



DR. BUU NYGREN *PRESIDENT*
RICHELLE MONTOYA *VICE PRESIDENT*

The Navajo Nation | Yideeskáadi Nitsáhákees

May 25, 2023

TRANSMITTAL

TO : Calvin Castillo, Executive Director
Division of Community Development (DCD)

FROM : C M 2
Cordell Shortey, Contracting Officer
Contracts & Grants Section (CGS) / OMB

SUBJECT : BU on Projects / Activities for Iyanbito Chapter, Thoreau Chapter, Mariano Lake Chapter, and Churchrock Chapter- ARPA Funds Allocated to Delegate Arviso Region

I. Information on Contract (per Original Award):

Churchrock Chapter, Iyanbito Chapter, Mariano Lake Chapter, Pinedale Chapter, and Smith Lake Chapter		U.S. Treasury American Recovery Plan Act (ARPA)		21.027
Title of Contract		Funding Agency		CFDA No. - Federal
CAP-11-23	\$ 8,802,340.00	2022	03/11/2021 to 12/31/2026	
Grant No.	Amount	Fiscal Year	Term - Begin and End Date	

II. Data Entered in FMIS Regarding:

☒ New Contract or Grant Company No. 8059 Business Unit (K#) K2115184 and K2115189

☐ Contract Mod No. _____

☐ Amt of Budget Increase \$902,209.12 \$0.00 to \$902,209.12

AMOUNT FROM TO

☐ Budget Period - Extend End Date: From _____ To _____

☐ Other, specify: _____

Authorizing Document - Attached:

☐ Contract / Agreement - Date executed _____

☐ NNC / Committee Resolution - No. & Date _____

☒ Other, specify: NN Council Resolution CAP-11-23

III. Comments by CGS:

This transmittal documents 1st budget entered in FMIS on \$8.8 mil ARPA funds allocated to CD Steven Arviso Region. Budget first received on May 12, 2023 electronically and received again on May 17, 2023 as hardcopy is authorized for implementation pursuant to FY 2023 NN BIM Appendix L Section II. B. and concurred by Navajo Nation Fiscal Recovery Fund (NN FRF) Office by memorandum of May 12, 2023. Y-T-D budget in FMIS for CD Arviso Region totals \$902,209.12. Information on Section I. of Transmittal above reflects \$8,802,340 ARPA funding allocated for distribution to Chapters the respective Council Delegate service aka Region.

Attachment

Copy: Contract files

Contract Accounting / OOC / DPM

Tom Platero, Executive Director - NN FRF Office

Revised February 2023




DR. BUU NYGREN *PRESIDENT*
RICHELLE MONTOYA *VICE PRESIDENT*

The Navajo Nation | Yideeskáadi Nitsáhákees

MEMORANDUM

TO : Dominic Beyal, Director
Navajo Nation Office of Management & Budget

Cordell Shortey, Contracting Officer
Navajo Nation Office of Management & Budget

FROM : 
Lisa Jymm, Deputy Executive Director
Navajo Nation Fiscal Recovery Fund Office

DATE : May 12, 2023

SUBJECT : CAP-11-23 – Allocation of \$8,802,340 in Navajo Nation Fiscal Recovery Funds per Delegate Steven Arviso's Delegate Region. NNFRFO is requesting new business units in the amount of \$902,209.12.



The Navajo Nation Fiscal Recovery Fund Office (NNFRFO) is requesting new business units equaling \$902,209.12 per CAP-11-23. The current NNFRFO request is listed in the table below:

No.	Description	Category	\$
1	Iyanbito Chp Upgrade to Chapter House and Senior Center	1.4	\$200,000.00
2	Thoreau Chp Firewood and Pellet Stoves Purchase	2.18	\$100,000.00
3	Thoreau Chp Facility COVID-19 Mitigation and Prevention	1.4	\$50,000.00
4	Thoreau Chp Firewood and Wood Pellet Purchase	2.18	\$40,000.00
5	Mariano Lake Emergency Services Coordinator	3.1	\$112,209.12
6	Church Rock Chp Broadband Project	1.14	\$400,000.0
		TOTAL:	\$902,209.12

K2115184
K2115185
K2115186
K2115187
K2115188
K2115189

If you have any questions, please feel free to contact me by phone at (928) 309-5535 or by email at ljymm@navajo-nsn.gov. Thank you.

CC: Germaine Jones, Deputy Contracting Officer, OMB
Christine Chavez, Director, Contract Acctg/OOC



The Navajo Nation **DR. BUU NYGREN** **PRESIDENT**
Yideeskáadi Nitsáhákees **RICHELLE MONTOYA** **VICE PRESIDENT**

May 4, 2023

Honorable Crystalyne Curley, Speaker
Navajo Nation Council
Post Office Box 3390
Window Rock, AZ 86515

RE: CAP-11-23 An Action Relating to the Naabik'iyáti' Committee and Navajo Nation Council; Approving the Navajo Nation Fiscal Recovery Fund Delegate Regional Project Plan for Honorable Steven R. Arviso's Delegate Region (Chapters: Church Rock, Iyanbito, Mariano Lake, Pinedale, Smith Lake, Thoreau)

Dear Speaker Curley,

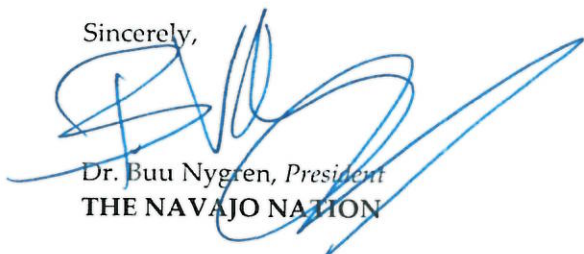
I am pleased to sign into law this resolution CAP-11-23 approving the Fiscal Recovery Funds Delegate Regional Project Plan for Honorable Arviso's Delegate Region in the amount of \$902,209.12.

My Administration supports the plans of these Chapters who have worked very hard to put together their Regional Plans and is working very closely with the Fiscal Recovery Fund Office to ensure that these funds are put to use. As such, when Chapters are running into roadblocks in expending their Fiscal Recovery Funds and the roadblock is coming from the Executive Branch, I encourage them to reach out to the Office of the President and Vice President and inform my office of the roadblock and we will work to overcome those roadblocks.

I do want to take the moment to express my concern that any amendments to the Regional Plans must be approved by the Council. In addition, the prior Navajo Nation Council has set the expectation that Fiscal Recovery Funds be encumbered by June 30, 2024. This deadline is not far off. As a construction expert, I know that there are unpredictable factors that can prevent even the best of plans from moving forward on the proposed timeline. We should be designing systems that are flexible, accountable, and transparent. We do not currently have that system and I look forward to working with you and the entire Council to improve the Navajo Nation systems, so we are supporting our communities to take advantage of this historic funding.

Now let's get to work!

Sincerely,



Dr. Buu Nygren, President
THE NAVAJO NATION

RESOLUTION OF THE
NAVAJO NATION COUNCIL
25th NAVAJO NATION COUNCIL - FIRST YEAR, 2023

AN ACTION

RELATING TO THE NAABIK'ÍYÁTI' COMMITTEE AND NAVAJO NATION COUNCIL;
APPROVING THE NAVAJO NATION FISCAL RECOVERY FUND DELEGATE REGION
PROJECT PLAN FOR HONORABLE STEVEN R. ARVISO'S DELEGATE REGION
(CHAPTERS: CHURCHROCK, IYANBITO, MARIANO LAKE, PINEDALE, SMITH
LAKE, THOREAU)

BE IT ENACTED:

SECTION ONE. AUTHORITY

- A. The Navajo Nation Council is the governing body of the Navajo Nation. 2 N.N.C. § 102(A).
- B. The Naabik'íyáti' Committee is a standing committee of the Navajo Nation Council with the delegated responsibility to hear proposed resolution(s) that require final action by the Navajo Nation Council. 2 N.N.C. § 164(A)(9).
- C. Navajo Nation Council Resolution No. CJN-29-22, incorporated herein by reference, mandates that Navajo Nation Fiscal Recovery Fund ("NNFRF") Delegate Region Project Plans be approved by Navajo Nation Council resolution and signed into law by the President of the Navajo Nation pursuant to 2 N.N.C. § 164(A) and 2 N.N.C. §§ 1005(C)(10), (11), and (12).

SECTION TWO. FINDINGS

- A. Navajo Nation Council Resolution No. CJN-29-22, AN ACTION RELATING TO THE NAABIK'ÍYÁTI' COMMITTEE AND NAVAJO NATION COUNCIL; ALLOCATING \$1,070,298,867 OF NAVAJO NATION FISCAL RECOVERY FUNDS; APPROVING THE NAVAJO NATION FISCAL RECOVERY FUND EXPENDITURE PLANS FOR: CHAPTER AND REGIONAL PROJECTS; PUBLIC SAFETY EMERGENCY COMMUNICATIONS, E911, AND RURAL ADDRESSING PROJECTS; CYBER SECURITY; PUBLIC HEALTH PROJECTS; HARDSHIP ASSISTANCE; WATER AND WASTEWATER PROJECTS; BROADBAND PROJECTS; HOME ELECTRICITY CONNECTION AND ELECTRIC CAPACITY PROJECTS; HOUSING PROJECTS AND MANUFACTURED HOUSING FACILITIES; BATHROOM ADDITION PROJECTS; CONSTRUCTION CONTINGENCY FUNDING; AND REDUCED ADMINISTRATIVE FUNDING, was signed into law by the President of the Navajo Nation on July 15, 2022.
- B. CJN-29-22, Section Three, states, in part and among other things, that

1. The Navajo Nation hereby approves total funding for the NNFRF Chapter and Chapter Projects Expenditure Plan from the Navajo Nation Fiscal Recovery Fund in the total amount of two hundred eleven million two hundred fifty-six thousand one hundred forty-eight dollars (\$211,256,148) to be divided equally between the twenty-four (24) Delegate Regions in the amount of eight million eight hundred two thousand three hundred forty dollars (\$8,802,340) per Delegate Region . . . and allocated through Delegate Region Project Plans approved by Navajo Nation Council resolution and signed into law by the President of the Navajo Nation See CJN-29-22, Section Three (B).
 2. The Delegate Region Project Plan funding will be allocated to the Navajo Nation Central Government, specifically the Division of Community Development or other appropriate Navajo Nation Division or Department, to implement the projects rather than directly to the Chapters. See CJN-29-22, Section Three (D).
 3. The Navajo Nation Central Government, specifically the Division of Community Development or other appropriate Navajo Nation Division or Department, shall manage and administer funds and Delegate Region Project Plans on behalf of Non-LGA-Certified Chapters. The Navajo Nation Central Government may award funding to LGA-Certified Chapters through sub-recipient agreements to implement and manage specific projects, but shall maintain Administrative Oversight over such funding and Delegate Region Project Plans. See CJN-29-22, Section Three (E).
 4. Each Navajo Nation Council delegate shall select Fiscal Recovery Fund eligible projects within their Delegate Region to be funded by the NNFRF Chapter and Regional Projects Expenditure Plan through a Delegate Region Projects Plan. The total cost of projects selected by each Delegate shall not exceed their Delegate Region distribution of eight million eight hundred two thousand three hundred forty dollars (\$8,802,340). See CJN-29-22, Section Three (F).
 5. Each Delegate Region Project shall identify its Administrative Oversight entity and its Oversight Committee(s) and be subject CJY-41-21's NNDOJ initial eligibility determination. See CJN-29-22, Section Three (L) (5) and (L) (6).
- C. All projects listed in the Hon. Steven R. Arviso's Delegate Region Projects Plan, attached as Exhibit A, have been deemed Fiscal Recovery Fund eligible by NNDOJ. In addition, Hon.

Steven R. Arviso's Delegate Region Projects Plan does not exceed the amount of \$8,802,340, as set forth in CJN-29-22, Section Three (F).

- D. The Navajo Nation Council hereby finds that it is in the best interest of the Navajo Nation and the Hon. Steven R. Arviso's Delegate Region Chapters and communities to approve and adopt the Navajo Nation Fiscal Recovery Fund Delegate Region Project Plan for Hon. Steven R. Arviso's Delegate Region (Chapters: Churchrock, Iyanbito, Mariano Lake, Pinedale, Smith Lake, Thoreau) as set forth in Exhibit A.

SECTION THREE. APPROVAL OF HON. STEVEN R. ARVISO'S DELEGATE REGION PROJECT PLAN

- A. The Navajo Nation hereby approves the Fiscal Recovery Fund Delegate Region Project Plan for Hon. Steven R. Arviso's Delegate Region (Chapters: Churchrock, Iyanbito, Mariano Lake, Pinedale, Smith Lake, Thoreau) set forth in Exhibit A.
- B. The Delegate Region Project Plan approved herein shall comply with all applicable provisions of CJY-41-21, CJN-29-22, and BFS-31-21.
- C. Any inconsistencies between this legislation, the Delegate Region Project Plan, and the individual project appendix, shall be resolved in favor of the project appendix reviewed by Department of Justice during their eligibility determination(s).

SECTION FOUR. AMENDMENTS

Amendments to this legislation or to the Delegate Region Project Plan approved herein shall only be adopted by resolution of the Navajo Nation Council and approval of the President of the Navajo Nation pursuant to 2 N.N.C. § 164(A)(17) and 2 N.N.C. §§ 1005(C)(10), (11), and (12).

SECTION FIVE. EFFECTIVE DATE

This legislation shall be effective upon its approval pursuant to 2 N.N.C. § 221(B), 2 N.N.C. § 164(A)(17), and 2 N.N.C. §§ 1005(C)(10), (11), and (12).

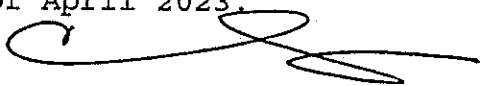
SECTION SIX. SAVING CLAUSE

If any provision of this legislation is determined invalid by the Navajo Nation Supreme Court, or by a Navajo Nation District Court without appeal to the Navajo Nation Supreme Court, those provisions

of this legislation not determined invalid shall remain the law of the Navajo Nation.

CERTIFICATION

I, hereby, certify that the foregoing resolution was duly considered by the 25th Navajo Nation Council at a duly called meeting in Window Rock, Navajo Nation (Arizona), at which a quorum was present and that the same was passed by a vote of 21 in Favor, and 00 Opposed, on this 18th day of April 2023.



Honorable Crystalyne Curley, Speaker
25th Navajo Nation Council

4/27/23

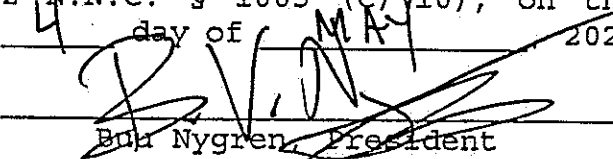
DATE

Motion: Honorable Helena Nez Begay
Second: Honorable Shaandiin Parrish

Speaker Crystalyne Curley not voting

ACTION BY THE NAVAJO NATION PRESIDENT:

1. I, hereby, sign into law the foregoing legislation, pursuant to 2 N.N.C. § 1005 (C)(10), on this 4 day of MAY, 2023.



Buu Nygren, President
Navajo Nation

2. I, hereby, veto the foregoing legislation, pursuant to 2 N.N.C. § 1005 (C)(11), on this _____ day of _____, 2023 for the reason(s) expressed in the attached letter to the Speaker.

Buu Nygren, President
Navajo Nation

3. I, hereby, exercise line-item veto pursuant to the budget line-item veto authority delegated to the President by vote of the Navajo People in 2009, on this _____ day of _____, 2023.

Buu Nygren, President
Navajo Nation

NAVAJO NATION

Navajo Nation Council Spring Session

4/18/2023

10:30:58 AM

Amd# to Amd#	Consent Agenda: Legislation's	PASSED
MOT Begay, H	0014-23, 0017-23, 0022-23,	
SEC Parrish, S	0036-23, 0037-23, 0064-23,	
	and 0050-23	

Yeas : 21

Nays : 0

Excused : 2

Not Voting : 0

Yea : 21

Arviso, S	Damon, S	Nez, R	Slater, C
Aseret, L	Daniels, H	Notah, N	Tolth, G
Begay, H	James, V	Parrish, S	Tso, O
Begay, N	Johnson, C	Simonson, G	Yanito, C
Charles-Newton, E	Nez, A	Simpson, D	Yazzie, C
Claw, S			

Nay : 0

Excused : 2

Jesus, B	Crotty, A
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Not Voting : 0

Presiding Speaker: Curley, C

NAVAJO NATION FISCAL RECOVERY FUND DELEGATE REGION PROJECT PLAN

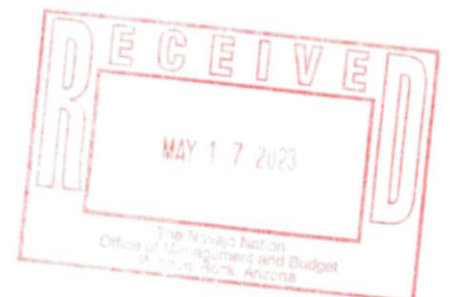
Exhibit A

COUNCIL DELEGATE: Delegate Steven R. Arviso

CHAPTERS: Churchrock, Iyanbito, Mariano Lake, Pinedale, Smith Lake, Thoreau

FUNDING RECIPIENT	SUBRECIPIENT	EXPENDITURE PLAN / PROJECT	ADMIN OVERSIGHT	FRF CATEGORY	DOJ REVIEW #	AMOUNT
Division of Community Development	None Identified	Iyanbito Chapter Upgrade to Chapter House and Senior Center	Division of Community Development	1.4	HK0300	\$ 200,000.00
Division of Community Development	None Identified	Thoreau Chapter Firewood and Pellet Stoves Purchase	Division of Community Development	2.18	HK0319	\$ 100,000.00
Division of Community Development	None Identified	Thoreau Chapter Facility COVID-19 Mitigation and Prevention	Division of Community Development	1.4	HK0321	\$ 50,000.00
Division of Community Development	None Identified	Thoreau Chapter Firewood and Wood Pellet Purchase	Division of Community Development	2.18	HK0322	\$ 40,000.00
Division of Community Development	None Identified	Mariano Lake Emergency Services Coordinator	Division of Community Development	3.1	HK0324	\$ 112,209.12
Division of Community Development	None Identified	Churchrock Chapter Broadband Project	Division of Community Development	1.14	HK0329	\$ 400,000.00
		UNALLOCATED AMOUNT				\$ 7,900,130.88
*Per CJN-29-22, Section Three (E), the "Navajo Nation Central Government may award funding to LGA-Certified Chapters through sub-recipient agreements to implement and manage specific projects, but shall maintain Administrative Oversight over such funding and Delegate Region Project Plans."						TOTAL: \$ 8,802,340.00

Mariano Lake Chapter Emergency Services Coordinator



Job K2115188 US TREASURY-MARIANO LK EMG SRV

Thru Date 5/31/2023

Project

Cost Code	Cost Type	Description	L P M DECUM	Original Budget Amt	Revised Budget Amt	Actual Amount	Open Commit Amount	Budget Balance	% Revised Spent	% Revised Remaining
1710		Program Revenue	6 B N	112,209.00-	112,209.00-			112,209.00-		1.00
1710		Program Revenue	6 T	112,209.00-	112,209.00-			112,209.00-		1.00
1705		C/G Revenue	5 T	112,209.00-	112,209.00-			112,209.00-		1.00
1700		External C/G Revenue Source	4 T	112,209.00-	112,209.00-			112,209.00-		1.00
1000		Revenues	3 T	112,209.00-	112,209.00-			112,209.00-		1.00
2310		Temporary	6 B N	112,209.00	112,209.00			112,209.00		1.00
2310		Temporary	6 T	112,209.00	112,209.00			112,209.00		1.00
2300		Temporary	5 T	112,209.00	112,209.00			112,209.00		1.00
2001		Personnel Expenses	4 T	112,209.00	112,209.00			112,209.00		1.00
2000		Expenses	3 T	112,209.00	112,209.00			112,209.00		1.00



**NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL**

DOREEN N. MCPAUL
Attorney General

KIMBERLY A. DUTCHER
Deputy Attorney General

**DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS**

RFS/HK Review #: HK0324

Date & Time Received: 12/17/2022 12:13

Date & Time of Response: 12 January 2023; 1:11 pm

Entity Requesting FRF: Mariano Lake Chapter

Title of Project: Mariano Lake Emergency Services Coordinator

Administrative Oversight: Division of Community Development

Amount of Funding Requested: \$112,209.12

Eligibility Determination:

- ☒ FRF eligible
☐ FRF ineligible
☐ Additional information requested

FRF Eligibility Category:

- ☒ (1) Public Health and Economic Impact
☐ (2) Premium Pay
☐ (3) Government Services/Lost Revenue
☐ (4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category: 3.1 Public Sector Workforce:
Payroll and Benefits for Public Health, Public Safety; or Human Services Workers



Returned for the following reasons (Ineligibility Reasons / Paragraphs 5. E. (1) - (10) of FRF Procedures):

- | | |
|--|--|
| <input type="checkbox"/> Missing Form | <input type="checkbox"/> Expenditure Plan incomplete |
| <input type="checkbox"/> Supporting documentation missing | <input type="checkbox"/> Funds will not be obligated by 12/31/2024 |
| <input type="checkbox"/> Project will not be completed by 12/31/2026 | <input type="checkbox"/> Incorrect Signatory |
| <input type="checkbox"/> Ineligible purpose | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports | |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination | |

Other Comments: _____

Name of DOJ Reviewer: Adjua Adjei-Danso

Signature of DOJ Reviewer:  _____

Disclaimers: This Initial Eligibility Determination is based on the documents provided which we have assumed are true, correct, and complete. Should the Project or Program change in any material way after this initial determination, the requestor must seek the advice of NNDOJ. This initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

**THE NAVAJO NATION
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN
FOR NON-GOVERNANCE CERTIFIED CHAPTERS**

Part 1. Identification of parties.

Non-Governance Certified Chapter requesting FRF: Mariano Lake Chapter Date prepared: 11/18/22
Chapter's P.O. Box 164, Smith Lake, NM 87365 phone/email: 505-786-2180
mailing address: website (if any): marianolake.navajochapters.org

This Form prepared by: Ms. Leandra K. James phone/email: 505-786-2180
Community Services Coordinator ljames@nnchapters.org
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: Mariano Lake Emergency Services Coordinator - Emergency Services

Chapter President: Mr. Jay R. DeGroat phone & email: jrdegroat@naataanii.org
Chapter Vice-President: none phone & email: _____
Chapter Secretary: Mr. Henry P. Begay Jr. phone & email: hpbegayjr@navajochapters.org
Chapter Treasurer: Mr. Henry P. Begay Jr. phone & email: hpbegayjr@navajochapters.org
Chapter Manager or CSC: Ms. Leandra K. James phone & email: ljames@nnchapters.org
DCD/Chapter ASO: Ms. Guarena Adeky phone & email: gadeky@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): _____
_____ ☐ document attached

Amount of FRF requested: \$112,209.12 FRF funding period: January 1, 2023 to September 30, 2026
indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

The continued response as a matter of community health and safety due to the continued immediate affects of the COVID-19, this project will hire an Emergency Services Coordinator to provide assistance with directing the Coronavirus program relief activities at the Mariano Lake Chapter and Community, will create, plan and prepare readiness for relief activities consisting of not only supplying PPE's but coordinating with programs to provide counseling services and healthy sessions to all the ages, and making available the public resources that can assist their livelihood and safety. The coordinator will also develop an effective community response plan in coordination with the available public services, and develop a training manual for all volunteers responding to the COVID-19. ☐ document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

The project will develop a long-range plan to better provide a more direct and immediate response which otherwise, does not exist at the Mariano Lake Community, focusing primarily on the COVID-19 mitigation efforts to provide relief and assistance, including development of a training program for all personnel and volunteers to improve the overall conditions of the community residents. Education, Training & preparation is essential to fighting the bacterial war against the Coronavirus. ☐ document attached

(c) Provide a prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the

APPENDIX A

Program(s) or Project(s) by December 31, 2026:

This project will conclude on September 30, 2026.

☐ document attached

(d) Identify who will be responsible for implementing the Program or Project:

Leandra K. James, Community Services Coordinator

☐ document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

The Navajo Nation with the Mariano Lake Chapter Administration will maintain the operations and maintenance to continue the activities of the final emergency plan and training schedule.

☐ document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

This project falls under the Expenditure Category: 3.1 Public Sector Workforce: Payroll and Benefits for Public Health, Public Safety, or Human Services Workers

This project will work in the public sector by working to develop an overall emergency community plan to benefit the public health and public safety in responding to the Coronavirus pandemic. The project to hire an emergency services coordinator will assist with the direction of the relief activities and improve the community plan to ensure readiness by all persons involved which starts with the relief personnel, volunteers and including providing education to the community residents and awareness of the existing programs and resources available to assist their various needs that arose from the negative impacts of the virus and pandemic.

☐ document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

Emergency Services Coordinator Job Description of the Navajo Nation

☐ Chapter Resolution attached

Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's
Preparer:

Ms. LEANDRA K. JAMES
signature of Preparer/CONTACT PERSON

Approved by:

Signature of Chapter President (or Vice-President)

Approved by:

Signature of GSC

Approved by:

Signature of Chapter ASO

Approved to submit
for Review:

Signature of DCO Director

FY 2023

**THE NAVAJO NATION
PROGRAM BUDGET SUMMARY**

Page 1 of
BUDGET FORM 1

K2115188

B 5.18.23

PART I. Business Unit No.: <u>K - (New)</u>		Program Title: <u>Mariano Lake Chapter -- Hire Emergency Service Coordinator</u>		Division/Branch: <u>DCD/ASC</u>	
Prepared By: <u>Leandra K. James</u>		Phone No.: <u>505-786-2180</u>		Email Address: <u>marianolake@navajochapters.org</u>	

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
	<u>01/25-07/30/26</u>							
PERSONNEL	<u>4 YEARS</u>	112,209.00	100%	2001 Personnel Expenses	6	Ø	112,209.12	112,209.12
				3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies				
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services				
				7000 Special Transactions				
				8000 Public Assistance				
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
TOTAL						\$0.00	112,209.12	112,209.12

PART IV. POSITIONS AND VEHICLES	(D)	(E)
Total # of Positions Budgeted:	Ø EW	Ø EW
Total # of Vehicles Budgeted:	Ø EW	Ø EW


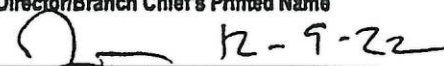
PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.	
SUBMITTED BY: <u>Ms. Sonlatsa Jim-Martin</u> <div style="display: flex; justify-content: space-between;"> Program Manager's Printed Name 12-09-2022 </div> <div style="display: flex; justify-content: space-between;"> Program Manager's Signature and Date </div>	APPROVED BY: <u>Dr. Pearl Yellowman</u> <div style="display: flex; justify-content: space-between;"> Division Director / Branch Chief's Printed Name 12-9-24 </div> <div style="display: flex; justify-content: space-between;"> Division Director / Branch Chief's Signature and Date </div>

FY 2023

**THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA**

Page 2 of
BUDGET FORM 2

K2115188

PART I. PROGRAM INFORMATION:									
Business Unit No.:	K - (New)	Program Name/Title:	Mariano Lake Chapter		Emergency Services Coordinator				
PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:									
PART III. PROGRAM PERFORMANCE CRITERIA:									
		1st QTR		2nd QTR		3rd QTR		4th QTR	
		Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual
1. Goal Statement:									
Provide consistent Coronavirus Emergency Relief Services to the Community Members									
Program Performance Measure/Objective:									
Hire an Emergency Services Coordinator to assist Mariano Lake Chapter & Community				1					
2. Goal Statement:									
Program Performance Measure/Objective:									
3. Goal Statement:									
Program Performance Measure/Objective:									
4. Goal Statement:									
Program Performance Measure/Objective:									
5. Goal Statement:									
Program Performance Measure/Objective:									
PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.									
Sonlatsa Jim-Martin					Pearl Yellowman				
Program Manager's Printed Name					Division Director/Branch Chief's Printed Name				
 12-09-2022					 12-9-22				
Program Manager's Signature and Date					Division Director/Branch Chief's Signature and Date				

FY 2023

THE NAVAJO NATION
LISTING OF POSITIONS AND ASSIGNMENTS BY BUSINESS UNIT

Page 3 of 5
BUDGET FORM 3

[illegible]

FY 2023

**THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION**

Page 4 of 5
BUDGET FORM 4

K2115188

PART I. PROGRAM INFORMATION:			
Program Name/Title: <u>Mariano Lake Chapter Emergency Services Coordinator</u>		Business Unit No.: <u>K - (New)</u>	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
KW 2001 2310 2320	<u>Personnel Expenses KW</u> Temporary Person - Temporary Full Time Emergency Services Coordinator The Emergency Services Coordinator will be assigned to work at Mariano Lake Chapter to develop and improve the Coronavirus emergency services to improve the overall health and safety of the entire Mariano Lake Community. The person will report to the Community Services Coordinator and work with the Mariano Lake Chapter Administration and Committee Members, including the public to develop an emergency community relief plan and program to train all volunteers and involved personnel, as well as educate the community and provide awareness of existing programs and resources available to the specific needs of the community. Project will continue until funds are depleted. Emergency Services Coordinator @ \$26.87/hour x 2088 hours x 2 years = \$112,209.12 Position will continue until funds are depleted on or before September 30, 2026. Fringe ?? Workers Comp? Gen Liability?	112,209	112,209 KW
TOTAL		112,209	112,209

ENTERED
5/18/23 JB

THE NAVAJO NATION
SUMMARY OF CHANGES TO BUDGETED POSITIONS

[illegible]

**THE NAVAJO NATION
PROJECT BUDGET SCHEDULE**

Page 1 of 1
PROJECT FORM

PART I. Business Unit No.: <u>New</u> Project Title: <u>Mariano Lake Chapter: Mariano Lake Emergency Services Coordinator</u> Project Description <u>Delegate Regional Projects Plan</u> Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification															PART II. Project Information Project Type: <u>Mariano Lake Chp: Emergency Services Coordinator</u> Planned Start Date: <u>5/1/2023</u> Planned End Date: <u>9/30/2026</u> Project Manager: <u>Div of Community Development</u>																						
PART III. List Project Task separately; such as Plan, Design, Construct, Equip or Furnish.		PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.																								Expected Completion Date if project exceeds 8 FY Qtrs.											
		FY <u>2023</u>												FY <u>2024</u>												Date <u>2026</u>											
		1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			O		N		D		J		F		M	
		O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M						
Setting Up Business Units - OMB Procurement (Bidding, Contracts) Labor and Construction Phase Project Close Outs																																					
PART V. Expected Quarterly Expenditures		\$			\$			\$			\$			\$			\$			\$			\$			PROJECT TOTAL											
								10%												90%						100%											

FOR OMB USE ONLY: Resolution No: _____ FMIS Set Up Date: _____ Company No: _____ OMB Analyst: _____

THE NAVAJO NATION


JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT



DCDA-H23032

MEMORANDUM

TO : DCD Department and Program Staff
All Concerned

FROM : 
Pearl Yellowman, Executive Director
Division of Community Development

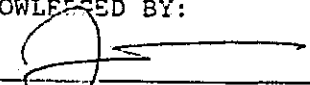
DATE : December 6, 2022

SUBJECT : DELEGATION OF AUTHORITY

In my absence from the office on December 6, 2022 at 2:00pm to December 9, 2022 at 5:00pm, Mr. James Adakai shall be delegated the authority of the Executive Director for Division of Community Development. This delegation includes handling administrative matters and signatory authority, except those matters he feels requires my attention.

Your assistance and cooperation are appreciated. Thank you.

ACKNOWLEDGED BY:


James Adakai, Division Deputy Director
Division of Community Development

c.



MARIANO LAKE CHAPTER
PO BOX 164
Smith Lake, NM 87365
Phone (505) 786-2180/2182 Fax (505) 786-2181
Email: marianolake@navajochapters.org

RESOLUTION OF THE MARIANO LAKE CHAPTER

Resolution No: MLC2022-11-01 (Page 1 of 2)

APPROVING THE AMERICAN RECOVERY PLAN ACT (ARPA) FUNDS PROPOSAL AND REQUEST FOR THE MARIANO LAKE CHAPTER PROJECTS FOR THE DELEGATE REGIONAL EXPENDITURE PLAN FUNDS IN THE AMOUNT OF ONE MILLION FOUR HUNDRED SIXTY SEVEN THOUSAND FIFTY SIX DOLLARS AND SIXTY SEVEN CENTS (\$1,467,056.67) FOR THE FOLLOWING PROJECTS: HOME IMPROVEMENTS, PROFESSIONAL SERVICES, EMERGENCY SERVICES COORDINATOR AND PREMIUM PAY.

WHEREAS:

1. Pursuant to 26 N.N.C., Section 1 (B.1) the Mariano Lake Chapter is a duly recognized certified chapter of the Navajo Nation Government, as listed at 11 N.N.C., part 1, section 10; and
2. Pursuant to 26 N.N.C., Section 1 (B.1) the purpose of the Local Governance Act is to recognize governance at the local level. Through the Navajo Nation Council Delegates to Chapters governmental authority with respect to local matters consistent with Navajo law, including custom and tradition; and
3. Pursuant to 26 N.N.C., Section 1 (B.2) enactment of the Local Governance Act allows Chapters to make decisions over local matters. This authority, in the long run, will improve community decision making, allow communities to excel and flourish, enable Navajo leaders to lead towards a prosperous future, and improve the strength and sovereignty of the Navajo Nation. Through adoption of this Act, Chapters are compelled to govern with responsibility and accountability to the local citizens; and
4. Pursuant to 26 N.N.C., Section 103 (A) the members of each Chapter, at a duly called meeting, are authorized to oversee the authority delegated to the Chapter;
5. The Mariano Lake Chapter, as part of Honorable Edmund Yazzie Region was allocated funds from the American Rescue Plan Act (ARPA) Delegate Regional Expenditure Plan to provide services to the Community of Mariano Lake Chapter; and
6. The Mariano Lake Chapter Officials, Land Use Planning Committee Members and Volunteers participated in the in-service training provided by the Chapter Administration to ensure the understanding that this is a one-time assistance to community members to overcome the negative effects of the Coronavirus; and
7. The Mariano Lake Chapter has identified the projects to be funded by the American Recovery Plan Act Funds through the Navajo Nation Fiscal Recovery Funds Office accordingly: A) Plan & Construct Home Improvements, and obtain B) Technical & Logistics Assistance by contracting Professional Services to Plan, Design & provide Project Management Services, and obtain C) Emergency Services Coordinator for temporary full time employment, and obtain D) Premium Payment for the Mariano Lake Chapter Community Services Coordinator and Accounts Maintenance Specialist to mitigate the negative effects of the Coronavirus; and
8. The Mariano Lake Chapter has discussed and concluded the projects to be in the best interest of assisting the community to improve the safety and health of the residents, and the projects will ensure improvements and completion of all eligible programs and projects provided by the Navajo Nation Fiscal Recovery Funds Office using the American Recovery Plan (ARPA) Act Funds.

Jay R. DeGroat, President

Vacant, Vice-President

Henry P. Begay Jr., Secretary/Treasurer



MARIANO LAKE CHAPTER
PO BOX 164
Smith Lake, NM 87365
Phone (505) 786-2180/2182 Fax (505) 786-2181
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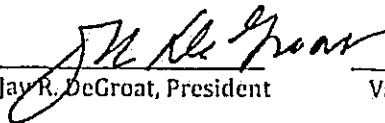
Continue Resolution No: MLC2022-11-01 (Page 2 of 2)

NOW, THEREFORE, BE IT RESOLVED THAT:

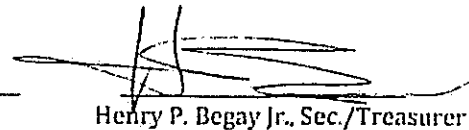
1. The Mariano Lake Chapter hereby approves the American Recovery Plan Act (ARPA) funds proposal and request for the Mariano Lake Chapter Projects for the Delegate Regional Expenditure Plan Funds in the amount of One Million Four Hundred Sixty Seven Thousand Fifty Six Dollars and Sixty Seven Cents (\$1,467,056.67) for the following projects: Home Improvements, Professional Services, Emergency Services Coordinator and Premium Pay.

CERTIFICATION

We, hereby, certify that the foregoing resolution was duly considered by the Mariano Lake Chapter at a duly called meeting in Mariano Lake, Navajo Nation, New Mexico at which a quorum of chapter members were present and that the same was passed by a vote of 06 in favor, 00 opposed and 02 abstained this 21st day of November, 2022.


Jay R. DeGroat, President

Vacant, Vice-President


Henry P. Begay Jr., Sec./Treasurer

EMERGENCY SERVICES COORDINATOR

DEFINITION: Under general supervision, performs work of considerable difficulty in planning and devising programs to provide disaster relief and assistance in times of natural and man-made disasters such as droughts, excessive snows, or natural catastrophe; performs related work as assigned.

ESSENTIAL FUNCTIONS: This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

TASKS:

Assists with directing the Disaster Assistance Program activities; builds, plans, and assures readiness for disasters to protect property and lives; coordinates disaster relief planning and preparedness activities to improve the professional competence of those involved in emergency response; receives and responds to requests for participation in emergency planning meetings, conferences and workshops; prepares and maintains emergency plans with support groups and volunteers.

Establishes procedures for public information, develops media response plans and provides information to the public during times of disaster; coordinates emergency activities for overall support to the high risk, elderly, women with infants and children, and the handicapped in the community; participates in the Navajo Nation's Emergency Coordination Group; shares information about response capabilities; maintains close coordination with tribal and state officials to obtain assistance, funds and equipment.

Establishes and maintains a list of contacts and available resources within the Navajo Nation government that may be called upon in case of a natural, man-made or national security related disaster; assists in assessment of damage; conducts rehearsals or "exercise" emergency plans to ensure the efficient operation of the emergency preparedness forces, and to familiarize residents with emergency preparedness regulations, procedures, and operations.

Plans, prepares and manages budget for various Navajo Nation, federal and state grant funds; develops methods to assess training needs; organizes and provides training schedules; coordinates travel and per diem reimbursement plans for participants; coordinates emergency and disaster relief services; coordinates orientation for newly appointed commissioners; submits written documents and reports.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

Knowledge of applicable Navajo Nation, federal, and state laws, guidelines, policies, regulations and procedures pertaining to emergency management.

Knowledge of the principles and practices of emergency relief exercises.

Knowledge of the principles and practices of disaster relief plans and exercises.

Knowledge of the major participants in a disaster.

Knowledge of the capabilities and maintenance of equipment used in natural and man-made disasters.

Skill in interacting with individuals from various agencies throughout the Navajo Nation and southwest United States.

Skill in assuming various roles during an actual occurrence of disaster.

Skill in developing and implementing disaster relief plans and exercises.

Skill in providing leadership during a hazardous material incident.

Skill in establishing and maintaining effective working relationships.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT: Work requires continual strenuous physical effort in providing actual implementation of exercising disaster and/or hazardous incidents.

THE NAVAJO NATION

Class Code: 2290
Public Safety Series
Emergency Preparedness Group
Overtime Code: Exempt
Pay Grade: 66

EMERGENCY SERVICES COORDINATOR

MINIMUM QUALIFICATIONS:

- A Bachelor's degree in Disaster Planning and Relief or related field; and four (4) years of experience providing disaster relief and hazardous materials education, training and operation; or an equivalent combination of education and experience.

Special Requirements:

- Possess a valid state Driver's License.

PREFERRED QUALIFICATIONS:

- Possess an Incident Command System (ICS) Certification.

Depending upon the needs of the Nation, some incumbent s may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.