



**DR. BUU NYGREN** *PRESIDENT*  
**RICHELLE MONTOYA** *VICE PRESIDENT*

The Navajo Nation | Yideeskáadi Nitsáhákees

February 1, 2024

**TRANSMITTAL**

TO : Arbin Mitchell, Executive Director  
 Division of Community Development (DCD)

FROM : *CSM5*  
 Cordell Shortey, Contracting Officer  
 Contracts & Grants Section (CGS) / OMB

SUBJECT : BU on Projects / Activities for Hard Rock Chapter, Forest Lake Chapter, Pinon Chapter, Black Mesa Chapter, Whippoorwill Chapter - ARPA Funds Allocated to Delegate Simonson Region

**I. Information on Contract (per Original Award):**

Hardrock Chapter, Forest Lake Chapter, Pinon Chapter, Black Mesa Chapter, and Whippoorwill Chapter		U.S. Treasury American Recovery Plan Act (ARPA)	21.027
Title of Contract		Funding Agency	CFDA No. - Federal
<u>NABID-58-23; CO-80-23; CAP-15-23</u>		<u>2022</u>	<u>03/11/2021 to 12/31/2026</u>
Grant No.	Amount	Fiscal Year	Term - Begin and End Date
	\$ 8,802,340.00		

**II. Data Entered in FMIS Regarding:**

New Contract or Grant Company No. 8059 Business Unit (K#) K2115483 to K2115487

Contract Mod No. \_\_\_\_\_ Modification No. 2

Amt of Budget Increase \$4,211,911.00 \$4,200,047.47 to \$8,411,958.47

AMOUNT FROM TO

Budget Period - Extend End Date: From \_\_\_\_\_ To \_\_\_\_\_

Other, specify: \_\_\_\_\_

**Authorizing Document - Attached:**

- Contract / Agreement - Date executed \_\_\_\_\_
- NNC / Committee Resolution - No. & Date \_\_\_\_\_
- Other, specify: NN Council Resolution NABID-58-23

**III. Comments by CGS:**

This transmittal documents 3rd budget entered in FMIS on \$8.8 mil ARPA funds allocated to CD Germaine Simonson Region. Y-T-D budget in FMIS for CD Simonson Region totals \$8,411,958.47. Information on Section I. of Transmittal above reflects \$8,802,340 ARPA funding allocated for distribution to Chapters the respective Council Delegate service aka Region.

Attachment  
 Copy: Contract files  
 Contract Accounting / OOC / DPM  
 Lisa Jymm, Interim Executive Director - NN FRF Office

Revised February 2023

RESOLUTION OF THE  
 NAABIK'ÍYÁTI' STANDING COMMITTEE  
 25<sup>th</sup> NAVAJO NATION COUNCIL -- First Year, 2023

AN ACTION RELATING TO THE NAABIK'ÍYÁTI' COMMITTEE; AMENDING CO-80-23 AND CAP-15-23, THE NAVAJO NATION FISCAL RECOVERY FUND DELEGATE REGION PROJECT PLAN FOR HONORABLE GERMAINE SIMONSON'S DELEGATE REGION (CHAPTERS: HARD ROCK, FOREST LAKE, PINON, BLACK MESA, WHIPPOORWILL), TO INCLUDE ADDITIONAL PROJECTS FOR THIS DELEGATE REGION

BE IT ENACTED:

SECTION ONE. AUTHORITY

- A. The Naabik'iyáti' Committee is established as a standing committee of the Navajo Nation Council. 2 N.N.C. § 700(A).
- B. Navajo Nation Council Resolution No. CJN-29-22, as amended by CAU-74-23, mandates that Fiscal Recovery Fund ("NNFRF") Delegate Region Project Plans be approved by two-thirds (2/3) vote of the Naabik'iyáti' Committee members in attendance.
- C. Navajo Nation Council Resolution No. CAP-15-23, included and incorporated herein by reference, mandated that amendments to the Navajo Nation Fiscal Recovery Fund Delegate Region Project Plan for Honorable Germaine Simonson's Delegate Region (Chapters: Hard Rock, Forest Lake, Pinon, Black Mesa, Whippoorwill) be approved by a Navajo Nation Council resolution and signed into law by the President of the Navajo Nation pursuant to 2 N.N.C. § 164(A)(17), and 2 N.N.C. §§ 1005(C)(10), (11), and (12).
- D. Navajo Nation Council Resolution No. CAU-74-23, which amended CJN-29-22 and CJY-41-21, included and incorporated herein by reference, delegated the Naabik'iyáti' Committee as the final approval authority for Delegate Region Project Plans funded through Navajo Nation's Fiscal Recovery Funds.
- E. Navajo Nation Council Resolution No. CO-80-23, included and incorporated herein by reference, mandated that amendments to the Navajo Nation Fiscal Recovery Fund Delegate Region Project Plan for Honorable Germaine Simonson's Delegate Region (Chapters: Hard Rock, Forest Lake, Pinon, Black Mesa, Whippoorwill) be approved by a Navajo Nation Council resolution and signed into law by the President of the Navajo Nation pursuant to 2 N.N.C. § 164(A)(17), and 2 N.N.C. §§ 1005(C)(10), (11), and (12).

## SECTION TWO. FINDINGS

- A. The Navajo Nation Council Resolution No. CJN-29-22, AN ACTION RELATING TO THE NAABIK'ÍYÁTI' COMMITTEE AND NAVAJO NATION COUNCIL; ALLOCATING \$1,070,298,867 OF NAVAJO NATION FISCAL RECOVERY FUNDS; APPROVING THE NAVAJO NATION FISCAL RECOVERY FUND EXPENDITURE PLANS FOR: CHAPTER AND REGIONAL PROJECTS; PUBLIC SAFETY EMERGENCY COMMUNICATIONS, E911, AND RURAL ADDRESSING PROJECTS; CYBER SECURITY; PUBLIC HEALTH PROJECTS; HARDSHIP ASSISTANCE; WATER AND WASTEWATER PROJECTS; BROADBAND PROJECTS; HOME ELECTRICITY CONNECTION AND ELECTRIC CAPACITY PROJECTS; HOUSING PROJECTS AND MANUFACTURED HOUSING FACILITIES; BATHROOM ADDITION PROJECTS; CONSTRUCTION CONTINGENCY FUNDING; AND REDUCED ADMINISTRATIVE FUNDING, was signed into law by the President of the Navajo Nation on July 15, 2022.
- B. CJN-29-22, as amended by CAU-74-23, Section Three, now states, in part and among other things, that
1. The Navajo Nation hereby approves total funding for the NNFRF Chapter and Chapter Projects Expenditure Plan from the Navajo Nation Fiscal Recovery Fund in the total amount of two hundred eleven million two hundred fifty-six thousand one hundred forty-eight dollars (\$211,256,148) to be divided equally between the twenty-four (24) Delegate Regions in the amount of eight million eight hundred two thousand three hundred forty dollars (\$8,802,340) per Delegate Region . . . and allocated through Delegate Region Project Plans approved by two-thirds (2/3) vote of the Naabik'íyáti' Committee members in attendance. . . . See CJN-29-22, as amended by CAU-74-23, Section Three (B).
  2. The Delegate Region Project Plan funding will be allocated to the Navajo Nation Central Government, specifically the Division of Community Development or other appropriate Navajo Nation Division or Department, to implement the projects rather than directly to the Chapters. See CJN-29-22, Section Three (D).
  3. The Navajo Nation Central Government, specifically the Division of Community Development or other appropriate Navajo Nation Division or Department, shall manage and administer funds and Delegate Region Project Plans on behalf of Non-LGA-Certified Chapters. The Navajo Nation Central Government may award funding to LGA-Certified Chapters through sub-recipient agreements to implement and manage specific projects, but shall maintain

Administrative Oversight over such funding and Delegate Region Project Plans. See CJN-29-22, Section Three (E).

4. Each Navajo Nation Council delegate shall select Fiscal Recovery Fund eligible projects within their Delegate Region to be funded by the NNFRF Chapter and Regional Projects Expenditure Plan through a Delegate Region Projects Plan. The total cost of projects selected by each Delegate shall not exceed their Delegate Region distribution of eight million eight hundred two thousand three hundred forty dollars (\$8,802,340). See CJN-29-22, Section Three (F).
  5. Each Delegate Region Project shall identify its Administrative Oversight entity and its Oversight Committee(s) and be subject CJY-41-21's NNDOJ initial eligibility determination. See CJN-29-22, Section Three (L) (5) and (L) (6).
- C. The Navajo Nation Council Resolution No. CAP-15-23, AN ACTION RELATING TO THE NAABIK'ÍYÁTI' COMMITTEE AND NAVAJO NATION COUNCIL; APPROVING THE NAVAJO NATION FISCAL RECOVERY FUND DELEGATE REGION PROJECT PLAN FOR HONORABLE GERMAINE SIMONSON'S DELEGATE REGION (CHAPTERS: HARD ROCK, FOREST LAKE, PINON, BLACK MESA, WHIPPOORWILL), was signed into law by the President of the Navajo Nation on May 4, 2023.
- D. CAP-15-23, Section Four, states that:
1. Amendments to this legislation or to the Delegate Region Project Plan approved herein shall only be adopted by resolution of the Navajo Nation Council and approval of the President of the Navajo Nation pursuant to 2 N.N.C. § 164(A) (17) and 2 N.N.C. §§ 1005(C) (10), (11), and (12).
- E. The Navajo Nation Council Resolution No. CAU-74-23, AN ACTION RELATING TO THE NAABIK'ÍYÁTI' COMMITTEE AND NAVAJO NATION COUNCIL; AMENDING COUNCIL RESOLUTIONS CJY-41-21 AND CJN-29-22; DELEGATING THE NAABIK'ÍYÁTI' COMMITTEE AS THE FINAL APPROVAL AUTHORITY FOR DELEGATE REGION PROJECT PLANS FUNDED THROUGH THE NAVAJO NATION'S FISCAL RECOVERY FUNDS was signed into law by the President of the Navajo Nation on September 6, 2023.
- F. CJN-29-22, as amended by CAU-74-23, Section Three, now states, in part and among other things, that
1. The Navajo Nation hereby approves total funding for the NNFRF Chapter and Chapter Projects Expenditure Plan from

the Navajo Nation Fiscal Recovery Fund in the total amount of two hundred eleven million two hundred fifty-six thousand one hundred forty-eight dollars (\$211,256,148) to be divided equally between the twenty-four (24) Delegate Regions in the amount of eight million eight hundred two thousand three hundred forty dollars (\$8,802,340) per Delegate Region . . . and allocated through Delegate Region Project Plans approved by two-thirds (2/3) vote of the Naabik'iyáti' Committee members in attendance. . . . See CJN-29-22, as amended by CAU-74-23, Section Three (B).

- G. The Navajo Nation Council Resolution No. CO-80-23, AN ACTION RELATING TO THE NAABIK'ÍYÁTI' COMMITTEE AND NAVAJO NATION COUNCIL; AMENDING CAP-15-23, THE NAVAJO NATION FISCAL RECOVERY FUND DELEGATE REGION PROJECT PLAN FOR HONORABLE GERMAINE SIMONSON'S DELEGATE REGION (CHAPTERS: HARD ROCK, FOREST LAKE, PINON, BLACK MESA, WHIPPOORWILL), TO INCLUDE ADDITIONAL PROJECTS FOR THIS DELEGATE REGION was signed into law by the President of the Navajo Nation on November 3, 2023.
- H. All additional projects listed in the Hon. Germaine Simonson's Delegate Region Projects Plan, attached as Exhibit A, have been deemed Fiscal Recovery Fund eligible by NNDOJ. In addition, Hon. Germaine Simonson's Delegate Region Projects Plan does not exceed the amount of \$8,802,340, as set forth in CJN-29-22, Section Three (F).
- I. The Navajo Nation Council hereby finds that it is in the best interest of the Navajo Nation and the Hon. Germaine Simonson's Delegate Region Chapters and communities to approve and adopt the additional projects as part of the Navajo Nation Fiscal Recovery Fund Delegate Region Project Plan for Hon. Germaine Simonson's Delegate Region (Chapters: Hard Rock, Forest Lake, Pinon, Black Mesa, Whippoorwill) as set forth in Exhibit A.

SECTION THREE. AMENDING CO-80-23 AND CAP-15-23, THE NAVAJO NATION FISCAL RECOVERY FUND DELEGATE REGION PROJECT PLAN FOR HONORABLE GERMAINE SIMONSON'S DELEGATE REGION (CHAPTERS: HARD ROCK, FOREST LAKE, PINON, BLACK MESA, WHIPPOORWILL), TO INCLUDE ADDITIONAL PROJECTS FOR THIS DELEGATE REGION

- A. The Navajo Nation hereby approves the additional projects as part of the Navajo Nation Fiscal Recovery Fund Delegate Region Project Plan for Hon. Germaine Simonson's Delegate Region (Chapters: Hard Rock, Forest Lake, Pinon, Black Mesa, Whippoorwill) set forth in Exhibit A.

- B. The Delegate Region Project Plan approved herein shall comply with all applicable provisions of CJY-41-21, CJN-29-22, and BFS-31-21.
- C. Any inconsistencies between this legislation, the Delegate Region Project Plan, and the individual project appendix, shall be resolved in favor of the project appendix reviewed by Department of Justice during their eligibility determination(s).

**SECTION FOUR. AMENDMENTS**

Amendments to this legislation or to the Delegate Region Project Plan approved herein shall only be adopted and approved by resolution of the Naabik'iyáti' Committee.

**SECTION FIVE. EFFECTIVE DATE**

This legislation shall be effective upon its approval pursuant to two-thirds (2/3) vote of the Naabik'iyáti' Committee members in attendance.

**SECTION SIX. SAVING CLAUSE**

If any provision of this legislation is determined invalid by the Navajo Nation Supreme Court, or by a Navajo Nation District Court without appeal to the Navajo Nation Supreme Court, those provisions of this legislation not determined invalid shall remain the law of the Navajo Nation.

**CERTIFICATION**

I, hereby certify that the foregoing resolution was duly considered by the Naabik'iyáti' Committee of the 25<sup>th</sup> Navajo Nation Council at a duly called meeting in Tse Bonito, New Mexico, at which a quorum was present and that the same was passed by a vote of 18 in Favor, and 00 Opposed, on this 28<sup>th</sup> day of December 2023.



Honorable Crystalyne Curley, Chairwoman  
Naabik'iyáti' Committee

1/5/24

Date

Motion: Honorable Cherilyn Yazzie  
Second: Honorable Shawna Ann Claw

Chairwoman Crystalyne Curley not voting



**THE NAVAJO NATION**  
**AAI CHECK OFF LIST**  
**FOR NEW COMPANY or BUSINESS UNIT**

NOTIFICATION ON NEW COMPANY AND BUSINESS UNIT ADDED, PLEASE COMPLETE AAI CHECK OFF LIST

<b>Company</b>	<b>*New Business Unit</b>	<b>Description</b>	<b>*Facility/Job Site#</b>
8059	K2115487	US TREASURY-WIPPOORWILL H PER	55261
<b>ENTERED BY (Step A to F) :</b>		<b>EXPLANATION/REFERENCE NO:</b>	<b>DATE:</b>
Lorena Atene / OMB-CGS (Initial) <i>la</i>		Setup New BU #	1/24/2024

TASK	✓	TASK DESCRIPTION	APPLIC	TASK EXPLANATION
A. Create New Fund		1. Copy Address Book Record – “O” Search Type (Company ST)	P01012	Use “COPY” of similar Address Book. Complete vital fields: 1) Enter Tax ID 860092335, 2) Related Address tab-5 <sup>th</sup> Address Number field enter “10” (Gen Fund)
		2. Add Fund/Company (CO)	P0010	Use “ADD” in CO Names & Numbers-Setup, use CO 10 info, *CO Number. & *CO Address number are identical.
B. Create Balance Sheet Business Unit		Create Balance Sheet BU by Copying	P0006	Use “COPY” of similar Balance Sheet (BS) Business Unit
C. Attach Objects to Balance Sheet BU		1. Operating	P09804	Copy from Model “1” Bus Unit to BS Business Unit (Object range 0100 thru 0999 only)
D. Create New Business Unit *:		1. a) Operating BU (or)	P0006	Use “COPY” of similar Business Unit.
		3. a) Operating BU-Create AB Facility	P0006	In BU Master “More” tab-Address Number (Job Site) field-Visual Assist search type “F” (facility), select AB#
	✓	1. b) Project BU (Job)	P51006	Use “COPY” of similar Project BU
	✓	2. Project Job Dates	P51006	Create extended master, set job dates
	✓	3. b) Project BU-Create AB Facility	P51006	In Job Master “More” tab-Address Number (Job Site) field- Visual Assist search type “F” (facility), select AB#
E. Attach Objects to Business Unit		1. a) Operating (or)	P09804	“Copy” from model BU 2 to IS BU (Obj 1000 thru 9999)
	✓	1. b) Projects BU (Job)	P51091	“Copy” from Job Cost Code “CG1” Chart Type to Job #
F. Create ICCC AAI (New CO only)		1. Operating BU (or)	P0012	“Copy” similar Company “ICCC” AAI item no. Change BU and CO Fields only (must be identical)
		2. Project BU		
<b>SET-UP VERIFIED BY:</b>			<b>DATE:</b>	<b>COMMENTS/ACTION:</b>
<i>Andru</i>			<i>1/25/24</i>	<i>vented new Business Unit</i>

**AUTOMATIC ACCOUNTING INSTRUCTIONS**  
 (Forward to responsible section/module immediately)

MODULE	ITEM#	AAI DESCRIPTION	APPLIC	INITIAL	DATE
GEN ACCT'G	ICCC	Intercompany Settlements	P0012	New Company Only	
ACCOUNTS PAYABLE	PB	Default Bank Account ( <b>10.0120.02</b> )	P0012	New Company Only	
	PC	Payable Class Code	P0012	New Company Only	
	PCPREP	Prepaid Voucher Offset	P0012	New Company Only	
	PCRETN	Retainage (Contract)	P0012	New Company Only	
	PKD	Discounts Available	P0012	No Discounts	
	PKL	Discounts Lost	P0012	No Discounts	
FIXED ASSETS	DEPN	*Depreciation Default Values	P12002	New BU's	
PURCHASING	4320	Received Not Vouchered	P40950	New Company Only	
		*Setup Hold Codes for each new BU(B1)	P42090	New BU's	
		*Review Hold Budget Review Hold (RW)	P42090	New BU's	
		Set default A/B for each BU		New Company Only	
		Add Purchasing Tolerance rules	P4322	New Company Only	
		*Set-up Branch/Plant Constant & Set-up Address Number	P41001	New BU's	
SECURITY	Not yet	BU Security		Not Applicable	

**RETURN COMPLETED FORM TO ISSUING DEPARTMENT**



Job K2115487 US TREASURY-WHIPPOORWILL H PER

Project

Cost Code	Cost Type	Description	L P M DE C U M	Original Budget Amt	Revised Budget Amt	Actual Amount	Open Commit Amount	Budget Balance	% Revised Spent	% Revised Remaining
1710	Program Revenue	6 B N		630,517.00-	630,517.00-			630,517.00-		1.00
1710	Program Revenue	6 T		630,517.00-	630,517.00-			630,517.00-		1.00
1705	CG Revenue	5 T		630,517.00-	630,517.00-			630,517.00-		1.00
1700	External C/G Revenue Sourc	4 T		630,517.00-	630,517.00-			630,517.00-		1.00
1000	Revenues	3 T		630,517.00-	630,517.00-			630,517.00-		1.00
8780	Entities	6 B N		630,517.00	630,517.00			630,517.00		1.00
8780	Entities	6 T		630,517.00	630,517.00			630,517.00		1.00
8700	Grants	5 T		630,517.00	630,517.00			630,517.00		1.00
8000	Assistance	4 T		630,517.00	630,517.00			630,517.00		1.00
2000	Expenses	3 T		630,517.00	630,517.00			630,517.00		1.00

NAVAJO NATION FISCAL RECOVERY FUND DELEGATE REGION PROJECT PLAN

**Exhibit A**

COUNCIL DELEGATE: Hon. Germaine Simonson

CHAPTERS: Hard Rock, Forest Lake, Pinon, Black Mesa, Whippoorwill

FUNDING RECIPIENT	SUBRECIPIENT	EXPENDITURE PLAN / PROJECT	ADMIN OVERSIGHT	FRF CATEGORY	DOJ REVIEW #	AMOUNT
		TOTAL AMOUNT APPROPRIATED IN CAP-15-23 on May 4, 2023				\$ 4,140,047.47
		TOTAL AMOUNT APPROPRIATED IN CO-80-23 on November 3, 2023				\$ 60,000.00
Division of Community Development	*Pinon Chapter	Pinon Chapter Septic & Leach Field Repair or Replacement Project	NN Environmental Protection Agency	5.3 5.03	HK0283	\$ 260,468.00 ✓
Division of Community Development	None Identified	Black Mesa Chapter Housing Project	Division of Community Development	2.16 ✓	HK0619-2	\$ 1,760,468.00 ✓
Division of Community Development	None Identified	Hardrock Chapter Senior Center Upgrade Project	Division of Community Development	2.22 ✓	HK0685	\$ 160,000.00 ✓
Division of Community Development	*Whippoorwill Chapter	Whippoorwill Chapter Hire of Personnel (Tech/Construction) Project	Division of Community Development	2.37	HK0447	\$ 630,517.00
Division of Community Development	None Identified	Hardrock Chapter Bathroom Additions/Renovations Project	Division of Community Development	1.14 ✓	HK0703	\$ 1,400,458.00
		UN-ALLOCATED AMOUNT				\$ 390,381.53
<b>TOTAL:</b>						\$ 8,802,340.00

\*Per CJN-29-22, Section Three (E), the "Navajo Nation Central Government may award funding to LGA-Certified Chapters through sub-recipient agreements to implement and manage specific projects, but shall maintain Administrative Oversight over such funding and Delegate Region Project Plans."

\* Indicates BU #s already assigned.

486  
K2115483  
K2115483  
487  
K2115484  
K2115484



THE NAVAJO NATION  
**AAI CHECK OFF LIST**  
**FOR NEW COMPANY or BUSINESS UNIT**

NOTIFICATION ON NEW COMPANY AND BUSINESS UNIT ADDED, PLEASE COMPLETE AAI CHECK OFF LIST

Company	*New Business Unit	Description	*Facility/Job Site#
8059	K2115483	US TREASURY-BLK MESA CHPTR HP	55261
<b>ENTERED BY (Step A to F) :</b>		<b>EXPLANATION/REFERENCE NO:</b>	<b>DATE:</b>
Lorena Atene / OMB-CGS (Initial) <i>la</i>		Setup New BU #	1/24/2024

TASK	√	TASK DESCRIPTION	APPLIC	TASK EXPLANATION
A. Create New Fund		1. Copy Address Book Record – “O” Search Type (Company ST)	P01012	Use “COPY” of similar Address Book. Complete vital fields: 1) Enter Tax ID 860092335, 2) Related Address tab-5 <sup>th</sup> Address Number field enter “10” (Gen Fund)
		2. Add Fund/Company (CO)	P0010	Use “ADD” in CO Names & Numbers-Setup, use CO 10 info, *CO Number. & *CO Address number are identical.
B. Create Balance Sheet Business Unit		Create Balance Sheet BU by Copying	P0006	Use “COPY” of similar Balance Sheet (BS) Business Unit
C. Attach Objects to Balance Sheet BU		1. Operating	P09804	Copy from Model “1” Bus Unit to BS Business Unit (Object range 0100 thru 0999 only)
D. Create New Business Unit *:		1. a) Operating BU (or)	P0006	Use “COPY” of similar Business Unit.
		3. a) Operating BU- Create AB Facility	P0006	In BU Master “More” tab-Address Number (Job Site) field-Visual Assist search type “F” (facility), select AB#
	√	1. b) Project BU (Job)	P51006	Use “COPY” of similar Project BU
	√	2. Project Job Dates	P51006	Create extended master, set job dates
	√	3. b) Project BU-Create AB Facility	P51006	In Job Master “More” tab-Address Number (Job Site) field- Visual Assist search type “F” (facility), select AB#
E. Attach Objects to Business Unit		1. a) Operating (or)	P09804	“Copy” from model BU 2 to IS BU (Obj 1000 thru 9999)
	√	1. b) Projects BU (Job)	P51091	“Copy” from Job Cost Code “CG1” Chart Type to Job #
F. Create ICCC AAI (New CO only)		1. Operating BU (or)	P0012	“Copy” similar Company “ICCC” AAI item no. Change BU and CO Fields only (must be identical)
		2. Project BU		
<b>SET-UP VERIFIED BY:</b>		<b>DATE:</b>	<b>COMMENTS/ACTION:</b>	
<i>[Signature]</i>		1/25/24	Verified new Business Unit	

AUTOMATIC ACCOUNTING INSTRUCTIONS (Forward to responsible section/module immediately)					
MODULE	ITEM#	AAI DESCRIPTION	APPLIC	INITIAL	DATE
GEN ACCT'G	ICCC	Intercompany Settlements	P0012	New Company Only	
ACCOUNTS PAYABLE	PB	Default Bank Account (10.0120.02)	P0012	New Company Only	
	PC	Payable Class Code	P0012	New Company Only	
	PCPREP	Prepaid Voucher Offset	P0012	New Company Only	
	PCRETN	Retainage (Contract)	P0012	New Company Only	
	PKD	Discounts Available	P0012	No Discounts	
	PKL	Discounts Lost	P0012	No Discounts	
FIXED ASSETS	DEPN	*Depreciation Default Values	P12002	New BU's	
PURCHASING	4320	Received Not Vouchered	P40950	New Company Only	
		*Setup Hold Codes for each new BU(B1)	P42090	New BU's	
		*Review Hold Budget Review Hold (RW)	P42090	New BU's	
		Set default A/B for each BU		New Company Only	
		Add Purchasing Tolerance rules	P4322	New Company Only	
		*Set-up Branch/Plant Constant & Set-up Address Number	P41001	New BU's	
SECURITY	Not yet	BU Security		Not Applicable	
<b>RETURN COMPLETED FORM TO ISSUING DEPARTMENT</b>					

Job K2115483 US TREASURY-BLK MESA CHPTR HP

Thru Date 1/31/2024

Project

Cost Code	Cost Type	Description	L P M D E C U M	Original Budget Amt	Revised Budget Amt	Actual Amount	Open Commit Amount	Budget Balance	% Revised Spent	% Revised Remaining
1710	Program Revenue	6 B N		1,760,468.00-	1,760,468.00-			1,760,468.00-		1.00
1710	Program Revenue	6 T		1,760,468.00-	1,760,468.00-			1,760,468.00-		1.00
1705	CG Revenue	5 T		1,760,468.00-	1,760,468.00-			1,760,468.00-		1.00
1700	External C/G Revenue Sourc	4 T		1,760,468.00-	1,760,468.00-			1,760,468.00-		1.00
1000	Revenues	3 T		1,760,468.00-	1,760,468.00-			1,760,468.00-		1.00
6020	Supplies	6 B N		209,068.00	209,068.00			209,068.00		1.00
6020	Supplies	6 T		209,068.00	209,068.00			209,068.00		1.00
6010	Building	5 T		209,068.00	209,068.00			209,068.00		1.00
6200	External Contractors	6 B N		1,551,400.00	1,551,400.00			1,551,400.00		1.00
6200	External Contractors	6 T		1,551,400.00	1,551,400.00			1,551,400.00		1.00
6100	Plant, Property & Equipme	5 T		1,551,400.00	1,551,400.00			1,551,400.00		1.00
6000	Repairs & Maintenance	4 T		1,760,468.00	1,760,468.00			1,760,468.00		1.00
2000	Expenses	3 T		1,760,468.00	1,760,468.00			1,760,468.00		1.00



NAVAJO NATION DEPARTMENT OF JUSTICE  
OFFICE OF THE ATTORNEY GENERAL



ETHEL B. BRANCH  
Attorney General

HEATHER CLAH  
Deputy Attorney General

DEPARTMENT OF JUSTICE  
INITIAL ELIGIBILITY DETERMINATION  
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: HK0283 REISSUED

Date & Time Received: 12/07/2022 at 16:29

Date & Time of Response: 12/13/2022 at 12:03; Reissued 7/18/2023 at 17:00

Entity Requesting FRF: Pinon Chapter

Title of Project: Septic & Leach Field Repair or Replacement

Administrative Oversight: Navajo Environmental Protection Agency

Amount of Funding Requested: \$260,468

Eligibility Determination:

- FRF eligible
- FRF ineligible
- Additional information requested

FRF Eligibility Category:

- (1) Public Health and Economic Impact
- (2) Premium Pay
- (3) Government Services/Lost Revenue
- (4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category: 5.3; Clean Water: Decentralized Wastewater

**Returned for the following reasons (Ineligibility Reasons/Paragraphs 5.E.(1)-(10) of FRF Procedures):**

- |  |  |
|--|--|
| <input type="checkbox"/> Missing Form  | <input type="checkbox"/> Expenditure Plan incomplete                     |
| <input type="checkbox"/> Supporting documentation missing  | <input type="checkbox"/> Funds will not be obligated by 12/31/2024       |
| <input type="checkbox"/> Project will not be completed by 12/31/2026                                     | <input type="checkbox"/> Incorrect Signatory                             |
| <input type="checkbox"/> Ineligible purpose  | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports                                 |  |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination |  |

Other Comments: \_\_\_\_\_  
DOJ is reissuing this Initial Eligibility Determination in order to correct an error with the identified Administrative Oversight entity. We recommend that the Administrative Oversight entity for this expenditure plan be the Navajo Environmental Protection Agency rather than the Division of Community Development.

\_\_\_\_\_  
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Name of DOJ Reviewer: Mel M. Rodis, Assistant Attorney General, Tax & Finance Unit

Signature of DOJ Reviewer: *MRodis*

**Disclaimers:**  
If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. Please email your resubmission to [arpa@nndoj.org](mailto:arpa@nndoj.org). Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDOJ Initial Eligibility Determination is based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

**THE NAVAJO NATION  
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN  
FOR GOVERNANCE-CERTIFIED CHAPTERS**

**Part 1. Identification of parties.**

Governance-Certified Chapter requesting FRF: Pinon Chapter Date prepared: 12/01/2022  
 Chapter's mailing address: P. O. Box 12 phone & email: 928-725-3710/3711  
Pinon Arizona 86510 website (if any): \_\_\_\_\_  
 This Form prepared by: Sharon A. Begay phone/email: 928-725-3710/3711  
Chapter Manager  
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: Housing Septic & Leech field repair or replacement for Pinon Community

Chapter President: Bessie S. Allen phone & email: 928-313-4983  
 Chapter Vice-President: Bill Yazzie phone & email: 928-383-6113  
 Chapter Secretary: Ramona Nalwood phone & email: 928-675-7520  
 Chapter Treasurer: Ramona Nalwood phone & email: 928-675-7520  
 Chapter Manager or CSC: Sharon A. Begay phone & email: 928-675-7021  
 DCD/Chapter ASO: Edgerton Gene phone & email: 928-674-2251

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): Septic Contractor

document attached

Amount of FRF requested: 260,468.00 FRF funding period: December 2022 to December 31, 2026  
Indicate Project starting and ending/deadline date

**Part 2. Expenditure Plan details.**

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

The Pinon Chapter is requesting \$260,468.00 to repair or replace existing septic/leechfield systems to assist Navajo families. Throughout this COVID-19 pandemic stay at home orders, all families stayed home and some septic/leechfield systems were overloaded since they were not built to sustain the large number of family members. Bathrooms will become usable again by replacing or repairing the systems. This program will address public health challenges that partly caused the impact on the Navajo Nation and Pinon Community.

document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

Currently there are a high number of homes in the Pinon community that lack access to one or more of the following utilities: electricity, water, wastewater and broadband. ARPA Septic/leechfield repair or replacement will provide one utility to a home that lacks this and will assist in promoting public health. The Pinon community members receiving this repair or replacement will directly benefit from this program.

document attached

(c) A prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or Project(s) by December 31, 2026:

**APPENDIX A**

This program estimates the successful completion of approximately 15 septi/leechfield repair or replacements and will obligate the funds no later than December 31, 2024 and will fully expend the funds no later than December 31, 2026.

document attached

(d) Identify who will be responsible for implementing the Program or Project:  
Pinon Chapter Manager and Officials will be the oversight of the contractor.

document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:  
Homeowners are responsible for the operation and maintenance of the repair or replacement of septic/leechfield following completion.

document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:  
This project falls under the new expenditure Category 1.14 Other Public Health Services- for Septic tank and leech field  
Providing home septic system repairs for navajo families in need will help to address the public health housing support and improving access to safe & secure restrooms as well as support healthy living environments and neighborhoods conducive to mental and physical wellness..

document attached

**Part 3. Additional documents.**

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

This program estimates the successful completion of approximately 15 septi/leechfield repair or replacements and will obligate the funds no later than December 31, 2024 and will fully expend the funds no later than December 31, 2026.

Chapter Resolution attached

**Part 4. Affirmation by Funding Recipient.**

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's Preparer: *Anna Be...*  
signature of Preparer, CONTACT PERSON

Approved by: *Bennie S. Allen, president*  
signature of Chapter President (or Vice-President)

Approved by: *Anna Be...*  
signature of Chapter Manager of CSC

Approved by: *Arnold...*  
signature of...

Approved to submit for Review: *Paul Jelle...*  
signature of DCD Director



FY 2023

THE NAVAJO NATION  
PROGRAM BUDGET SUMMARY

APPENDIX B

K2115198

BUDGET FORM 1

PART I. Business Unit No.: <u>ARPA FUNDS</u>		Program Title: <u>Pinon Chapter</u>		Division/Branch: <u>ASC/DCD</u>				
Prepared By: <u>Sharon A. Begay</u>		Phone No.: <u>928-725-3710</u>		Email Address: <u>sabegay@nnchapters.org</u>				
PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
ARPA FUNDS	2022 to 2026	260,468.00	100%	2001 Personnel Expenses				
	<u>12/1/22 - 12/31/26</u>			3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies				
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services	<u>6</u>	<u>0</u>	260,468	<u>260,468</u>
				7000 Special Transactions				
				8000 Public Assistance				
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
TOTAL						\$0.00	260,468.00	<u>260,468</u>
				PART IV. POSITIONS AND VEHICLES		(D)	(E)	
				Total # of Positions Budgeted:		<u>0</u>	<u>0</u>	
				Total # of Vehicles Budgeted:		<u>0</u>	<u>0</u>	
TOTAL:		\$260,468.00	100%					
PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.								
SUBMITTED BY: <u>Sonlata Jim Martin, ASC Manager</u>			APPROVED BY: <u>Pearl Yellowman, DCD Director</u>					
Program Manager's Printed Name			Division Director / Branch Chief's Printed Name					
<u>Sonlata Jim</u>			<u>Pearl Yellowman</u>					
Program Manager's Signature and Date			Division Director / Branch Chief's Signature and Date					
			<u>12.2.22</u>					

AD 5/19/23

FY 2023 kw

THE NAVAJO NATION  
PROGRAM PERFORMANCE CRITERIA

Page 2 of 3  
BUDGET FORM 2

K2115198

PART I. PROGRAM INFORMATION:  
Business Unit No.: New 700 Program Name/Title: Pinon Chapter Septic & Leachfield Repair. kw

PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:

PART III. PROGRAM PERFORMANCE CRITERIA:	1st QTR		2nd QTR		3rd QTR		4th QTR	
	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

1. Goal Statement:  
Repair or replace 10 septic/leachfield by June 2024 kw

Program Performance Measure/Objective:  
Repair or replace 3 septic/leachfield projects each quarter. kw

3		3		3		3	
---	--	---	--	---	--	---	--

2. Goal Statement:  
Program Performance Measure/Objective:

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3. Goal Statement:  
Program Performance Measure/Objective:

--	--	--	--	--	--	--	--

4. Goal Statement:  
Program Performance Measure/Objective:

--	--	--	--	--	--	--	--

5. Goal Statement:  
Program Performance Measure/Objective:

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PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

James Adakai, Deputy Director kw  
Program Manager's Printed Name

Calvin Castillo, Executive Director kw  
Division Director/Branch Chief's Printed Name

[Signature] 5-8-23  
Program Manager's Signature and Date

[Signature]  
Division Director/Branch Chief's Signature and Date

AO 5/19/23

FY 2023

THE NAVAJO NATION  
DETAILED BUDGET AND JUSTIFICATION

K211698

PART I. PROGRAM INFORMATION:				
Program Name/Title: <u>Pinon Chapter Septic &amp; Leachfield Repair</u>			Business Unit No.: <u>NEW</u>	
PART II. DETAILED BUDGET:				
(A)	(B)	(C)	(D)	
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)	
6500	Contractual Services			
6520	Consulting		60,648	
6530	Consulting Fees	30,324		
6540	Consulting Expenses	30,324	468	
		60,648		
			468	
8000	Assistance			
8500	Infrastructure (non cap)			200,000
8550	Water/Wastewater	100,000		
8555	Chapter Projects	100,000	200,000	
		200,000		
			468	
			468	
		TOTAL	260,648	260,648

AB shalzo

**THE NAVAJO NATION  
PROJECT BUDGET SCHEDULE**

K2115198

<b>PART I. Business Unit No.:</b> <u>New</u>												<b>PART II. Project Information</b> Project Title: <u>Pinon Chapter: Septic &amp; Leach field repair or replacement</u> Project Description: <u>Delegate Regional Projects Plan</u> Project Type: <u>Pinon Chapter: septic &amp; leach field</u> Planned Start Date: <del>5/1/2023</del> <u>12/01/2022</u> Planned End Date: <del>9/30/2026</del> <u>12/31/2022</u> Project Manager: <u>Div of Community Development</u>																							
Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification												<b>PART III.</b> List Project Task separately, such as Plan, Design, Construct, Equip or Furnish.																							
<b>PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.</b>												Expected Completion Date if project exceeds 8 FY Qtrs.																							
FY <u>2023</u>												FY <u>2024</u>												Date <u>2026</u>											
1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			Date	2026										
O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M						
Setting Up Business Units - OMB																																			
Procurement (Bidding, Contracts)																																			
Labor and Construction Phase																																			
Project Close Outs																																			
<b>PART V.</b>																								<b>PROJECT TOTAL</b>											
\$			\$			\$			\$			\$			\$			\$			\$														
Expected Quarterly Expenditures												26,046.80												\$238,421.20						\$260,468.00					

FOR OMB USE ONLY:    Resolution No: \_\_\_\_\_    FMIS Set Up Date: \_\_\_\_\_    Company No: \_\_\_\_\_    OMB Analyst: \_\_\_\_\_

AB 5/22/23



## PIÑON CHAPTER

Post Office Box 127 • Piñon, Arizona 86510 • (928) 725-3710/3711 • FAX (928)725-3712

### RESOLUTION # 23-01 OF PINON CHAPTER THE NAVAJO NATION, PINON, ARIZONA

APPROVING, PRIORITIZING AND SUBMITTING PINON CHAPTER'S LISTED PROPOSED PROJECT FOR FULL FUNDINGS FROM THE AMERICAN RESCUE PLAN ACT, PURSUANT TO CJN-29-22, AS PROJECTS IN EXHIBIT A, B, AND C, TO COMBAT COVID 19 PANDEMIC.

#### WHEREAS:

1. THE Navajo Nation Council by Resolution CS-34-98, enacted the Navajo Nation Local Governance Act and Codified it under the Navajo Nation Code; AND
2. That pursuant to Title 26 NNC, Section B-1&2, Pinon Chapter is an LGA Certified Chapter government of the Navajo Nation Government, thus acts on this foregoing resolution pursuant to the authority vested to Pinon Chapter to recognize, address and advocate for the local needs, its interests, and matters consistent with the Navajo Nation Laws, which includes Navajo customs and traditions; AND
3. That the Navajo Nation Council enacted Resolution CIN-29-22, \$1,070,298,867. the Navajo Nation Fiscal Recovery Fund Expenditure Plans for the Navajo Nation Chapters and Regional Projects; Public Safety, Emergency Communications, E911, Rural Addressing, Cyber Security, Public Health Projects, Hardship Assistance, Water and Waste Water Projects, Broadband Projects, Home Electricity Connections, Electric Capacity Projects, Housing Projects, and Manufactured Housing, Bathroom Additions, and Construction Contingency fundings, AND
4. That the Pinon Chapter, hereby, submits their listed proposed projects, (see Exhibit A), pursuant to CJN-29-22, to Division of Community Development ARPA Portal via our Council Delegate, Jimmy Yellowhair, for consideration by the Navajo Nation Council; AND
5. That the Pinon, hereby, submits their Chapter's listed proposed projects, (see Exhibit B), pursuant to CJN-29-22, via our Council Delegate, Jimmy Yellowhair, for ARPA funding consideration from the Delegate Regional distribution; AND

6. That the Pinon Chapter, hereby, submits, pursuant to CJN-29-22, their Chapter's listed proposed projects with listed recipients that was duly considered and recommended by Chapter Resolution to the Navajo Hopi Land Commission, (see Exhibit C), from the Navajo Partition Land allocation for Modular Homes; AND
7. That it is in the best Health Interests of Pinon Chapter and its community to have the Navajo Nation Council to fully consider to fully ARPA fund all of the Pinon Chapter's listed proposed projects on the attached Exhibits.

NOW, THEREFORE, BE IT RESOLVED THAT:

THE Pinon Chapter, hereby, pursuant to CJN-29-22, Approves and Recommends The Submission of the Chapter's Proposed Projects listed on the attached Exhibit A, Exhibit B and Exhibit C for Full Fundings Consideration by the Navajo Nation Council from Funds Allocated by the United States Congress, the American Rescue Plan Act, to Combat the Health Pandemic, COVID 19.

#### CERTIFICATION

WE, the undersigned, hereby, certified that the foregoing resolution was duly considered at a duly called Pinon Chapter meeting at which a quorum was present and same was duly discussed and acted upon by a vote of 35 in favor, 0 opposed and 14 abstained On the 10th day of October, 2022, at Pinon Chapter House, the Navajo Nation, Pinon, Arizona.

Motioned by: Laverne Gorney

Seconded by: Danny Lumar

Bessie S. Allen

Bessie S. Allen, Chapter President

Bill Yazzie

Bill Yazzie, Chapter Vice-President

Ramona Nalwood

Ramona Nalwood, Chapter Secretary/Treasurer

CONCURRED; Council Delegate

---

*Legislation CIN-29-22: \$8,802,340 mil per Delegate*

*Pinon Chapter equal distribution \$1,760,468 per 5 chapters*

<b>\$ 260,468.00</b>	<b>1</b>	Septic & Leech field repairs: 10 repairs @ \$20,000 each
<b>\$ 1,000,000.00</b>	<b>2</b>	New Housing- 5 families have HSL
<b>\$ 500,000.00</b>	<b>3</b>	Housing renovations @ \$5000.00 ea = 100 homes
<b>\$ 1,760,468.00</b>		<b>TOTAL</b>





Job K2115198 US TREASURY-PINON SEPTIC LFRRP  
Project

Cost Code	Cost Type	Description	L P M DE C UM	Original Budget Amt	Revised Budget Amt	Actual Amount	Open Commit Amount	Budget Balance	% Revised Spent	% Revised Remaining
1710	Program Revenue	6 B N		260,468.00-	260,468.00-			260,468.00-		1.00
1710	Program Revenue	6 T		260,468.00-	260,468.00-			260,468.00-		1.00
1705	CG Revenue	5 T		260,468.00-	260,468.00-			260,468.00-		1.00
1700	External C/G Revenue Source	4 T		260,468.00-	260,468.00-			260,468.00-		1.00
1000	Revenues	3 T		260,468.00-	260,468.00-			260,468.00-		1.00
6520	Consulting	6 B N		60,468.00	60,468.00			60,468.00		1.00
6520	Consulting	6 T		60,468.00	60,468.00			60,468.00		1.00
6510	Professional Services	5 T		60,468.00	60,468.00			60,468.00		1.00
6500	Contractual Services	4 T		60,468.00	60,468.00			60,468.00		1.00
8500	Infrastructure (non cap)	6 B N		200,000.00	200,000.00			200,000.00		1.00
8500	Infrastructure (non cap)	6 T		200,000.00	200,000.00			200,000.00		1.00
8010	Public	5 T		200,000.00	200,000.00			200,000.00		1.00
8030	Assistance	4 T		200,000.00	200,000.00			200,000.00		1.00
2000	Expenses	3 T		260,468.00	260,468.00			260,468.00		1.00



THE NAVAJO NATION  
**AAI CHECK OFF LIST**  
**FOR NEW COMPANY or BUSINESS UNIT**

NOTIFICATION ON NEW COMPANY AND BUSINESS UNIT ADDED, PLEASE COMPLETE AAI CHECK OFF LIST

Company	*New Business Unit	Description	*Facility/Job Site#
8059	K2115485	US TREASURY-HARDROCK BA/RENO PR	55261
<b>ENTERED BY (Step A to F) :</b>		<b>EXPLANATION/REFERENCE NO:</b>	<b>DATE:</b>
Lorena Atene / OMB-CGS (Initial) <i>la</i>		Setup New BU #	1/24/2024

TASK	√	TASK DESCRIPTION	APPLIC	TASK EXPLANATION
A. Create New Fund		1. Copy Address Book Record – “O” Search Type (Company ST)	P01012	Use “COPY” of similar Address Book. Complete vital fields: 1) Enter Tax ID 860092335, 2) Related Address tab-5 <sup>th</sup> Address Number field enter “10” (Gen Fund)
		2. Add Fund/Company (CO)	P0010	Use “ADD” in CO Names & Numbers-Setup, use CO 10 info, *CO Number. & *CO Address number are identical.
B. Create Balance Sheet Business Unit		Create Balance Sheet BU by Copying	P0006	Use “COPY” of similar Balance Sheet (BS) Business Unit
C. Attach Objects to Balance Sheet BU		1. Operating	P09804	Copy from Model “1” Bus Unit to BS Business Unit (Object range 0100 thru 0999 only)
D. Create New Business Unit *:		1. a) Operating BU (or)	P0006	Use “COPY” of similar Business Unit.
		3. a) Operating BU-Create AB Facility	P0006	In BU Master “More” tab-Address Number (Job Site) field-Visual Assist search type “F” (facility), select AB#
	√	1. b) Project BU (Job)	P51006	Use “COPY” of similar Project BU
	√	2. Project Job Dates	P51006	Create extended master, set job dates
	√	3. b) Project BU-Create AB Facility	P51006	In Job Master “More” tab-Address Number (Job Site) field- Visual Assist search type “F” (facility), select AB#
E. Attach Objects to Business Unit		1. a) Operating (or)	P09804	“Copy” from model BU 2 to IS BU (Obj 1000 thru 9999)
	√	1. b) Projects BU (Job)	P51091	“Copy” from Job Cost Code “CG1” Chart Type to Job #
F. Create ICCC AAI (New CO only)		1. Operating BU (or)	P0012	“Copy” similar Company “ICCC” AAI item no. Change BU and CO Fields only (must be identical)
		2. Project BU		
<b>SET-UP VERIFIED BY:</b>		<b>DATE:</b>	<b>COMMENTS/ACTION:</b>	
<i>Handy</i>		<i>1/25/24</i>	<i>verified new Business Unit</i>	

**AUTOMATIC ACCOUNTING INSTRUCTIONS**  
 (Forward to responsible section/module immediately)

MODULE	ITEM#	AAI DESCRIPTION	APPLIC	INITIAL	DATE
GEN ACCT'G	ICCC	Intercompany Settlements	P0012	New Company Only	
ACCOUNTS PAYABLE	PB	Default Bank Account ( <b>10.0120.02</b> )	P0012	New Company Only	
	PC	Payable Class Code	P0012	New Company Only	
	PCPREP	Prepaid Voucher Offset	P0012	New Company Only	
	PCRETN	Retainage (Contract)	P0012	New Company Only	
	PKD	Discounts Available	P0012	No Discounts	
	PKL	Discounts Lost	P0012	No Discounts	
FIXED ASSETS	DEPN	*Depreciation Default Values	P12002	New BU's	
PURCHASING	4320	Received Not Vouchered	P40950	New Company Only	
		*Setup Hold Codes for each new BU(B1)	P42090	New BU's	
		*Review Hold Budget Review Hold (RW)	P42090	New BU's	
		Set default A/B for each BU		New Company Only	
		Add Purchasing Tolerance rules	P4322	New Company Only	
		*Set-up Branch/Plant Constant & Set-up Address Number	P41001	New BU's	
SECURITY	Not yet	BU Security		Not Applicable	

**RETURN COMPLETED FORM TO ISSUING DEPARTMENT**

Job K2115485 US TREASURY-HARDROCK BA/RENO P

Thru Date 1/31/2024

Project

Cost Code	Cost Type	Description	L P M D E C U M	Original Budget Amt	Revised Budget Amt	Actual Amount	Open Commit Amount	Budget Balance	% Revised Spent	% Revised Remaining
1710	Program Revenue	6 B N		1,400,458.00-	1,400,458.00-			1,400,458.00-		1.00
1710	Program Revenue	6 T		1,400,458.00-	1,400,458.00-			1,400,458.00-		1.00
1705	CG Revenue	5 T		1,400,458.00-	1,400,458.00-			1,400,458.00-		1.00
1700	External C/G Revenue Sourc	4 T		1,400,458.00-	1,400,458.00-			1,400,458.00-		1.00
1000	Revenues	3 T		1,400,458.00-	1,400,458.00-			1,400,458.00-		1.00
6520	Consulting	6 B N		1,395,458.00	1,395,458.00			1,395,458.00		1.00
6520	Consulting	6 T		1,395,458.00	1,395,458.00			1,395,458.00		1.00
6510	Professional Services	5 T		1,395,458.00	1,395,458.00			1,395,458.00		1.00
6500	Contractual Services	4 T		1,395,458.00	1,395,458.00			1,395,458.00		1.00
7410	Media	6 B N		5,000.00	5,000.00			5,000.00		1.00
7410	Media	6 T		5,000.00	5,000.00			5,000.00		1.00
7400	Media	5 T		5,000.00	5,000.00			5,000.00		1.00
7000	Special Transactions	4 T		5,000.00	5,000.00			5,000.00		1.00
2000	Expenses	3 T		1,400,458.00	1,400,458.00			1,400,458.00		1.00