



The Navajo Nation **DR. BUU NYGREN** **PRESIDENT**
Yideeskáądi Nitsáhákees **RICHELLE MONTROYA** **VICE PRESIDENT**

August 4, 2023

Honorable Crystalyne Curley, Speaker
Navajo Nation Council
Post Office Box 3390
Window Rock, AZ 86515

RE: *CJY-67-23 An Action Relating to the Naabik'iyáti' Committee and Navajo Nation Council; Approving the Navajo Nation Fiscal Recovery Fund Delegate Region Project Plan for Honorable George H. Tolth's Delegate Region (Chapters: Littlewater, Pueblo Pintado, Torreon, Whitehorse Lake, Baca/Prewitt, Casamero Lake, Ojo Encino, Counselor)*

Dear Speaker Curley,

I am pleased to sign into law this resolution CJY-67-23 approving the Fiscal Recovery Funds Delegate Regional Project Plan for Honorable Tolth's Delegate Region in the amount of \$4,730,125.11.

My Administration supports the plans of these Chapters who have worked very hard to put together their Regional Plans and is working very closely with the Fiscal Recovery Fund Office to ensure that these funds are put to use. As such, when Chapters are running into roadblocks in expending their Fiscal Recovery Funds and the roadblock is coming from the Executive Branch, I encourage them to reach out to the Office of the President and Vice President and inform my office of the roadblock and we will work to overcome those roadblocks.

I do want to take the moment to express my concern that any amendments to the Regional Plans must be approved by the Council. In addition, the prior Navajo Nation Council has set the expectation that Fiscal Recovery Funds be encumbered by June 30, 2024. This deadline is not far off. As a construction expert, I know that there are unpredictable factors that can prevent even the best of plans from moving forward on the proposed timeline. We should be designing systems that are flexible, accountable, and transparent. We do not currently have that system and I look forward to working with you and the entire Council to improve the Navajo Nation systems, so we are supporting our communities to take advantage of this historic funding.

Now let's get to work!

Sincerely,



Dr. Buu Nygren, *President*
THE NAVAJO NATION

RESOLUTION OF THE
NAVAJO NATION COUNCIL
25th NAVAJO NATION COUNCIL - FIRST YEAR, 2023

AN ACTION

RELATING TO THE NAABIK'ÍYÁTI' COMMITTEE AND NAVAJO NATION COUNCIL;
APPROVING THE NAVAJO NATION FISCAL RECOVERY FUND DELEGATE REGION
PROJECT PLAN FOR HONORABLE GEORGE H. TOLTH'S DELEGATE REGION
(CHAPTERS: LITTLEWATER, PUEBLO PINTADO, TORREON, WHITEHORSE LAKE,
BACA/PREWITT, CASAMERO LAKE, OJO ENCINO, COUNSELOR)

BE IT ENACTED:

SECTION ONE. AUTHORITY

- A. The Navajo Nation Council is the governing body of the Navajo Nation. 2 N.N.C. § 102(A).
- B. The Naabik'íyáti' Committee is a standing committee of the Navajo Nation Council with the delegated responsibility to hear proposed resolution(s) that require final action by the Navajo Nation Council. 2 N.N.C. § 164(A)(9).
- C. Navajo Nation Council Resolution No. CJN-29-22, incorporated herein by reference, mandates that Navajo Nation Fiscal Recovery Fund ("NNFRF") Delegate Region Project Plans be approved by Navajo Nation Council resolution and signed into law by the President of the Navajo Nation pursuant to 2 N.N.C. § 164(A) and 2 N.N.C. §§ 1005(C)(10), (11), and (12).

SECTION TWO. FINDINGS

- A. The Navajo Nation Council Resolution No. CJN-29-22, AN ACTION RELATING TO THE NAABIK'ÍYÁTI' COMMITTEE AND NAVAJO NATION COUNCIL; ALLOCATING \$1,070,298,867 OF NAVAJO NATION FISCAL RECOVERY FUNDS; APPROVING THE NAVAJO NATION FISCAL RECOVERY FUND EXPENDITURE PLANS FOR: CHAPTER AND REGIONAL PROJECTS; PUBLIC SAFETY EMERGENCY COMMUNICATIONS, E911, AND RURAL ADDRESSING PROJECTS; CYBER SECURITY; PUBLIC HEALTH PROJECTS; HARDSHIP ASSISTANCE; WATER AND WASTEWATER PROJECTS; BROADBAND PROJECTS; HOME ELECTRICITY CONNECTION AND ELECTRIC CAPACITY PROJECTS; HOUSING PROJECTS AND MANUFACTURED HOUSING FACILITIES; BATHROOM ADDITION PROJECTS; CONSTRUCTION CONTINGENCY FUNDING; AND REDUCED ADMINISTRATIVE FUNDING, was signed into law by the President of the Navajo Nation on July 15, 2022.
- B. CJN-29-22, Section Three, states, in part and among other things, that

1. The Navajo Nation hereby approves total funding for the NNFRF Chapter and Chapter Projects Expenditure Plan from the Navajo Nation Fiscal Recovery Fund in the total amount of two hundred eleven million two hundred fifty-six thousand one hundred forty-eight dollars (\$211,256,148) to be divided equally between the twenty-four (24) Delegate Regions in the amount of eight million eight hundred two thousand three hundred forty dollars (\$8,802,340) per Delegate Region . . . and allocated through Delegate Region Project Plans approved by Navajo Nation Council resolution and signed into law by the President of the Navajo Nation See CJN-29-22, Section Three (B).
 2. The Delegate Region Project Plan funding will be allocated to the Navajo Nation Central Government, specifically the Division of Community Development or other appropriate Navajo Nation Division or Department, to implement the projects rather than directly to the Chapters. See CJN-29-22, Section Three (D).
 3. The Navajo Nation Central Government, specifically the Division of Community Development or other appropriate Navajo Nation Division or Department, shall manage and administer funds and Delegate Region Project Plans on behalf of Non-LGA-Certified Chapters. The Navajo Nation Central Government may award funding to LGA-Certified Chapters through sub-recipient agreements to implement and manage specific projects, but shall maintain Administrative Oversight over such funding and Delegate Region Project Plans. See CJN-29-22, Section Three (E).
 4. Each Navajo Nation Council delegate shall select Fiscal Recovery Fund eligible projects within their Delegate Region to be funded by the NNFRF Chapter and Regional Projects Expenditure Plan through a Delegate Region Projects Plan. The total cost of projects selected by each Delegate shall not exceed their Delegate Region distribution of eight million eight hundred two thousand three hundred forty dollars (\$8,802,340). See CJN-29-22, Section Three (F).
 5. Each Delegate Region Project shall identify its Administrative Oversight entity and its Oversight Committee(s) and be subject CJY-41-21's NNDOJ initial eligibility determination. See CJN-29-22, Section Three (L) (5) and (L) (6).
- C. All projects listed in the Hon. George H. Tolth's Delegate Region Projects Plan, attached as Exhibit A, have been deemed Fiscal Recovery Fund eligible by NNDOJ. In addition, Hon.

George H. Tolth's Delegate Region Projects Plan does *not* exceed the amount of \$8,802,340, as set forth in CJN-29-22, Section Three (F).

- D. The Navajo Nation Council hereby finds that it is in the best interest of the Navajo Nation and the Hon. George H. Tolth's Delegate Region Chapters and communities to approve and adopt the Navajo Nation Fiscal Recovery Fund Delegate Region Project Plan for Hon. George H. Tolth's Delegate Region (Chapters: Littlewater, Pueblo Pintado, Torreon, Whitehorse Lake, Baca/Prewitt, Casamero Lake, Ojo Encino, Counselor) as set forth in Exhibit A.

SECTION THREE. APPROVAL OF HON. GEORGE H. TOLTH'S DELEGATE REGION PROJECT PLAN

- A. The Navajo Nation hereby approves the Fiscal Recovery Fund Delegate Region Project Plan for Hon. George H. Tolth's Delegate Region (Chapters: Littlewater, Pueblo Pintado, Torreon, Whitehorse Lake, Baca/Prewitt, Casamero Lake, Ojo Encino, Counselor) set forth in Exhibit A.
- B. The Delegate Region Project Plan approved herein shall comply with all applicable provisions of CJY-41-21, CJN-29-22, and BFS-31-21.
- C. Any inconsistencies between this legislation, the Delegate Region Project Plan, and the individual project appendix, shall be resolved in favor of the project appendix reviewed by Department of Justice during their eligibility determination(s).

SECTION FOUR. AMENDMENTS

Amendments to this legislation or to the Delegate Region Project Plan approved herein shall only be adopted by resolution of the Navajo Nation Council and approval of the President of the Navajo Nation pursuant to 2 N.N.C. § 164(A)(17) and 2 N.N.C. §§ 1005(C)(10), (11), and (12).

SECTION FIVE. EFFECTIVE DATE

This legislation shall be effective upon its approval pursuant to 2 N.N.C. § 221(B), 2 N.N.C. § 164(A)(17), and 2 N.N.C. §§ 1005(C)(10), (11), and (12).

SECTION SIX. SAVING CLAUSE

If any provision of this legislation is determined invalid by the Navajo Nation Supreme Court, or by a Navajo Nation District Court

without appeal to the Navajo Nation Supreme Court, those provisions of this legislation not determined invalid shall remain the law of the Navajo Nation.

CERTIFICATION

I, hereby, certify that the foregoing resolution was duly considered by the 25th Navajo Nation Council at a duly called meeting in Window Rock, Navajo Nation (Arizona), at which a quorum was present and that the same was passed by a vote of 20 in Favor, and 00 Opposed, on this 20th day of July 2023.



Honorable Crystalyne Curley, Speaker
25th Navajo Nation Council

7/27/23

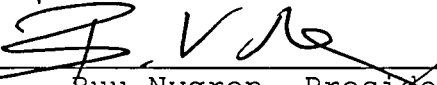
DATE

Motion: Honorable Vince R. James
Second: Honorable Norman M. Begay

Speaker Crystalyne Curley not voting

ACTION BY THE NAVAJO NATION PRESIDENT:

1. I, hereby, sign into law the foregoing legislation, pursuant to 2 N.N.C. § 1005 (C)(10), on this 4 day of August, 2023.



Buu Nygren, President
Navajo Nation

2. I, hereby, veto the foregoing legislation, pursuant to 2 N.N.C. § 1005 (C)(11), on this _____ day of _____, 2023 for the reason(s) expressed in the attached letter to the Speaker.

Buu Nygren, President
Navajo Nation

3. I, hereby, exercise line-item veto pursuant to the budget line-item veto authority delegated to the President by vote of the Navajo People in 2009, on this _____ day of _____, 2023.

Buu Nygren, President
Navajo Nation

NAVAJO NATION FISCAL RECOVERY FUND DELEGATE REGION PROJECT PLAN

Exhibit A

COUNCIL DELEGATE: Hon. George H. Tolth

CHAPTERS: Littlewater, Pueblo Pintado, Torreon, Whitehorse Lake, Baca/Prewitt, Casamero Lake, Ojo Encino, Counselor

FUNDING RECIPIENT	SUBRECIPIENT	EXPENDITURE PLAN / PROJECT	ADMIN OVERSIGHT	FRF CATEGORY	DOJ REVIEW #	AMOUNT
Division of Community Development	None Identified	Torreon/Star Lake Chapter Septic Repair/Replacement & Clean-Out Project	NN Environmental Protection Agency	5.5	HK0474	\$ 630,000.00
Division of Community Development	None Identified	Torreon/Star Lake Chapter Electric House-Wiring/Re-Wiring Project	Division of Community Development	2.18	HK0475	\$ 470,000.00
Division of Community Development	None Identified	Littlewater Chapter Community Housing Assistance Project	Division of Community Development	2.18	HK0499	\$ 590,800.11
Division of Community Development	*Baca/Prewitt Chapter	Baca/Prewitt Chapter Water-Heater Upgrade Project	Division of Community Development	1.4	HK0519	\$ 10,000.00
Division of Community Development	*Baca/Prewitt Chapter	Baca/Prewitt Chapter Purchase of New 2025 International HV613 Dump Truck	Division of Community Development	6.1	HK0520	\$ 200,000.00
Division of Community Development	*Ojo Encino Chapter	Ojo Encino Chapter Community Waste-Water Construction Project	NN Environmental Protection Agency	5.5	HK0521	\$ 250,000.00
Division of Community Development	*Ojo Encino Chapter	Ojo Encino Chapter Renovation Project	Division of Community Development	2.22	HK0529	\$ 326,253.00
Division of Community Development	*Ojo Encino Chapter	Ojo Encino Chapter Septic Clean-Out and Repair Project	NN Environmental Protection Agency	5.5	HK0530	\$ 102,000.00
Division of Community Development	*Ojo Encino Chapter	Ojo Encino Chapter Bathroom Additions Project	Division of Community Development	1.14	HK0531	\$ 421,747.00
Division of Community Development	None Identified	Pueblo Pintado Chapter Waterline to Fire Station Project	NN Department of Water Resources	6.1	HK0536	\$ 1,129,325.00
					TOTAL:	\$ 4,130,125.11

*Per CJN-29-22, Section Three (E), the "Navajo Nation Central Government may award funding to LGA-Certified Chapters through sub-recipient agreements to implement and manage specific projects, but shall maintain Administrative Oversight over such funding and Delegate Region Project Plans."

NAVAJO NATION FISCAL RECOVERY FUND DELEGATE REGION PROJECT PLAN

Exhibit A

COUNCIL DELEGATE: Hon. George H. Tolth

CHAPTERS: Littlewater, Pueblo Pintado, Torreon, Whitehorse Lake, Baca/Prewitt, Casamero Lake, Ojo Encino, Counselor

FUNDING RECIPIENT	SUBRECIPIENT	EXPENDITURE PLAN / PROJECT	ADMIN OVERSIGHT	FRF CATEGORY	DOJ REVIEW #	AMOUNT
		TOTAL AMOUNT from PAGE 01				\$ 4,130,125.11
Division of Community Development	None Identified	Pueblo Pintado Chapter Purchase of Pickup Truck (550) Project	Division of Community Development	6.1	HK0545	\$ 100,000.00
Division of Community Development	*Baca/Prewitt Chapter	Baca/Prewitt Chapter Septic Tank & Leach Line w/Maintenance Cost Project	NN Environmental Protection Agency	5.5	HK0601	\$ 250,000.00
Division of Community Development	None Identified	Pueblo Pintado Chapter Purchase of Gooseneck Trailer Project	Division of Community Development	6.1	HK0595	\$ 100,000.00
Division of Community Development	*Baca/Prewitt Chapter	Baca-Prewitt Chapter Home Renovations/Plywood-Siding Project	Division of Community Development	2.18	HK0609	\$ 150,000.00
		UN-ALLOCATED AMOUNT				\$ 4,072,214.89
					TOTAL:	\$ 8,802,340.00

*Per CJN-29-22, Section Three (E), the "Navajo Nation Central Government may award funding to LGA-Certified Chapters through sub-recipient agreements to implement and manage specific projects, but shall maintain Administrative Oversight over such funding and Delegate Region Project Plans."



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH
Attorney General

HEATHER CLAH
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: HK0499

Date & Time Received: 5/09/2023 at 13:45

Date & Time of Response: 5/15/2023 at 17:00

Entity Requesting FRF: Littlewater Chapter

Title of Project: Littlewater Community Housing Assistance

Administrative Oversight: Division of Community Development

Amount of Funding Requested: \$590,800.11

Eligibility Determination:

- FRF eligible
FRF ineligible
Additional information requested

FRF Eligibility Category:

- (1) Public Health and Economic Impact
(2) Premium Pay
(3) Government Services/Lost Revenue
(4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category:
2.18, Housing Support: Other Housing Assistance

Returned for the following reasons (Ineligibility Reasons/Paragraphs 5.E.(1)-(10) of FRF Procedures):

- | | |
|--|--|
| <input type="checkbox"/> Missing Form | <input type="checkbox"/> Expenditure Plan incomplete |
| <input type="checkbox"/> Supporting documentation missing | <input type="checkbox"/> Funds will not be obligated by 12/31/2024 |
| <input type="checkbox"/> Project will not be completed by 12/31/2026 | <input type="checkbox"/> Incorrect Signatory |
| <input type="checkbox"/> Ineligible purpose | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports | |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination | |

Other Comments: The funding request packet included forms and policies related to the Littlewater Chapter Housing Discretionary Fund. It is permissible to utilize these forms and policies for the Littlewater Chapter Housing Assistance Program funded by Fiscal Recovery Funds. However, the Fiscal Recovery Funds must be segregated and should not be deposited into the Chapter's Housing Discretionary Fund account.

Name of DOJ Reviewer: Mel M. Rodis, Assistant Attorney General, Tax & Finance Unit

Signature of DOJ Reviewer: *M. Rodis*

Disclaimers:

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to arpa@nndoj.org.** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDOJ Initial Eligibility Determination is based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

**THE NAVAJO NATION
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN
FOR GOVERNANCE-CERTIFIED CHAPTERS**

Part 1. Identification of parties.

Governance-Certified Chapter requesting FRF: Littlewater Chapter Date prepared: 04-19-23

Chapter's mailing address: PO Box 1898
Crownpoint New Mexico 87313 phone & email: 505-786-2120
website (if any): littlewater@navajochapters.org

This Form prepared by: Genevieve Castillo phone/email: 505-786-2126
Chapter Manager gcastillo@nnchapters.org
CONTACT PERSON'S name and title CONTACT PERSON'S Info

Title and type of Project: Littlewater Community Housing Assistance

Chapter President: Thomas Barbone phone & email: barbonethomas80@gmail.com

Chapter Vice-President: Ernest Yazzie phone & email: eyazzie371@gmail.com

Chapter Secretary: June Barbone phone & email: junebarbone@yahoo.com

Chapter Treasurer: June Barbone phone & email: junebarbone@yahoo.com

Chapter Manager or CSC: Genevieve Castillo phone & email: gcastillo@nnchapters.org

DCD/Chapter ASO: phone & email:

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): Littlewater Chapter Officials/staff
 document attached

Amount of FRF requested: \$590,800.11 FRF funding period: 10/01/2023 to 09/30/2026
indicate Project starting and ending/leadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

Littlewater Community Housing Assistance for Bathroom Additions, Roof Repairs, Bathroom Modifications for Elders, Window Replacements, etc. to community members' homes. The funds will be used to purchase lumber and supplies in order to construct and renovate with minor repairs to homes for the community members specifically high risk elders, single parents, disable individuals. The COVID-19 related needs will be met, as each requesting applicant shall receive needed repairs to make home more livable, to meet the safety standards, and to improve their livelihood.
 document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

The Littlewater Community Housing Assistance for Bathroom Additions, Roof Repairs, Bathroom Modifications for Elders, Window Replacements, etc project will benefit the Navajo Nation, the needs of Littlewater community and our Navajo People by housing assistance to their living quarters. The Chapter would construct and repair homes with local hired manpower and delivery of materials and equipment to the project site.
 document attached

(c) A prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or Project(s) by December 31, 2026:

APPENDIX A

Littlewater Community Housing Assistance Project timeline: Littlewater Chapter resolution will be on February 8, 2023 Planning Meeting and Regular Meeting on February 15, 2023; Navajo Nation and DOJ review submission Summer 2023; Purchases and Construction Fall 2023 (FY24). Challenges would include Navajo Nation review timeline and purchasing in bulk from local vendors.

document attached

(d) Identify who will be responsible for implementing the Program or Project

Division of Community Development will provide oversight of the project in conjunction with the Littlewater Chapter.

document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

The homeowners will be responsible for the operation and maintenance of their homes once project is completed.

document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

Housing Support: Other Housing Assistance 2.18
Provision of Government Services 6.1

document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

Littlewater Chapter Resolution, Housing Discretionary Application and other pertaining documents.

Chapter Resolution attached

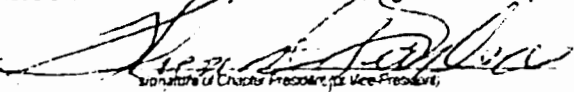
Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's Preparer:


Signature of Preparer/CONTACT PERSON

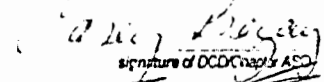
Approved by:


Signature of Chapter President, Vice-President

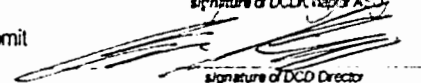
Approved by:


Signature of Chapter Manager or CSC

Approved by:


Signature of OCDC Chapter ASC

Approved to submit for Review:


Signature of DCD Director

THE NAVAJO NATION
PROGRAM BUDGET SUMMARY

FY 2023


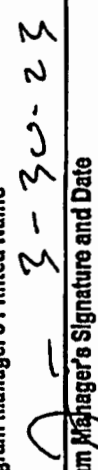
PART I. Business Unit No.: <u>NEW</u>		Program Title: <u>Housing Assistance</u>		Division/Branch: <u>DCD/Executive Branch</u>	
Prepared By: <u>Genevieve Castillo</u>		Phone No.: <u>505-786-2120</u>		Email Address: <u>littewater@navajochapters.org</u>	
PART II. FUNDING SOURCE(S)		Fiscal Year / Term	Amount	% of Total	
NN Fiscal Recovery Funds		10-1-23 to 9-30-26	590,800.11	100%	
PART III. BUDGET SUMMARY					
	Fund Type Code	NNC Approved Original Budget	Proposed Budget	Difference or Total	
2001	Personnel Expenses				
3000	Travel Expenses				
3500	Meeting Expenses				
4000	Supplies				
5000	Lease and Rental				
5500	Communications and Utilities				
6000	Repairs and Maintenance				
6500	Contractual Services				
7000	Special Transactions				
8000	Public Assistance	1	\$ 590,800.11	\$ 590,800.11	\$ 590,800.11
9000	Capital Outlay				
9500	Matching Funds				
9500	Indirect Cost				
TOTAL			\$0.00	\$ 590,800.11	\$ 590,800.11
PART IV. POSITIONS AND VEHICLES					
			(D)	(E)	
Total # of Positions Budgeted:			0	0	
Total # of Vehicles Budgeted:			0	0	
PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.					
SUBMITTED BY:		APPROVED BY:			
Genevieve Castillo		Calvin Castillo, Executive Director			
Program Manager's Printed Name		Division Director / Branch Chief's Printed Name			
<i>Genevieve Castillo</i>		<i>Calvin Castillo</i>		4/28/2023	
Program Manager's Signature and Date		Division Director / Branch Chief's Signature and Date			

James Adakai, Deputy Director

4-28-23

THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA

FY 2024

PART I. PROGRAM INFORMATION:		Business Unit No.: <u>NEW</u>		Program Name/Title: _____		Housing Assistance			
PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:									
PART III. PROGRAM PERFORMANCE CRITERIA:									
	1st QTR		2nd QTR		3rd QTR		4th QTR		
	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	
1. Goal Statement:	to assist housing assistance for Littlewater community								
	Program Performance Measure/Objective:								
	to assist 5 clients per quarter with either bathroom additions, roof repairs, bathroom modification							5	5
2. Goal Statement:									
	Program Performance Measure/Objective:								
3. Goal Statement:									
	Program Performance Measure/Objective:								
4. Goal Statement:									
	Program Performance Measure/Objective:								
5. Goal Statement:									
	Program Performance Measure/Objective:								
PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.									
				CALVIN CASTILLO Division Director/Branch Chief's Printed Name					
				 Division Director/Branch Chief's Signature and Date					
				JAMES ADAKAI, DEPT. MANAGER II Program Manager's Printed Name					
				 Program Manager's Signature and Date					

PART I. PROGRAM INFORMATION:											
Business Unit No.:		NEW		Program Name/Title:		Housing Assistance					
PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:											
PART III. PROGRAM PERFORMANCE CRITERIA:											
1. Goal Statement:		to assist housing assistance for Littlewater community		1st QTR		2nd QTR		3rd QTR		4th QTR	
Program Performance Measure/Objective:		to assist 5 clients per quarter with either bathroom additions, roof repairs, bathroom modification		Goal		Actual		Goal		Actual	
				5		5		5		5	
2. Goal Statement:											
Program Performance Measure/Objective:											
3. Goal Statement:											
Program Performance Measure/Objective:											
4. Goal Statement:											
Program Performance Measure/Objective:											
5. Goal Statement:											
Program Performance Measure/Objective:											
PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.											
JAMES ADAKAI, DEPT. MANAGER II						CALVIN CASTILLO, DIVISION DIRECTOR					
Program Manager's Printed Name						Division Director/Branch Chief's Printed Name					
3-30-23						3/30/2023					
Program Manager's Signature and Date						Division Director/Branch Chief's Signature and Date					

THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION

PART I. PROGRAM INFORMATION:		Business Unit No.: NEW	
Program Name/Title: Housing Assistance			
PART II. DETAILED BUDGET:		(C)	(D)
(A)	(B)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
8000 6724	Assistance Housing - Financial Assistance	295,400.06	295,400.06
TOTAL		295,400.06	295,400.06

THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION

FY 2025

PART I. PROGRAM INFORMATION: Program Name/Title: _____ Business Unit No.: _____ NEW			
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
8000 6724	Assistance Housing - Financial Assistance	295,400.06	295,400.06
TOTAL		295,400.06	295,400.06

**THE NAVAJO NATION
PROJECT BUDGET SCHEDULE**

PART I. Business Unit No.: <u>NEW</u>	
Project Title: <u>Littlewater community housing assistance</u>	
Project Description: <u>Assist in community members with bathroom additions, roof repairs, bathroom modifications</u>	
Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification	
PART II.	Project Information
Project Type:	<u>Housing Assistance</u>
Planned Start Date:	<u>10/1/2023</u>
Planned End Date:	<u>9/30/2024</u>
Project Manager: <u>Genevieve Castillo</u>	

PART III. List Project Task separately, such as Plan, Design, Construct, Equip or Furnish. Housing Assistance - 5 homes per quarter Assessment Compile Supplies List Quote Request / Procurement Schedule and Start Construction	PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.												Expected Completion Date if project exceeds 8 FY Qtrs. <u>09-30-2024</u>						
	FY 2024						FY 2025												
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Date		
	O N D	J F M	A M J	Jul A S	O N D	J F M	A M J	Jul A S	O N D	J F M	A M J	Jul A S	O N D	J F M	A M J	Jul A S	O N D	J F M	
X		X X	X X	X X	X X														
X	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X	
	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X	
PART V. Expected Quarterly Expenditures																			PROJECT TOTAL
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	590,800.11

FOR OMB USE ONLY: Resolution No: _____ FMS Set Up Date: _____ Company No: _____ OMB Analyst: _____

LITTLEWATER CHAPTER

Post Office Box 1898
Crownpoint, New Mexico 87313
PHONE: (505) 786-2120
FAX: (505) 786-2125



CHAPTER ADMINISTRATION
Genevieve Castillo
Chapter Manager
AnnJanette Bebo
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Email: littlewater@navajochapters.org

WEBSITE: www.littlewaterchapter.ndes.org

Thomas Barbone
President

Ernest Yazzie
Vice President

Junc Barbone
Secretary/Treasurer

George Tolth
Council Delegate

Herbert Linrico, Sr
Land Board Member

RESOLUTION OF THE LITTLEWATER CHAPTER OF EASTERN NAVAJO AGENCY

LITT-04-23-3193

**APPROVING AND SUPPORTING THE LITTLEWATER CHAPTER ARPA
PROJECTS UNDER THE HONORABLE COUNCIL DELEGATE GEORGE TOLTH'S
REGION IN THE AMOUNT OF \$8,802,340 ALLOCATION FOR THE EIGHT (8)
CHAPTER ALLOCATION OF \$1,100,292.50 FOR LITTLEWATER COMMUNITY
HOUSING ASSISTANCE FOR BATHROOM ADDITIONS, ROOF REPAIRS, ETC
FOR \$590,800.11 AND LITTLEWATER CHAPTER TEMPORARY EMPLOYMENT
FOR \$509,492.39**

WHEREAS:

1. Pursuant to 26 N.N.C., Section 3 (A) the Littlewater Chapter is a duly recognized certified Chapter under the Navajo Nation Government, as listed at 11 N.N.C., part 1, section 10, and
2. Pursuant to 26 N.N.C., Section 1 (B) Littlewater Chapter is vested with authority to review all matters affecting the community and to make appropriate correction when necessary and make recommendation to the Navajo Nation and other local agencies for appropriate actions, and
3. To support the efforts of the Navajo Nation to mitigate the effects of the COVID-19 Pandemic, the American Rescue Plan Act (ARPA) Fiscal Recovery Funds were allocated to develop the basic infrastructure to improve lives of people who have lived without water, electricity and "basic services to support their daily activities, health, welfare"; and
4. The Navajo Nation Council approved CJN-29-22, in response to the COVID-19 Pandemic in the best interest of the Navajo people: "An Action Relating to the Naabik'iyati' Committee and Navajo Nation Council; Allocating \$1,070,298,867 of Navajo Nation Fiscal Recovery Funds; Approving the Navajo Nation Fiscal Recovery Fund Expenditure Plans for: Chapter Assistance; Public Safety Emergency Communications, E911, and Rural Addressing Projects; Cyber Security; Public Health Projects; Economic Development Projects; Hardship Assistance; Water and Wastewater Projects; Broadband Projects; Home Electricity Connection and Electricity Capacity Projects; Housing Projects and Manufactured Housing Facilities; Bathroom Addition Projects; Construction Contingency Funding; and Reduced Administrative Funding"; and
5. The total amount for Littlewater Chapter Delegate George Tolth Region is \$8,802,340.00; and
6. The eligible attached Exhibit One (1): Littlewater Community Housing Assistance was selected as a Project to be included on the Navajo Nation Council Delegate George Tolth's Chapter Region in the amount of \$590,800.11 for Littlewater Chapter; and
7. The eligible attached Exhibit Two (2): Littlewater Chapter Temporary Employment was selected as a Project to be included on the Navajo Nation Council Delegate George Tolth's Chapter Region in the amount of \$509,492.39 for Littlewater Chapter; and


8. The Littlewater Chapter affirms that the Chapter will only use the awarded Fiscal Recovery Funds and Implement this FRF Expenditure Plan in compliance with the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies.

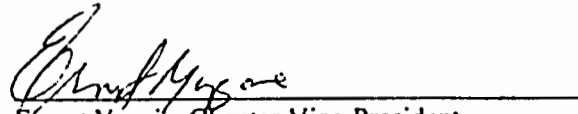
NOW, THEREFORE BE IT RESOLVED THAT:

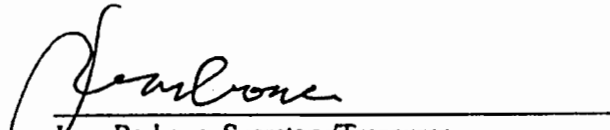
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2. The eligible attached Exhibit Two (2): Littlewater Chapter Temporary Employment was selected as a Project to be included on the Navajo Nation Council Delegate George Tolth's Chapter Region in the amount of \$509,492.39 for Littlewater Chapter; and

CERTIFICATION

WE HEREBY CERTIFY THAT THE FOREGOING RESOLUTION was duly considered by and moved for adoption by Betty Begay, seconded by Ernest Yazzie, thoroughly discussed and adopted by a vote of 13 in favor, 0 opposed and 8 abstained at a duly called meeting at Littlewater Chapter, Navajo Nation (New Mexico) on this 19th day of April 2023.


Thomas Barbone, Chapter President


Ernest Yazzie, Chapter Vice-President


June Barbone, Secretary/Treasurer

**LITTLEWATER CHAPTER
HOUSING DISCRETIONARY FUND ASSISTANCE PROGRAM**

CHECKLIST OF REQUIRED DOCUMENTS

NAME OF APPLICANT: _____

- _____1. Housing Discretionary Fund Assistance Application (Pg 4 & 5)
- _____2. Permission to Enter Premises (Included in Packet – Pg 6)
- _____3. Authorization for Release of Information (Included in Packet – Pg 7)
- _____4. Map to Property (Included in Packet – Pg 8)
- _____5. Evidence of **APPLICANT's** Land Ownership (Residential/Homesite Lease) - **REQUIRED**
- _____6. Copy of **APPLICANT's** Identification (ID, Driver's License)
- _____7. Copy of Social Security Card(s) for **Each Household Member**
- _____8. Copy of **APPLICANT's** Certificate of Indian Blood (CIB)
- _____9. Copy of **APPLICANT's** Voter's Registration Card
- _____10. Income Verification Statement for **Each Household Member**
- _____11. Referrals from Physicians, Social Worker, Community Health Representative, or other Entity (if applicable)
- _____12. 3 Price Quotes from three (3) different Vendors

DOCUMENTS VERIFIED BY: _____ **Date:** _____

LITTLEWATER CHAPTER HOUSING DISCRETIONARY FUND ASSISTANCE PROGRAM APPLICATION

All questions in this application must be answered.

APPLICANT'S NAME:			TELEPHONE NUMBER:			
CENSUS NUMBER:		WORK/MESSAGE NUMBER:				
SPOUSE'S NAME:			TELEPHONE NUMBER:			
CENSUS NUMBER:		WORK/MESSAGE NUMBER:				
MAILING ADDRESS:			CHAPTER ENROLLED AT:			
CITY:		STATE:		ZIP CODE:		
TYPE OF RESIDENCE:			TYPE OF PRIMARY HEATING:			
<input type="checkbox"/> Room <input type="checkbox"/> Owner Occupied <input type="checkbox"/> Rental Unit <input type="checkbox"/> Single Family <input type="checkbox"/> Mobile Home <input type="checkbox"/> Subsidized Housing <input type="checkbox"/> Multiple Dwelling			<input type="checkbox"/> Wood <input type="checkbox"/> Coal <input type="checkbox"/> Kerosene <input type="checkbox"/> Natural Gas <input type="checkbox"/> Electric <input type="checkbox"/> Propane <input type="checkbox"/> Other		Average Monthly Heating Bill:	
					(before): \$	
					(after): \$	
					Cost of B.T.U. saved: \$	
					Comments:	
INCOME VERIFICATION OF HOUSING UNIT:						
NAME OF EACH HOUSEHOLD MEMBER (INCLUDING SELF)	AGE	SEX	SOCIAL SECURITY NO.	RELATIONSHIP TO HEAD OF HOUSEHOLD	GROSS MONTHLY INCOME	SOURCE OF INCOME
				HEAD OF HOUSEHOLD		

Note: An elderly person is a person 65 years of age or older. Determination whether a resident in the household is handicapped can be made in any of the following (1) They provide a copy of a letter from the Veteran's Administration that is a percentage of disability letter or (2) The Social Security benefit verification letter under section 1.e.10 indicates payments are for the disability or (3) Written determination from Federal, State or other agency providing assistance for handicapped Person or (4) The Subgrantee observes a visible handicap.

Littlewater Chapter Office Use Only:	
Income Guidelines for a household of _____ members is \$ _____.	
On the basis of the above information, this household is: ELIGIBLE / NOT ELIGIBLE.	
Reason for ineligibility: _____	
CHAPTER MANAGER SIGNATURE:	DATE:
TYPE OF LABOR TO BE UTILIZED: (Littlewater Chapter Use Only/Projected hours per project)	
<input type="checkbox"/> Public Employment Program (PEP): <input type="checkbox"/> Client Self-Help: <input type="checkbox"/> Church Group: <input type="checkbox"/> Contractor: <input type="checkbox"/> Other:	

**LITTLEWATER CHAPTER
HOUSING DISCRETIONARY FUND ASSISTANCE PROGRAM
POST OFFICE BOX 1898
CROWNPOINT, NM 87313**

AUTHORIZATION FOR RELEASE OF INFORMATION

I, _____, hereby authorize the Navajo Nation through the Littlewater Chapter Housing Assistance Program to obtain all necessary information for completion of my application for housing assistance including information on my interest on land and household income. I understand and acknowledge this information will be used in determining my eligibility and extent of Housing Assistance through the Littlewater Chapter or other housing project sources.

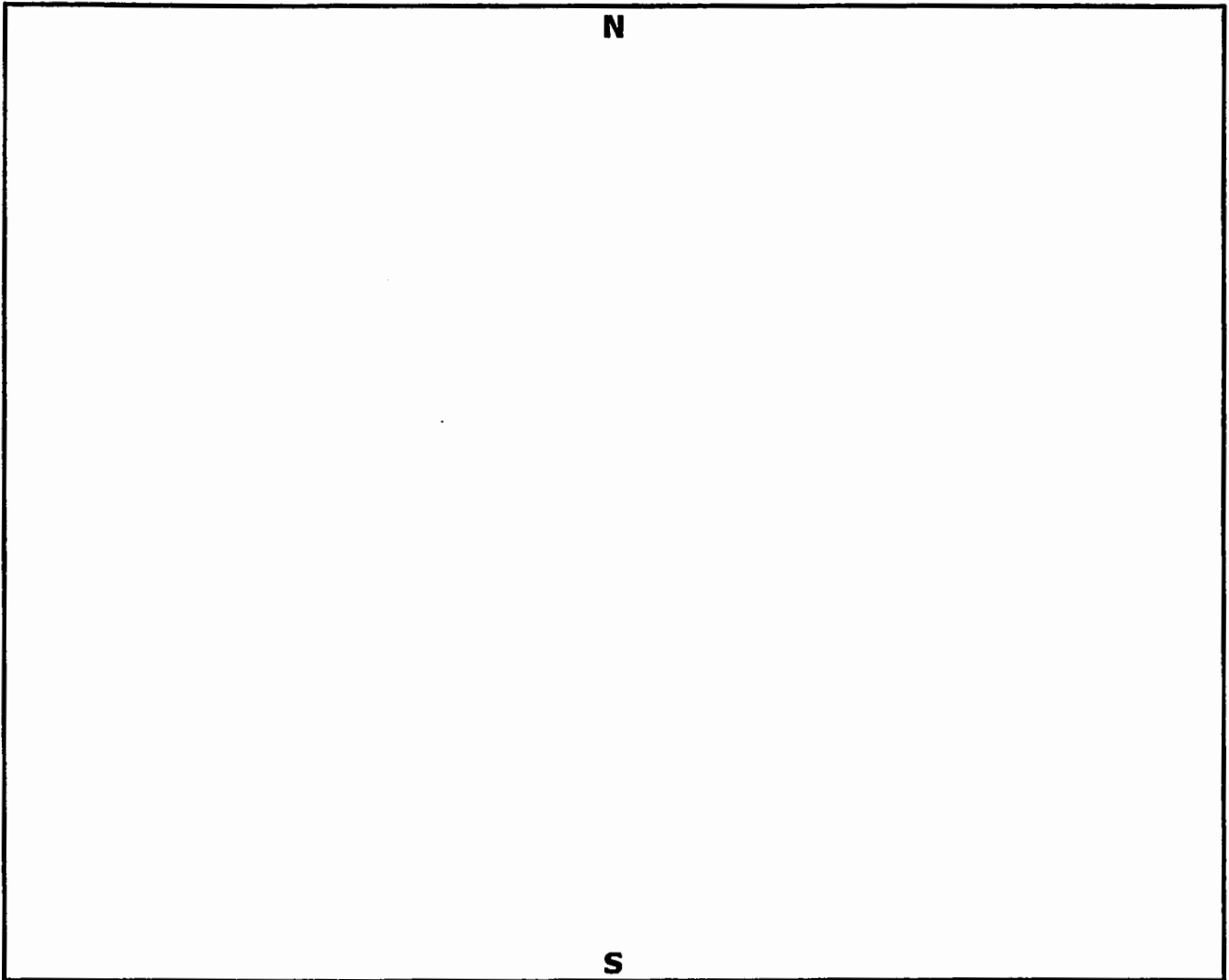
SIGNATURE: _____ DATE: _____
APPLICANT

SIGNATURE: _____ DATE: _____
CO-APPLICANT

**LITTLEWATER CHAPTER
HOUSING DISCRETIONARY FUND ASSISTANCE PROGRAM**

POST OFFICE BOX 1898
CROWNPOINT, NM 87313

MAP TO PROPERTY
Project Site Locations



SIGNATURE: _____ DATE: _____
APPLICANT

SIGNATURE: _____ DATE: _____
CHAPTER MANAGER

LITTLEWATER CHAPTER



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AX: (505) 786-2125

CHAPTER ADMINISTRATION
Genevieve Castillo
Chapter Manager
AnnJanette Bebo
Administrative Assistant
Email: littlewaterchapter@yahoo.com

WEBSITE: www.littlewaterchapter.ndes.org

President
Thomas Barbone

Vice President
Ernest Yazzie

Secretary/Treasurer
June Barbone

Council Delegate
Daniel Tso

Land Board Member
Herbert Enrico, Sr.

MEMORANDUM

TO : ALL HOUSING DISCRETIONARY FUND RECEIPIENTS

FROM : Littlewater Chapter

DATE : November 1 – January 31

SUBJECT : UNDERSTANDING THE CHAPTER HOUSING DISCRETIONARY FUND POLICIES & PROCEDURES

_____, have read and understood the Chapter Housing Discretionary Fund Policies & Procedures.

SIGNATURE: _____
APPLICANT

DATE: _____

SIGNATURE: _____
CO-APPLICANT

DATE: _____

HOUSING DISCRETIONARY FUND**Table of Contents**

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- D. Houses: framed construction (conventional, prefab, modular, steel, etc.), block and brick construction, log construction, Hogan construction (log or framed), adobe construction (traditional Pueblo adobe, stabilized or semi-stabilized adobe, compressed adobe block, adobe as a filler material, rammed earth, etc.), solar energy construction (passive, active, and appropriate technology).

V. TYPES OF ASSISTANCE

- A. Minor Repair is for minor repairs and maintenance type work for occupied existing houses which might include, but not limited to, repairs of heating systems, roofs, ceilings, windows, doors, floors, baseboards, etc.
- B. Major Repair is for major maintenance type work for occupied existing homes which might include roof repairs, plumbing repairs, exterior or interior repairs to bring the structure up to safe and livable conditions.
- C. Renovation is when there are major repairs and maintenance type work to occupied existing homes which might include breaking down walls, roof or plumbing.
- D. Addition is when there is a new construction being added to an existing occupied home like a bathroom addition or additional bedroom added.
- E. Electrical wiring is when an electrician installs/repairs electrical wiring for electrical input such as electrical wiring, lights, meters, outlets, etc.
- F. New Construction is when there is no existing home. The construction is started from ground up with footing, floor, walls, etc.

VI. POLICY

- A. The Chapter shall accept housing applications each year beginning November 1st with a closing date of January 31st.
- B. The recipient shall only be assisted once every twelve (12) months with the Housing Discretionary Funds.
- C. The Chapter shall determine the type of housing assistance an applicant requires.
- D. The Housing Discretionary Fund budget shall be approved by the Chapter membership.
- E. All expenditures or purchases shall comply with the Littlewater Chapter Procurement Policies and Procedures.
- F. The Chapter Administration shall maintain accurate and updated record of all expenditures and projects as specified in the Littlewater Chapter Records Management Policies and Procedures.

IX. SELECTION PROCESS

- A. The Chapter staff shall review the applications for completeness and eligibility.
- B. If necessary, the Housing Selection Committee (or a delegated individual) shall evaluate the applications based on site-visits to assess the applicant's living conditions (overcrowding, unsanitary or unsafe). The committee shall document the assessments.
- C. The established Housing Selection Committee shall make the selections by reviewing, evaluating, and ranking each application and referring to the Point System Sheet (Form 8).
- D. The Point System shall consider the following factors in prioritizing the application:
 - 1. Annual Household Income
 - 2. Family Size
 - 3. Overcrowded living conditions
 - 4. Unsanitary or unsafe living conditions
 - 5. Elderly, handicapped, or disable
 - 6. Referral from other agencies or individuals
- E. The point allocation sheet shall be kept in each applicant's folder and document the points given to the applicant for each of the above-mentioned factors.

X. MONITORING

- A. The Chapter Officials and Chapter Manager shall have daily oversight responsibility for the administration of all Chapter activities involving the Housing Discretionary Funds.

XI. PROJECT MANAGEMENT

- A. The Chapter shall define the number of housing projects (per applicant) to be completed during the year based on funds availability and prepare a budget accordingly.
- B. The applicant shall be prioritized by the Chapter based on the established selection process.
- C. The Chapter shall select and hire the workers for the project.
- D. The Chapter encourages the family members to help with minor work on the project to reduce cost.
- E. The project manager or supervisor shall inform the Chapter Manager if the client is requesting additional material/supplies or work for the project.
- F. Any material/supplies/work that is in addition to the approved budget and award shall be the responsibility of the recipient.

LITTLEWATER CHAPTER

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June Barbone
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George Tolth
Council Delegate

Herbert Enrico, Sr.
Land Board Member

RESOLUTION OF

LITT-02-23-3184

THE LITTLEWATER CHAPTER OF EASTERN NAVAJO AGENCY

**APPROVING AND SUPPORTING THE LITTLEWATER CHAPTER ARPA
PROJECTS UNDER THE HONORABLE COUNCIL DELEGATE GEORGE TOLTH'S
REGION IN THE AMOUNT OF \$8,802,340 ALLOCATION FOR THE EIGHT (8)
CHAPTER ALLOCATION OF \$1,100,292.50 FOR LITTLEWATER COMMUNITY
HOUSING ASSISTANCE FOR BATHROOM ADDITIONS, ROOF REPAIRS, ETC
FOR \$590,800.11 AND LITTLEWATER CHAPTER TEMPORARY EMPLOYMENT
FOR \$509,492.39**

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1. Pursuant to 26 N.N.C., Section 3 (A) the Littlewater Chapter is a duly recognized certified Chapter under the Navajo Nation Government, as listed at 11 N.N.C., part 1, section 10, and
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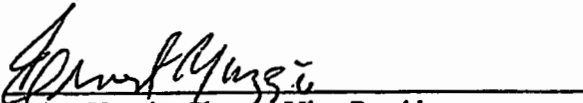
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CERTIFICATION

WE HEREBY CERTIFY THAT THE FOREGOING RESOLUTION was duly considered by and moved for adoption by Lathan Barbone, seconded by Cynthia Jimmie, thoroughly discussed and adopted by a vote of 14 in favor, 0 opposed and 8 abstained at a duly called meeting at Littlewater Chapter, Navajo Nation (New Mexico) on this 15th day of February 2023.


Thomas Barbone, Chapter President


Ernest Yazzie, Chapter Vice-President


June Barbone, Secretary/Treasurer