

NAVAJO NATION FISCAL RECOVERY FUND



DOCUMENT CHECKLIST TO DOJ for NN Gov't Units

Submit all documents according to this checklist. If all documents are not attached, packet will be returned to division/program.

Division/Program Information:

Date Submitted: _____

Program/Division: _____

Contact Person: _____

Phone: _____

Email: _____

Documents needed for processing:

- Appendix A - Request Form & Expenditure Plan
- Appendix B - Budget Forms (Form 1, 2, 3, 4, 5, Appendix J as needed)
- Project Justification Memo
- Required Signatures: Preparer, Department Manager/Director
 - Preparer
 - Department Manager/Director
 - Division Director

Notes:

Reviewed by:

NN Fiscal Recovery Fund Office

Date

DISCLAIMER: For guidance purposes only. Additional information may be required.