



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH
Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: HK0393

Date & Time Received: 1/9/2023

Date & Time of Response: 19 January 2023; 3:14 pm

Entity Requesting FRF: Baahaali Chapter

Title of Project: Rural Addressing

Administrative Oversight: Division of Community Development

Amount of Funding Requested: \$500,000

Eligibility Determination:

- ☒ FRF eligible
☐ FRF ineligible
☐ Additional information requested

FRF Eligibility Category:

- ☒ (1) Public Health and Economic Impact
☐ (2) Premium Pay
☐ (3) Government Services/Lost Revenue
☐ (4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category: 1.14 - Other Public Services

- ☐ Missing Form
- ☐ Supporting documentation missing
- ☐ Project will not be completed by 12/31/2026
- ☐ Ineligible purpose
- ☐ Submitter failed to timely submit CARES reports
- ☐ Additional information submitted is insufficient to make a proper determination
- ☐ Expenditure Plan incomplete
- ☐ Funds will not be obligated by 12/31/2024
- ☐ Incorrect Signatory
- ☐ Inconsistent with applicable NN or federal laws

[illegible]

Signature of DOJ Reviewer: Adjua Adjei-Danso

Digitally signed by Adjua Adjei-Danso
Date: 2023.01.19 15:16:16 -07'00'

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to arpa@nndoj.org.** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

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**THE NAVAJO NATION
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN
FOR GOVERNANCE-CERTIFIED CHAPTERS**

Part 1. Identification of parties.

Governance-Certified Chapter requesting FRF: Baahaali Chapter Date prepared: 11-29-22

Chapter's P.O. Box 6118 phone & email: (505) 778-5792
 mailing address: Gallup, NM 87305 website (if any): http://baahaali.navajochapters.org

This Form prepared by: Gloria M. Skeet phone/email: (505) 778-5792
Gloria M. Skeet, Chapter Manager (505) 778-5792/5796
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: Rural Addressing

Chapter President: Lee C. Jim phone & email: (505) 778-5792 lcjim@naataanii.org
 Chapter Vice-President: Gerald Skeets, Sr. phone & email: (505) 879-0579
 Chapter Secretary: David M. Emerson phone & email: (505) 778-5792 demerson@navajochapters.org
 Chapter Treasurer: David M. Emerson phone & email: (505) 778-5792 demerson@navajochapters.org
 Chapter Manager or CSC: Gloria M. Skeet phone & email: (505) 778-5792 gmskeet@nnchapters.org
 DCD/Chapter ASO: Gurarena Adeky phone & email: (505) 488-8476 gmadeky@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): _____ ☐ document attached

Amount of FRF requested: 500000 FRF funding period: 10-01-22 to 9/30/2026
indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

There is a critical need for Baahaali Chapter to update and complete their rural addressing. Unfortunately, rural addressing in tribal communities have not been a priority despite the essential role it has during an emergency. The COVID-19 pandemic exacerbated this need when EMS personnel were challenged to locate a home with no road signage or home number in a timely manner. Funds will be used to contract services to update the existing rural addresses, purchase and install road signs and home address numbers that meet the current standards set forth by the McKinley County Rural Addressing Department. ☐ document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

Public Health officials stated another viral pandemic is guaranteed, its just a matter of when. Given this, Baahaali needs to be prepared to meet this emergency by ensuring emergency personnel as well as other entities, such as schools, public health nurses, etc., can properly and effeciently locate families during an emergency crisis by going to the "right" address. Navajo communities should have the same privldges as small towns and cities with proper address signage and efficient EMS response. ☐ document attached

(c) A prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or Project(s) by December 31, 2026:

Once the funds have been approved, Baahaali Chapter is very confident that these funds will be incurred on or before 12-31-2024 and complete the Rural Addressing Project before 12-31-26. The procurement for this project will take 2-3 months to advertise for bid and select a contractor. The address updating, the signage purchase and installation will take 12 months or less.

☐ document attached

(d) Identify who will be responsible for implementing the Program or Project:

Gloria M. Skeet, Baahaali Chapter Manger.

☐ document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

Baahaali Chapter is not anticipating any operations and maintenance costs for the Rural Addressing Project, as home owners will be responsible for maintaing their individual assigned house numbers. Baahaali Chapter wil develope an MOA with McKinley County Rural Addressing for the maintenace of road idenification signs since 90% of major thoroughfares are County Roads.

☐ document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

7.2 Evaluation and Data Analysis, EC - 3.4, Effective Service Delivery

☐ document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

additional supporting documents includes a Supporting Baahaali Chapter Resouluton and Required Budget Forms.

☐ Chapter Resolution attached

Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's
Preparer:


signature of Preparer/CONTACT PERSON

Approved by:


signature of Chapter President (or Vice-President)


Approved by:


signature of Chapter Manager or CSC

Approved by:


signature of DCD/Chapter ASO

Approved to submit
for Review:


signature of DCD Director

FY 2023

**THE NAVAJO NATION
PROGRAM BUDGET SUMMARY**

Page 1 of 3
BUDGET FORM 1

PART I. Business Unit No.: <u>K - (New)</u>		Program Title: <u>Baaahali Chapter - Rural Addressing</u>		Division/Branch: <u>DCD/ASC</u>	
Prepared By: <u>Gloria M Skeet, Chapter Manager</u>		Phone No.: <u>505-778-5796</u>		Email Address: <u>gskeet@nnchapters.org</u>	

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
NN Fiscal Recovery Funds	01/01/23-09/30/26	500,000.00	100%	2001 Personnel Expenses				
				3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies				
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services	6	<u>0</u>	500,000	<u>500,000</u>
				7000 Special Transactions				
				8000 Public Assistance				
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
				TOTAL		\$0.00	500,000.00	<u>500,000</u>
				PART IV. POSITIONS AND VEHICLES				
						(D)	(E)	
				Total # of Positions Budgeted:				
				Total # of Vehicles Budgeted:				
TOTAL:		\$500,000.00	100%					

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

SUBMITTED BY: <u>Sonlatsa Jim-Martin</u> <div style="display: flex; justify-content: space-between; align-items: center;"> <div> <u>Sonlatsa Jim-Martin</u> Program Manager's Printed Name <u>Sonlatsa Jim-Martin</u> Program Manager's Signature and Date </div> <div> 12/05/2022 Date </div> </div>	APPROVED BY: <u>Pearl Yellowman</u> <div style="display: flex; justify-content: space-between; align-items: center;"> <div> <u>Pearl Yellowman</u> Division Director / Branch Chief's Printed Name <u>Pearl Yellowman</u> Division Director / Branch Chief's Signature and Date </div> <div> 12.5.22 Date </div> </div>
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**THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA**

PART I. PROGRAM INFORMATION:Business Unit No.: K - (New)

Program Name/Title:

Baaahali Chapter - Rural Addressing

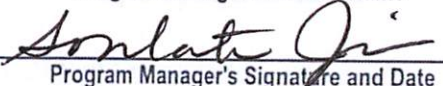
PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:**PART III. PROGRAM PERFORMANCE CRITERIA:**

	1st QTR		2nd QTR		3rd QTR		4th QTR	
	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual
1. Goal Statement: Submit request for bids for Rural Addressing Project								
Program Performance Measure/Objective: Submit contractor and establish Project Management Team (PMT)			2					
2. Goal Statement: Conduct 2 to 3 Planning Meetings with contractor and Management Team								
Program Performance Measure/Objective: Consult with McKinley County Rural Addressing Office before finalizing plans			1					
3. Goal Statement: Begin work on completing rural addressing with contractor								
Program Performance Measure/Objective: PMT meets, as needed, with contractor ensure timely completion			1					
4. Goal Statement: Complete rural addressing within the Baahaali Community								
Program Performance Measure/Objective: Confer with McKinley County Rural Addressing Dept for final inspection of project					1			
5. Goal Statement: Close out Rural Addressing project								
Program Performance Measure/Objective: Project completion and final close out								1

PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

Sonlatsa Jim Martin

Program Manager's Printed Name



Program Manager's Signature and Date

12/12/2022

Pearl Yellowman

Division Director/Branch Chief's Printed Name



Division Director/Branch Chief's Signature and Date

FY 2023

THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION

Page ___ of ___
BUDGET FORM 4

PART I. PROGRAM INFORMATION:			
Program Name/Title: <u>Baahaali Chapter Rural Addressing</u>		Business Unit No.: <u>1.08031E+17 New</u>	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
6	6500 Contract Services: To Construct, Equip and Complete Improvements to the Baahaali <u>Rural Addressing</u> .	500,000	500,000
TOTAL		500,000	500,000



+Bááháálí Chapter
P.O. Box 6118, Gallup, New Mexico 87305
PHONE (505) 778-5788 or 778-5796
FAX (505) 778-5915
<http://baahaali.navajochapters.org>

Lee C. Jim, Chapter President
Gerald Skeets, Sr., Chapter Vice President
David M. Emerson, Chapter Secretary/Treasurer
Emery Chee, Land Board Member
Seth Damon Council Delegate

Gloria M. Skeet, Chapter Manager

Jessica Robertson, Administrative Assistant

BHC-11-22-03

RESOLUTION OF THE BÁÁHÁÁLÍ CHAPTER

APPROVING THE REQUEST TO UTILIZE DISTRICT SIX (6) COUNCIL DELEGATE SETH DAMON'S EXPENDITURE PLAN FUNDS TO COMPLETE THE RURAL ADDRESSING PROJECT BY CONTRACTING SERVICES TO PURCHASE AND INSTALL ROAD SIGNS AND NUMBERS TO HOMES IN THE AMOUNT OF \$500,000.

WHEREAS:

1. Bááháálí Chapter is a duly certified local governmental entity of the Navajo Nation pursuant to NTC § 4001 with delegated authority and responsibility to promote, to receive, act upon and protect the interest and the general welfare of its constituents and to interact with other entities of the Navajo Nation, Federal Government, Local Government Agencies that serve and affect the Bááháálí Chapter; and
2. Bááháálí Chapter recognizes and approves the need to plan, design, construct and equip a new Warehouse to store emergency supplies, heavy equipment and other supplies for infrastructure development such as bathroom addition and house wiring. The warehouse will also be used to supply emergency supplies during freezing cold temperatures and inclement weather such as coal, wood and wood pellets for community members in need.; and
3. Bááháálí Chapter is part of Honorable Council Delegate Seth Damon's District and is eligible to apply for a portion of his approved allocation from the American Rescue Plan Act (ARPA) Delegate Regional Expenditure Plan for projects related directly to the mitigation of the COVID-19 Emergency Pandemic; and
4. The American Rescue Plan Act (ARPA) Delegate Regional Expenditure Plan is providing Bááháálí Chapter an opportunity to complete their Rural Addressing Project by providing funds in the amount of \$500,000 to contract services to purchase and install road signs and home numbers. The COVID-19 pandemic made it abundantly clear that accurate and proper addressing of homes is critical to emergency responders and other entities such as schools, public health officials and other help organizations who provide service to individuals and families in need; and
5. Bááháálí Chapter will utilize the McKinley County Rural Addressing system to complete this project. As such, Bááháálí Chapter will ensure the McKinley County's rural addressing system is coordinated and properly used to complete the Bááháálí Rural Addressing Project.

NOW THEREFORE BE IT RESOLVED THAT:

1. Bááháálí Chapter hereby strong supports and approves the request in the amount of \$500,000 to contract services to complete the Rural Addressing Project by contracting services in the amount of \$500,000 to purchase and install road signs and home address in the Bááháálí community.

6. Baahaali Chapter will work closely with the McKinley County Rural Addressing Department ensure County's rural addressing system is properly coordinated to complete the Bááháálí Rural Addressing Project.
2. Bááháálí Chapter will utilize and expend these funds within the Navajo Nation deadlines to procure and complete the project by September 30, 2025.

CERTIFICATION

We hereby certify that the foregoing resolution was duly considered and moved by adoption at a duly called meeting at Bááháálí (Navajo Nation), New Mexico at which a quorum was present and that the same was passed by a vote of 08 in favor, 00 opposed and 03 abstaining on this 21st day of November, 2022.


Official

MOTIONED BY: Emery Chee

SECONDED BY: Gerald Skeets, Sr.

GMS