



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

DOREEN N. MCPAUL
Attorney General

KIMBERLY A. DUTCHER
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: HK0229

Date & Time Received: 11/21/22 14:49

Date & Time of Response: 5 December, 2022; 1:10 pm

Entity Requesting FRF: Cornfields Chapter

Title of Project: Technology Upgrade

Administrative Oversight: Division of Community Development

Amount of Funding Requested: \$35,000

Eligibility Determination:

- ☒ FRF eligible
☐ FRF ineligible
☐ Additional information requested

FRF Eligibility Category:

- ☒ (1) Public Health and Economic Impact
☐ (2) Premium Pay
☐ (3) Government Services/Lost Revenue
☐ (4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category: 3.5 Negative Economic

Impact: Administrative Needs

Returned for the following reasons (Ineligibility Reasons / Paragraphs 5. E. (1) - (10) of FRF Procedures):

- | | |
|--|--|
| <input type="checkbox"/> Missing Form | <input type="checkbox"/> Expenditure Plan incomplete |
| <input type="checkbox"/> Supporting documentation missing | <input type="checkbox"/> Funds will not be obligated by 12/31/2024 |
| <input type="checkbox"/> Project will not be completed by 12/31/2026 | <input type="checkbox"/> Incorrect Signatory |
| <input type="checkbox"/> Ineligible purpose | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports | |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination | |

Other Comments: _____

Name of DOJ Reviewer: Adjua Adjei-Danso

Signature of DOJ Reviewer: _____



Disclaimers: An NNDOJ Initial Eligibility Determination will be based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

THE NAVAJO NATION
FISCAL RECOVERY FUNDS **REQUEST FORM & EXPENDITURE PLAN**
FOR GOVERNANCE-CERTIFIED CHAPTERS

Part 1. Identification of parties.

Governance-Certified Chapter requesting FRF: Cornfields Chapter Date prepared: 09/18/2022
Chapter's P.O. Box 478 phone & email: (928) 755-5912 aearle@nnchapters.org
mailing address: Ganado, Arizona 86505 website (if any): _____
This Form prepared by: Alfreda Earle phone/email: (928) 755-5912 aearle@nnchapters.org
Alfreda Earle, Chapter Manager (928) 755-5912 aearle@nnchapters.org
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: Technology Upgrade
Chapter President: Morgan Cleveland, Sr. phone & email: (928) 755-5912
Chapter Vice-President: Wallace James, Jr. phone & email: (928) 755-5912 wjamesjr@naataanii.org
Chapter Secretary: Caleb Roanhorse phone & email: cr.horse@yahoo.com
Chapter Treasurer: Caleb Roanhorse phone & email: _____
Chapter Manager or CSC: Alfreda Earle phone & email: (928) 755-5912 aearle@nnchapters.org
DCD/Chapter ASO: Toni Mina phone & email: (928) 654-3933 tmina@nndcd.org
List types of Subcontractors or Subrecipients that will be paid with FRF (if known): Cornfields Chapter
_____ ☐ document attached
Amount of FRF requested: 35,000.00 FRF funding period: September 30, 2022 - December 31, 2026
Indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

Funds will be use for technology upgrade. The COVID-19 pandemic emphasized and reinforced the fact that IT is an essential services. Information technology is required for effective and efficient business continuity. As we continue to face with social distancing and the closures of Navajo Nation Chapters we are continuing to take unprecedented steps to continue operations remotely. This project will help increase public access, deliver services and have adequate equipment to conduct virtual meetings.

☐ document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

Improving efficiencies will bring tangible benefits to the community and the Chapter. This project will help the chapter access information and conduct virtual meetings reliably.

☐ document attached

(c) A prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or Project(s) by December 31, 2026:

APPENDIX A

The project will have funds encumbered no later than December 31, 2024 and will be fully expended by December 31, 2026.

☐ document attached

(d) Identify who will be responsible for implementing the Program or Project:

Cornfields Chapter.

☐ document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

The project will be operated and maintained by Cornfields Chapter once it's completed.

☐ document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

This project is covered under Expenditure Category 3.5 Negative Economic Impact: Public Sector Capacity. Public Sector Capacity: Effective Service Delivery. This project will help improve access to and the user experience of the IT systems, as well as technology improvements to increase public access and delivery services.

☐ document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

Expenditure Categories Table Indicating 3.5. Chapter Resolution.

☒ Chapter Resolution attached

Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's
Preparer:


signature of Preparer/CONTACT PERSON

Approved by:


signature of Chapter President (or Vice-President)

Approved by:


signature of Chapter Manager or CSC

Approved by:


signature of DCD/Chapter ASO

Approved to submit
for Review:


signature of DCD Director

FY 2023

THE NAVAJO NATION PROGRAM BUDGET SUMMARY

Page ____ of ____
BUDGET FORM 1

PART I. Business Unit No.: <u>New</u>		Program Title: <u>Cornfields Chapter</u>		Division/Branch: <u>DCD</u>	
Prepared By: <u>Alfreda Earle</u>		Phone No.: <u>(928) 755-5912</u>		Email Address: <u>aearle@nnchapters.org</u>	

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
NN Fiscal Recovery Funds	<u>9/22/22-9/30/26</u>	35,000.00	100%	2001 Personnel Expenses				
				3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies				
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services				
				7000 Special Transactions				
				8000 Public Assistance	<u>6</u>	<u>0</u>	35,000	<u>35,000</u>
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
				TOTAL		\$0.00	35,000.00	<u>35,000</u>

PART IV. POSITIONS AND VEHICLES		(D)	(E)
Total # of Positions Budgeted:			
Total # of Vehicles Budgeted:			

TOTAL: \$35,000.00 100%			
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PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

SUBMITTED BY: <u>Alfreda Earle</u>	APPROVED BY: <u>Deann Williams</u>
Program Manager's Printed Name	Division Director / Branch Chief's Printed Name
<u>Alfreda Earle</u>	<u>Deann Williams 11.1.22</u>
Program Manager's Signature and Date	Division Director / Branch Chief's Signature and Date

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PROGRAM PERFORMANCE CRITERIAPage ___ of ___
BUDGET FORM 2

PART I. PROGRAM INFORMATION:

Business Unit No.: _____ New _____

Program Name/Title: Cornfields Chapter Technology Equipment

PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:

PART III. PROGRAM PERFORMANCE CRITERIA:

1st QTR		2nd QTR		3rd QTR		4th QTR	
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

1. Goal Statement:

The goal is to increase public access, deliver services and have adequate equipment to conduct virtual meetings.

Program Performance Measure/Objective:

To provide effective and efficient technology by upgrading IT.

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2. Goal Statement:

Program Performance Measure/Objective:

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3. Goal Statement:

Program Performance Measure/Objective:

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4. Goal Statement:

Program Performance Measure/Objective:

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5. Goal Statement:

Program Performance Measure/Objective:

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PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

Alfreda Earl

Program Manager's Printed Name

Alfreda Earl

Program Manager's Signature and Date

Rebecca Johnson

Division Director/Branch Chief's Printed Name

Rebecca Johnson 11.1.22

Division Director/Branch Chief's Signature and Date

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DETAILED BUDGET AND JUSTIFICATIONPage ____ of ____
BUDGET FORM 4

PART I. PROGRAM INFORMATION:			
Program Name/Title: _____		Cornfields Chapter <u>Technology Upgrade</u>	Business Unit No.: _____ New
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
8000	Assistance		35,000
8710	Non-Capital Assets	35,000	
	Non-Cap Computer Equipment desktop computer @ 3,500		
	Non-Cap Computer equipment Laptop 2 @ 3,000 = 6,000		
	Non-Cap Computer equipment printer 2,000		
	Projector screen - 3,000		
	Projecter - 2, 500		
	Cameras for video conferencing 2,500		
	Non-Cap Compter Software - 3,000		
	Telephon Upgrade - 3,500		
	POS system 3,500		
	Office Suppltes - 5,500		
TOTAL		35,000	35,000



CORNFIELDS CHAPTER

P.O. Box 478, Ganado, Arizona 86505 – PH# (928) 755-5912 – FAX# (928) 755-5917

Email: cornfields@navajochapters.org Website: cornfields.navajochapters.org

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RESOLUTION OF THE CORNFIELDS CHAPTER

Approve and Request the Navajo Nation Office of the President and Vice-President, the Naabik'iyati' Committee, Navajo Nation Council, and the Budget and Finance Committee to Support and Approve the Cornfields Chapter Expenditure Plans for: Powerline Project, Community/Veterans Fencing Project, Assistance, Home Renovation/Improvement Project, Housing Projects, Technology Equipment, Medical Supply Storage Building and Special Duty/Premium Pay.

WHEREAS:

1. Cornfields Chapter is a recognized as certified chapter of the Navajo Nation and is vested with the authority and responsible to plan and implement all things that are in the best interest of its community; and
2. Cornfields Chapter realize that pursuant to CAP-34-98, the Local Governance Act allows all chapters to make decisions over local matters; this authority will improve community decision making, allow communities to excel and flourish, enabling Navajo Nation leaders to lead towards a prosperous future of its community; and improve the strength and sovereignty of the Navajo Nation; and
3. Cornfields Chapter is delegated to act within its authority to review all local matters affecting the Community members consistent with Navajo Nation law, including custom and tradition with compel the Chapter to govern with responsibility and accountability to the community members; and
4. Cornfields Chapter, at its recent Planning Meeting on August 02, 2022 discussed the Navajo Nation Fiscal Recovery Funds; and
5. Cornfields Chapter, knows that the Fiscal Recovery Funds are specifically intend to respond to the COVID-19 public health emergency and its negative economic impacts, including assistance to households, and respond to workers performing essential work during the COVID-19 public health emergency by providing hazard and premium pay to eligible workers, and make necessary investments in water, sewer, and/or broadband infrastructure; and
6. Pursuant to CJN-29-22 the Navajo Nation Central Government may award funding to LGA-Certified Chapters through sub-recipient agreements to implement and manage specific projects, Cornfields Chapter would like to exercise its LGA authority to receive the Navajo Nation Fiscal Recovery Fund and manage the projects; and



CORNFIELDS CHAPTER

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7. Cornfields Chapter believes it is in the best interest of the community and its chapter to support and approve the Cornfields Chapter Expenditure Plans for the benefit of its community, especially during the on-going COVID-19 pandemic.


NOW THEREFORE BE IT RESOLVED THAT:

The Cornfields Chapter hereby approves and request the Navajo Nation Office of the President and Vice-President, the Naabik'iyati' Committee, Navajo Nation Council, and the Budget and Finance Committee to Support and Approve the Cornfields Chapter Expenditure Plans for; Powerline Project, Community/Veterans Fencing Project, Assistance, House Renovation/Improvement Project, Housing Projects, Technology Equipment, Medical Supply Storage Building and Special Duty/Premium Pay.

Furthermore, the Cornfields Chapter would like to exercise its LGA authority to receive the Navajo Nation Fiscal Recovery Fund and manage the projects.

CERTIFICATION

I hereby certify that the Cornfields Chapter duly considered the foregoing resolution at a duly called meeting at Cornfields Chapter, Navajo Nation (ARIZONA) at which a quorum was present and was passed by a vote of 10 in favor, 00 opposed and 07 abstained on this 12th day of September 2022.


Presiding Chapter President
CORNFIELDS CHAPTER

Motion: Mr. Murray Lee

Second: Mr. Bennett Dineyazhe