature and Date				Division Director / Branch Chief's Signature and Date				



THE NAVAJO NATION  
PROGRAM PERFORMANCE CRITERIA

PART I. PROGRAM INFORMATION:									
Business Unit No.: <u>NEW</u>			Program Name/Title: <u>San Juan Chapter - Modular Homes</u>						
PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:									
To direct the Chapter administration and management control system, by promoting efficiency and accountability to the chapter membership and to effectuate plans of action to improve the standards of living for the chapter membership. See attached Resolution CD-86-82.									
PART III. PROGRAM PERFORMANCE CRITERIA:									
		1st QTR		2nd QTR		3rd QTR		4th QTR	
		Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual
1. Goal Statement:									
Purchase 5 modular homes									
Program Performance Measure/Objective:									
		1		1		1		2	
2. Goal Statement:									
Program Performance Measure/Objective:									
3. Goal Statement:									
Program Performance Measure/Objective:									
4. Goal Statement:									
Program Performance Measure/Objective:									
5. Goal Statement:									
Program Performance Measure/Objective:									
PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.									
<u>Jaron Charley, Dept. Manager</u>				<u>Arvin Mitchell, Division Director</u>					
Program Manager's Printed Name				Division Director/Branch Chief's Printed Name					
									
Program Manager's Signature and Date				Division Director/Branch Chief's Signature and Date					

THE NAVAJO NATION  
 DETAILED BUDGET AND JUSTIFICATION

**PART I. PROGRAM INFORMATION:**  
 Program Name/Title: San Juan Chapter - Modular Homes Business Unit No.: NEW

PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
6960	<b>SUNCONTRACTED SERVICES</b> 6990 - Subcontracted Services Purchase 5 modular Homes	375,200.	375,200.
<b>TOTAL</b>		375,200.	375,200.

**THE NAVAJO NATION  
PROJECT BUDGET SCHEDULE**

<b>PART I. Business Unit No.:</b> <u>NEW</u> Project Title: <u>San Juan Housing for Unhoused Person-Modular Homes</u> Project Description: <u>Housing assistance project will enable four people with extreme needs to shelter safety including their caregivers.</u> <u>Displacement can be addressed immediately with the purchase of 5 modular homes and get them setup for proper safe shelter</u> Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification															<b>PART II. Project Information</b> Project Type: <u>Purchase Modular Homes</u> Planned Start Date: <u>1/1/2023</u> Planned End Date: <u>12/31/2024</u> Project Manager: <u>DCD</u>															
<b>PART III.</b> List Project Task separately; such as Plan, Design, Construct, Equip or Furnish.	<b>PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.</b>																				Expected Completion Date if project exceeds 8 FY Qtrs. Date: <u>12/31/24</u>									
	FY 2023										FY 2024																			
	1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.				1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.							
	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M
Plan - Ground Site Preparation for Clients / Utilities Setup																														
Procurement Purchase Order with Direct Homes																														
Construction-Prepare for Delivery of each Modular Unit																														
Homeowner Education																														
Project Close-Out																														
<b>PART V.</b>	\$			\$			\$			\$				\$			\$			\$				PROJECT TOTAL						
Expected Quarterly Expenditures				72,662.84			50,422.86			50,422.86				50,422.86			50,422.86			50,422.86				375,200.						





# SAN JUAN CHAPTER

SANJ-2023-07

Rickie Nez  
*Council Delegate*

Sam Bee  
*President*

Sophina Tyler  
*Vice President*

Audrey Nez  
*Secretary/Treasurer*

Herbert Cly  
*Farm Board Member*

Clarence Cly  
*Cruzing Member*

## RESOLUTION OF SAN JUAN CHAPTER

### APPROVING THE AMERICAN RESCUE PLAN FUNDS ALLOCATED FOR SAN JUAN CHAPTER IN THE AMOUNT OF \$1.27 MILLION

#### WHEREAS:

1. San Juan Chapter is a duly certified Chapter under the Navajo Nation Government pursuant to Resolution No. CD 86 -82 and pursuant to 26 NNC § 103 and they are delegated and authorized to review all matters affecting its community people; and
2. San Juan Chapter recognizes that the community of San Juan is in need of immediate emergencies that benefit the community as a whole; and
3. San Juan Chapter understands that the listed projects are on an estimated cost based only; and
4. San Juan Chapter will consider other projects if necessary to fully expense the total funding of \$1.27 million.

#### NOW THEREFORE BE IT RESOLVED THAT:

San Juan Chapter and its community people hereby approve the \$1.27 million to addressed emergency related projects based on estimated cost, which include: 1. Repair Road N362 for 2.7 miles; 2. Purchase five (05) mini modular homes for families who are considered high-risk health related recommended by the Community Health Representative; 3. Purchase a 50' x 100' warehouse to store any emergency products for any unforeseen pandemic.

#### CERTIFICATION

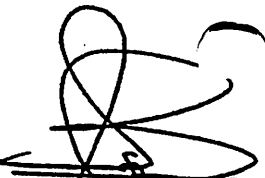
We hereby certify that the foregoing resolution was duly considered by San Juan Chapter at a duly called meeting at San Juan Chapter, (New Mexico) Navajo Nation, at which a quorum was present and that same was passed by a voted of 11 in favor, 0 opposed, and 1 abstained on this 12<sup>th</sup> day of December 2022.

Motion by: Harrison Bee

Second by: Ernest Benally

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Rickie Nez, Council Delegate



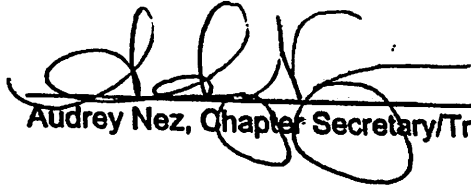
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Sam Bee, Chapter President



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Sophina Tyler, Vice-President



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Audrey Nez, Chapter Secretary/Treasurer



# Welcome Home

## SALES WORKSHEET

Customer Name: Dinah Paul -NN Chapters

Home Consultant Name: Jeffrey Nacki

Delivery Address: Fruitland, NM 87416

Date: 12/10/22

### Home Info

Model: TRU Delight Stock #: Order

New                       Display  
 Used                          Order

### Trade Info

Make: \_\_\_\_\_ Model: \_\_\_\_\_

Year: \_\_\_\_\_ Size: \_\_\_\_\_

Pay off: \_\_\_\_\_ Paid by:  Buyer  Seller

Condition:  Good  Fair  Poor

### Pricing

Home Price .....	<u>\$74,995.00</u>
.....	<u>\$</u>
.....	<u>\$</u>
<b>Titling</b> .....	<u>\$45.00</u>
Est. Sales tax: .....	<u>\$0.00</u>
<b>Total Package:</b> .....	<u>\$75,040.00</u>
<b>Earnest money deposit</b> .....	<u>\$ Full Down</u>

### Responsibilities

Seller Responsibilities: Delivery to site, standard above ground set, two 5x5 step with ramp  
Installation of standard white vinyl skirting.

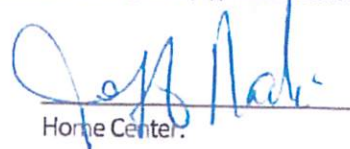
Buyer Responsibilities: Land preparation, Utility connections and any permits required by local utility authority.

Options: No Tax if proper tax exempt documents are provided.

### Acknowledgment

Buyer acknowledges and agrees that this Sales Worksheet presents a proposed sales package based on information reasonably available at this time. The terms of the proposal may be based on estimates and may change at any time based on Seller's or Buyer's preferences and additional information that becomes available concerning the potential sale. The terms of the agreed upon sales package, including additional information concerning the sale that may not be listed in this worksheet, will be documented in the final sales agreement and/or other sales-related documentation entered into by Seller and Buyer at the closing of the sale, and will be subject to the terms and conditions contained therein. New manufactured homes meet Federal Manufactured Home Standards. Buyer is responsible to verify home meets all local requirements including zoning and any applicable land covenants.

Buyer/Co-buyer: \_\_\_\_\_ Date: 12/10/22

 Home Center.      Date: 12/10/22

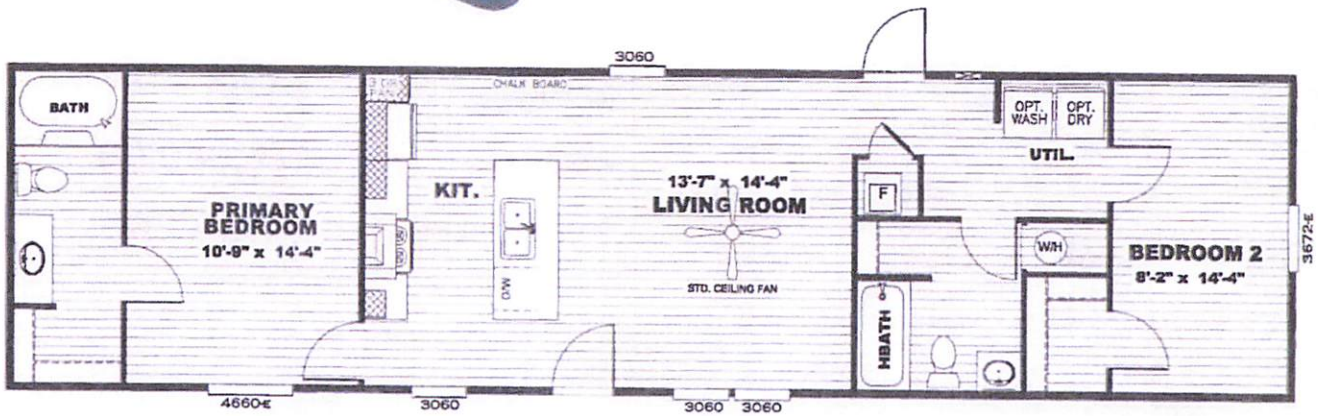




# THE Breeze

**SSR16602AH**

16 X 60 | 960 SQ. FT. | 2 BED | 2 BATH



STANDARD FEATURES

### EXTERIOR

- Low E Thermal Pane Windows
- Front House Type Storm Door
- Gun Slot Rear Door
- Vinyl Exterior Siding w/Composition Roof
- 5" lineal window trim
- 4" Vented Eaves
- 12 1/2" I-Beam
- Full Length Outriggers(Ext Wall Support)
- Tongue and Groove OSB Decking
- 2 X 6 Floor Joist- 16" OC
- 2 X 4 Exterior Walls
- 2 X 3 Interior Walls
- 20# Roof Load
- Removable Hitch
- Muffled window in hitch end bedroom

### APPLIANCES

- 18 Cu Ft. Frost Free Refrigerator
- 30" Electric Range
- Dishwasher
- Stainless Steel Vent Hood
- 40 Gal High Efficiency Elect Water Heater
- Carrier Electric Furnace (Down Flow)

### ENERGY SMART

- R22-13-33 Insulation
- A Coil Housing Box
- Ecobee Programmable Thermostat
- LED Bulbs

### UTILITY ROOM

- Total Electric with 200 Amp Service
- GFI Protected Exterior Outlet Front Door Side
- Copper Wiring Throughout
- Plumb and Wired for Washer
- Wired and Vented for Dryer
- Water Shut Offs Throughout
- Whole House Ventilation System
- Wire Utility Shelf

### INSULATION

- R-33 Climate Pro Ceiling Insulation ((C-Pro Insulation is Formaldehyde Free))
- R-13 Fiberglass Insulation in walls
- R-22 Fiberglass Insulation in floors

### BATHS

- 60" x 40" Tub Shower in Primary Bath
- 60" Tub / Shower Guest Bath
- Pfister Brushed Nickel Faucets with Lever Handles
- GFI Receptacle
- Power Bath Fan in both baths
- Access Panels to all plumbing

### KITCHEN

- 42" Cabinet System
- Duracraft 3/4 Shaker Style Cabinet Doors
- Hidden Hinges on all Cabinet Doors
- White Finished Drawer Boxes
- Metal Roller Drawer Guides
- Lined Overhead Cabinets
- Lined Base Shelf
- Kwikset Brushed Nickel Interior Door Knobs
- Plaster Brushed Nickel Faucets
- Double Bowl Stainless Steel Sink
- Cabinet above Refrigerator

### INTERIOR

- 8 Foot Flat Ceilings
- Lino throughout
- 2" Cordless Blinds Throughout
- 42" Wide Hallways
- White 2 Panel Cathedral Interior Doors
- 3 Hinges on all Interior Passage Doors
- Black cabinet hardware
- 52" Ceiling Fan in Living Room
- Can lights throughout

## POPULAR OPTIONS

- Smart Panel Exterior Siding with 6" Alabaster window trim
- Gas Furnace/ Gas Range
- Thermal Zone 2 and 3
- Wind Zone II & Wind III
- 30lb Roof Load
- 40lb Roof Load
- Energy Star Compliant Package

**Waco**





To: Dinah Paul- NN Chapters Fruitland, NM.  
From : Clayton Homes Inc - Jeffrey Nacki Sales Manager  
1710 West Main Street  
Farmington, NM 87401  
505-326-6345, jeffrey.nacki@claytonhome.com  
Subject: A quote for New Manufactured Home

**Clayton Homes Inc** has been in Manufacturing for over 50 years and we are the largest Manufactured Home Builders across US. All homes are built with the highest standards and homes Energy Star Compliant.

Scope of work:

Home: A new home will be ordered.

Delivery: From Sales Center to Homesite

Set Home: Standard above ground set, all blocking will be with approved cinder block material, set to manufacturers requirements.

Skirting: Installed and materials will be provided by Clayton Homes. Standard white vinyl skirting,

Steps: Materials, delivery and labor will be provided by Clayton Homes. Steps will have a handicapped ramps for front and back doors.

Conditions:

Half down is required to order home.

Full payment is required before home is delivered.

Tax exempt documents required to exempt taxes.

One year Manufacturer's warranty included, request up to 20 days for transfer of homeowner keys after home is delivered and set. See sales worksheet for other responsibilities.

Thank you

A handwritten signature in blue ink that reads "Jeffrey Nacki".



1710 West Main Street  
Farmington, NM 87401  
claytonfarmington.com

**Jeff Nacki**  
Sales Manager  
Navajo Speaking

Radius on 

Office: 505.326.6345

Fax: 505.326.6348

jeffrey.nacki@claytonhomes.com